

Zoom - Quick Guide to join a meeting from your PC or device

Before you join

- Ensure you have a PC, laptop or device that has a webcam, speakers and microphone.
- Test that your sound and camera are working.
- Best results are achieved when using a LAN/Network cable to access the internet. WIFI is an option but can be unreliable.
- Use of headphones is encouraged to reduce ambient noise.
- If you are having problems with the connection, try switch off your cameras and just view the shared screen.

To join a meeting from your web browser

- 1. Open Chrome
- 2. Go to join.zoom.us.
- 3. Enter your meeting ID provided by the Chapter
- 4. Click Join
 - If this is your first time joining from Google Chrome, you will be asked to open the Zoom client to join the meeting.
 - You can check Always open these types of links in the associated app to skip this step in the future.
 - Click Open Zoom Meetings (PC) or Open zoom.us (Mac)

Troubleshooting - to watch a tutorial on joining a Zoom meeting, please click here

To join a meeting from your portable device

- 1. Download the Zoom app from your app store
- 2. Join a meeting using one of these methods:
 - a. Tap Join a Meeting if you want to join without signing in.
 - b. Sign in to Zoom, then tap Join
- 3. Enter the meeting ID number provided by your Chapter
- 4. Select that you want to connect with audio and video, then tap Join Meeting

For instructions on how to join with different devices please refer to this **Zoom article**