

About us

Winwood McKenzie Architecture (WMA) is a small practice based in the Melbourne CBD. Our architecture is research and process driven to create meaningful works of architecture that engage with cultural ideas and demonstrate design excellence. We work predominantly on residential and commercial projects. Our work is recognised for its attention to detail and the effective use of materials to create spaces that are layered with ideas and a high degree of craftsmanship.

Registered Architect Job Description

WMA is looking for a talented registered architect with a minimum 4 years experience to join our team. The role is appropriate for someone who is passionate about architecture - specifically its realisation through beautiful detailing and comprehensive documentation that demonstrates a curiosity in how architecture is put together. Ideally, you will have recently obtained registration and be developing your skills at leading projects and looking to work both independently and as part of the team. We are looking for an architect who is keen to be involved in the dynamic growth of an emerging practice.

Project Role

Your role will include documentation, design, contract administration, and coordination of tasks during Design Development, documentation, and contract administration stages of residential projects.

Skills and Experience

- Strong Archicad skills
- Experience in documentation including liaising with suppliers and fabricators and collaborating with consultants and contractors.
- Efficient preparation of documentation drawings, schedules, and specifications.
- Excellent attention to detail and interest in materials and construction.
- Be aware and comfortable in identifying and communicating issues or difficulties in completing tasks or realising aspects of the design in a constructive and professional manner.
- You are looking for an opportunity to take on a lead role on smaller projects.
- Strong design skills and a passion for exceptionally well designed architecture and the culture of architecture.
- Organised, professional, and excellent skills at recording meeting minutes, filing project information, and adopting and improving practice systems.
- 4+ years post-graduate experience on residential and commercial projects.

Personal and Interpersonal skills

- Strong verbal and written communication skills.
- Be proactive and display a high degree of initiative and ease at communicating ideas and plans.
- Be able to demonstrate a degree of professionalism and ease working collaboratively in a team.

Remuneration and Hours

- Commensurate with experience
- Minimum 4 days per week to be discussed

Application

Send PDF folios and CVs to studio@winwoodmckenzie.com.au with 'Architect Position' in the subject. Please include examples of work that are relevant to the role.

No online folios will be viewed. Please submit applications by 31st July.