

# Senior Project Architect - High end residential Beautiful Projects Susie Leeton Architects + Interiors Melbourne

## **What We Offer:**

The opportunity to work on bespoke, high-end residential projects in Melbourne and Sydney in our beautiful studio  
Our Studio offers a holistic design experience for all our projects, including integrating architecture, and interiors  
A collaborative and supportive team environment where creativity and innovation are encouraged  
Competitive salary  
Potential for great career growth across all areas of the Practice for the right Candidate

## **Key Responsibilities:**

Senior Role to lead and manage residential architectural projects from Concept to completion, including Interiors  
Prepare detailed Construction Documentation, ensuring all technical aspects of the design are thoroughly covered  
Oversee Contract Administration and ensure smooth project delivery, maintaining schedules, budgets, and quality standards  
Act as a key liaison between Clients, Builders, and Consultants, ensuring excellent communication and fostering strong working relationships Provide hands-on guidance throughout the Construction process, addressing any challenges or design alterations

## **Qualifications and Experience**

High- end Residential Experience  
Registration in Victoria, knowledge of local Planning  
10+ yrs of experience in Construction Documentation, Contract Administration, and Project Management  
Strong knowledge of construction techniques, materials, and details  
Proficiency in industry-standard software including ArchiCAD, AutoCAD, SketchUp  
Ability to produce 3D is an advantage  
Excellent communication and interpersonal skills with proven ability to work effectively with Clients, Consultants and Builder

If you're a Senior High-end Residential Architect who takes pride in delivering exceptional work, we'd love you to join our Team. There is an opportunity for an immediate start. Please email CV to: [susie@susieleton.com.au](mailto:susie@susieleton.com.au)

