

Senior Technical Documentor

Dynamic and innovative, k20 Architecture is an award-winning design-based studio founded in 2002. Located in South Melbourne, we are a progressive practice specialising in public projects and comprised of a diverse team of passionate architects and designers. Our high performing culture is collegiate and the wellbeing of our people is essential to the success of the practice. Our policies support a workplace that enables us to be at our very best so we may exceed our client's expectations.

Our **mission is eco-centric design**, where we place people at the center of our buildings and our buildings at the center of their ecology. We design for the human spirit and seek like-minded clients where we collaborate to deliver places of inspiration, imagination and well-being.

Due to an influx of recently awarded projects we have an exciting opportunity for a talented and experienced **Senior Technical Documentor** to join our expanding team. You will be mentored by leading Melbourne Architects and have the opportunity to produce construction documentation for education, community, sports and healthcare projects.

First off - we do have three minimum requirements that you must meet to be considered:

1. Currently residing in Melbourne, Australia (or in Victoria with easy travel access to our South Melbourne practice)
2. Highly proficient in Revit
3. 10 years of local experience in design documentation and construction documentation

Then most importantly, the successful candidate must be a good cultural fit for our practice. We would love you to apply if you can demonstrate the following key selection criteria:

- Possess a positive personality and a proactive outlook
- Great communication and presentation skills
- Have a passion for sustainability and all things technical
- Professional attitude with flexibility for varied project challenges
- Be able to work autonomously and in a team environment
- Are driven to achieve individual goals and career plans
- Have an in-depth understanding of the NCC.

To start your career journey with us please email a cover letter addressing how you meet the requirements and key selection criteria together with your CV and portfolio in PDF format (file size no more than 10MB) by close of business Friday October 8, 2020.

Please note we are actively reviewing applications as they are received and reserve the right to withdraw this position at any time. Place **Technical Documentor Position** in the subject line to melboffice@k20architecture.com