

LEETON POINTON

ARCHITECTS + INTERIORS PTY LTD

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Project Architect

Experienced Registered Project Architect OR Experienced Project Architect
St Kilda, VIC

Practice Description:

Leeton Pointon is a small design focussed studio based in Fitzroy St, St Kilda. We design poetic, practical and enduring high-end homes for visionary clients. Our projects respond to the particulars of clients' sites and push for seamlessly integrated design.

Our projects are dynamic and elegant and regularly feature at the most prestigious Architectural Awards both nationally and internationally. Every project is unique in terms of the complexities of sculptural forms and materiality. Being different, each project enables us to continually learn & evolve.

Our Director, Michael is naturally generous in spirit, inclusive and has a good moral compass with high attention to detail and exceptional levels of client service. Remaining humble is a core value of our practice. We are looking for a team member who values the same.



Who You Are:

The ideal person will be passionate about residential architecture: optimistic and enthusiastic in nature, highly collaborative, open minded and willing to try new ways to approach design and construction solutions. Being patient is a key trait as our projects are more like marathons than sprints.

Due to the one off nature of our projects' the design is constantly refined. You'll draw upon your extensive construction knowledge and enjoy the challenges of exploring different construction methodologies. One of your greatest strengths is communication and translating through drawings and construction detailing the best way to achieve complex and organic building forms.

What We Offer:

- Acknowledgement and proven generous performance-based bonuses
- All our work is word of mouth, with consistent new projects in pipeline
- Truly flexible working arrangements including WFH and flexible start and finish times
- Work in your preferred 3D program, (Revit, ArchiCAD, Vectorworks) with an opportunity to lead new software changeover in the office
- Complete autonomy within the constraints of project delivery milestones
- Creative licence to shape the studio best practice and your preferred working processes & procedures from day one
- Encouragement and facilitation for those seeking to become a registered architect
- Working in hand with the Director your value is respected and support always available
- Design and deliver career defining high-end residential projects
- Extra Annual Day for every year of service
- EOT Facilities

Job Description:

We are seeking an experienced Registered Project Architect OR Experienced Project Architect to act in a highly collaborative capacity alongside the founding Director. Working across every single facet from concept to completion this is a wonderful opportunity to become a “Master of All Trades”.

Key Responsibilities:

- Taking brief, client engagement and management
- Site analysis including strong understanding of planning codes – identifying key constraints and opportunities
- Translation of initial concept design into working drawings
- Develop design collaboratively with the Director. Expected capabilities include: 3D mass modelling in Rhino, SketchUp or preferred software
- Excellent presentation skills both visual and verbal
- Town Planning Report and Drawings preparation
- Documentation including: detailing, scheduling, specification suitable for pricing and construction
- Advanced knowledge and experience using 3D drawing programs and related software & plugins
- Consultant engagement and coordination
- Administering contracts: site inspections, responding to RFI's, AI's, Progress Claims and reviewing Shop drawings
- Sound knowledge of the process of architecture and ability to manage multiple projects simultaneously

Selection Criteria:

- Registered or Project Architect with at least +8 years' experience post-graduation
- Including a minimum of at least 3 - 5 years' experience working on single residential projects from inception to completion
- A passion for complex design and completely bespoke high-end residential projects
- Genuine interest in residential architecture and the nuances of each site and client
- Client engagement and service quality
- Strong experience in construction documentation & detailing with previous BIM skills is highly prized
- Aptitude in multiple software and general IT
- Strong desire for process improvement and innovation
- Capacity to work both collaboratively and autonomously
- Emotional intelligence required for team and client management. Adept at exercising both the empathy and assertiveness of gaining the clients trust to deliver the design intent
- Innovative and brave, bringing new approaches to the way we work

Experience Needed:

+8 years' experience post-graduation

Minimum 3 - 5 years' experience in private high-end residential

Program Knowledge:

Your preferred

Salary Expectation:

Commensurate with experience + performance based bonuses