

Project 12 Architecture

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Practice Description:

Project 12 Architecture is an emerging, design led practice based in Carlton North with a growing body of residential and educational work. We are a collaborative and social practice, who are passionate about architecture and design. We provide an inclusive and supportive work environment for our staff and actively promote a healthy work life balance for all out staff.

We have recently won several exciting new educational and residential projects and are looking to expand our current team of 4. This is an exciting opportunity for a talented and passionate experienced Project Architect who is looking for a medium to long term position with the opportunity for career development and progression.

Job Description:

- Senior Project Architect working on educational and residential projects
- Working across all stages from master planning through to completion
- Managing project deliverables, including design packages, documentation, reports, and schedules
- Working directly with clients and key stakeholders
- Managing and coordinating consultants, sub-contractors, and construction team
- Salary will be commensurate with level of experience and skill
- Successful candidate will be provided with computer and necessary equipment and support to work from home during Covid-19 restrictions

Essential Skills and Experience:

- Minimum 7+ years' experience
- Familiarity with Department of Education and Training (VSBA) and educational projects ideal
- Ability to manage and work on a project autonomously across all stages
- Strong ArchiCAD experience preferable
- Proficiency also in AutoCad, Adobe Creative Suite and Microsoft Office required
- Strong understanding of construction and detailing -
- Ability to independently produce and coordinate documentation packages, including consultant information
- Excellent verbal and written communication skills
- Ability to work collaboratively with directors, other staff and wider project team
- Good organisation and time management skills and ability to work to deadlines

Application:

Candidates should send their CV and PDF portfolio (max 6Mb) to info@project12architecture.com