2024
Entries Handbook

Chapter Architecture Awards

Australian
Institute of
Architects

AWARD CONTENTS

1.0 OVERVIEW

Congratulations on your decision to submit an entry in the Australian Institute of Architects Architecture Awards Program. The Institute's Awards Program enables public and peer recognition of the innovative work of our members and provides the Institute with a valuable mechanism to promote architects and architecture across Australia and internationally.

The National Architecture Awards is an integrated, hierarchical program resulting in annual awards at National, Chapter (state, territory or international) and, in some states, Regional levels. To enter the National Architecture Awards, Institute members are required to submit projects at the relevant Chapter or Regional level depending on the project's location.

Following a review of this document, entrants should also familiarise themselves with the *Awards, Prizes and Honours Policy.*

Regional Awards (NSW & QLD only)	→	Chapter Awards	→	National Awards
Newcastle Award winners and Queensland Regional Commendations are invited to progress to Chapter Awards.		Award and Named Award winners (excluding Chapter-specific Awards) progress to National Awards.		Chapter Award and Named Award winners are considered equally by the National Jury, who choose a Shortlist, then Winners and Commendations.

1.1 Types of Awards

Awards in each category are based on a three-tier system, in decreasing order of merit.

Named Award	Architecture Awards	Commendations
Only 1 Named Award is awarded per eligible category.		
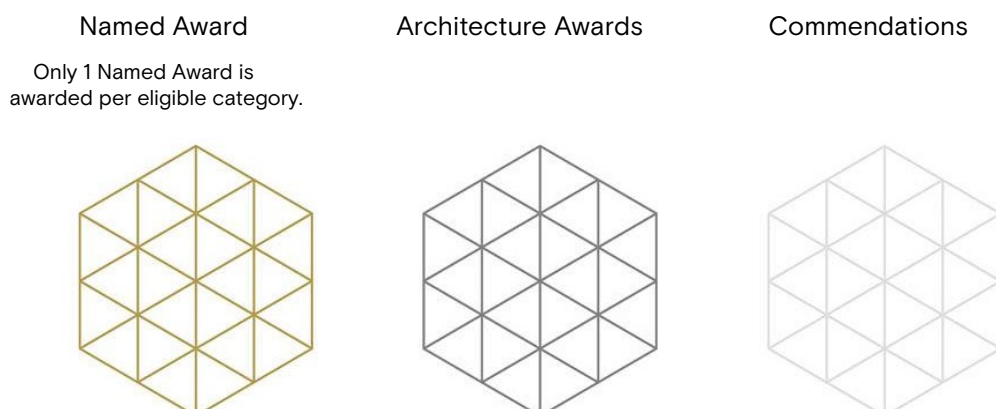
1.1.1   Named Award

The first and highest award in each category is the 'Named Award'. The award is given to the work judged to be the most significant for the advancement of architecture in each category. The award carries the name of a respected person and represents the pinnacle of projects in each category. There is only one winner of the Named Award in each category in any year.

Commendations and Architecture Awards can be solely conferred in a given category without requiring a Named Award to be conferred. If the Jury do not find any projects worthy of awards in a category, they are not required to confer any Awards or Commendations, regardless of the number of entries received. Projects awarded a Named Award are not eligible for any future Awards Program.

1.1.2   Architecture Awards

This is a work of excellence demonstrating consummate architectural skill that contributes to the advancement of architecture. More than one Architecture Award may be given in a category, and an Architecture Award may be given regardless of the number of eligible entries received in a category.

Projects awarded an Architecture Award at National level are not eligible for any future Awards Program, except where nominated for [Category 12: Enduring Architecture Award](#).

1.1.3   Commendations

This is for projects of special merit, demonstrating significant architectural skill that have not won a Named or Architecture Award. More than one Commendation may be given in a category. A Commendation may be given regardless of the number of eligible entries. Projects given a Commendation or no award by a Chapter or Region may resubmit in one future Awards Program.

Please note that all projects awarded Named Awards and Architecture Awards by Chapters progress to be considered by the National Jury and are considered **equally** at a National level. The National Jury is unable to visit all eligible projects even if they received a Named Award at Chapter level.

1.1.4 Other Award Categories

Regions and Chapters wishing to acknowledge excellence outside of this structure may create additional categories, but winners in such categories **will not be eligible** for consideration at any higher level. Regional or Chapter categories not aligned with one or more of the National Awards categories are identified as a Prize, Medal or Medallion.

For example, The Lord Mayor's Brisbane Buildings that Breathe Architecture Prize winner is not automatically eligible to progress to the Chapter Awards, they would still require a Regional Commendation to progress to the Chapter Awards.

The National Jury determines its shortlist of projects to be visited based solely on the entry material supplied via the online entry system. Entrants do not have an opportunity to present to the National Jury prior to the shortlist being determined so it is important that the online submission covers all of the relevant material for

judging purposes. It is essential that your entry recognises that judging will be based on the *Core Evaluation Criteria* and that these are addressed within the Project Description text provided as part of your entry.

1.2 Core Evaluation Criteria

1. **Conceptual framework:** Underlying principles, values, core ideas, and philosophy of the project.
2. **Public and Cultural Benefits:** The amenity of the project and its conceptual contribution to the public domain
3. **Relationship of Built Form to Context:** Concepts engaged with new and pre-existing conditions.
4. **Program Resolution:** Functional performance assessed against the brief.
5. **Integration of Allied Disciplines:** Contribution of others, including engineers, landscape architects, artists and other specialists to the outcome.
6. **Cost/Value Outcome:** The effectiveness of decisions related to financial issues.
7. **Sustainability:** The benefit to the environment through design.
8. **Response to Client and User needs:** Additional benefits interpreted from the brief, serving the client or users and the community.

2 HOW TO ENTER

2.1 Eligible Entrants

To enter the National Architecture Awards, an entrant must be a registered architect and Institute member. To be eligible to enter, entrants must:

- be an architect registered in the State or Territory of the project or deemed to be registered in the State or Territory under the Mutual Recognition Act 1992 (Cmwlth)
- be an Institute Member at the time of entry (member level 1, fellow or life fellow), and
- be a principal of the practice who owns, or is a formal licensee, of the copyright in the work being entered.

Where the entrant is a formal licensee (does not own the copyright), the entry must be accompanied by a written agreement from the copyright owner stating that the work may be entered for an award.

For the purposes of the Awards and wherever it is used in this Handbook, the "entrant" is the eligible Institute Member that is authorising the entry of the project into the Awards. During the entry process, Entrants are required to enter their Institute member number and will be the member responsible for authorising the entry and for all information and data that is submitted.

2.2 Eligible Projects

To be eligible, projects must have reached practical completion by 31 December in the year preceding the year of judging. Projects are to be entered in the Chapter or Region where they are located, not where the entrant or practice is located. Entrants who have carried out projects outside of Australia may enter those projects in the International category.

In addition to the above, in order to be eligible for the program, projects **must** receive a PASS result in **at least** 2 out of the 6 sections (General, Projection of Land and Ecological Systems, Siting and Urban Design, Energy Efficiency and Consumption, Selection of Building Materials and Process & Social Issues) on the Sustainable Architecture checklist located at the beginning of the online entry form. This does not guarantee consideration in the Sustainable Architecture category, refer 2.3.4 Sustainable Architecture for further information.

Refer *Awards, Prizes and Honours Policy* and *16.0 Frequently Asked Questions* for further information.

2.3 Entry Categories

Projects entered in the National Architecture Awards may be new, renovated or altered and extended structures.

On entry, members entering must either select the category most appropriate to their project, or enter in multiple categories. Mixed use projects will be considered under the category applicable to the predominant use of the project. Individual components of a mixed use project can be judged in the appropriate individual category and the submission should be tailored accordingly. A separate entry fee must be paid for each category entered – refer *3.7 Entry Fees*.

However, as per *Awards, Prizes and Honours Policy* juries may choose to consider projects in categories other than the category the project was originally entered in. It is at the jury's discretion to consider a project in an alternative category provided it is eligible in the proposed category. There is no requirement for the entrant to be informed of such a re-allocation. The entrant may be contacted for further information if there is uncertainty about the eligibility of a project in a particular category.

2.3.1   Direct Entry National Categories

Some categories at Chapter level are split into subcategories. Please check your *Chapter Specific Requirements* for details. Award winners in Chapter subcategories progress to the National Awards in their parent category.

Category 1	Public Architecture	Projects in this category must be predominantly of a public or institutional nature generally falling within BCA Class 9. However, this category does not include projects falling within the definition of Educational Architecture or any BCA Class 9b building used primarily for educational purposes.
Category 2	Educational Architecture	Projects in this category may be any preschool, primary, secondary or tertiary educational facility and/or joint research facilities in which an educational institution is a significant partner. Education projects may not be entered in the Public Architecture category.
Category 3	Residential Architecture – Houses (New)	Projects in this category must be residential in nature, generally falling within BCA Class 1a, and must be new builds. Projects with up to two self-contained dwellings may be entered in this category.
Category 4	Residential Architecture – Houses (Alterations and Additions)	Projects in this category must be residential in nature, generally falling within BCA Class 1a, and must include renovations or alterations or additions to an existing building, whether or not the building was residential in nature in the first instance. Projects with up to two self-contained dwellings may be entered in this category.
Category 5	Residential Architecture – Multiple Housing	Projects in this category must be residential in nature and comprise of or include two or more self-contained dwellings (whether or not the building includes uses for other purposes).

Category 6	Commercial Architecture	Projects in this category must be built primarily for commercial purposes, generally falling within BCA Classes 3b, 5, 6, 7 and 8.
Category 7	Heritage	This category is for any built conservation project or study developed in accordance with the *Australia ICOMOS Burra Charter*, or any adaptive reuse of a heritage structure. Refer to 3.3 Digital Material: Statement of Significance or more information.
Category 8	Interior Architecture	Projects in this category must be interior spaces and environments within a new building or the refurbishment of an existing building.
Category 9	Urban Design	Projects in this category may be single buildings, groups of buildings or non-building projects, studies or masterplans, which are of public, civic or urban design in nature. Awarded projects must have enhanced the quality of the built environment or public domain or contribute to the wellbeing of the broader community.
Category 10	Small Project Architecture	Projects in this category will be those considered to be "small" in terms of area or budget. Projects are recognised that have been constrained by space or cost restrictions, but have achieved a level of invention, creativity and craftsmanship despite these constraints. This category can accommodate projects, typically projects in the public realm, which may be over-looked against larger scale projects in other categories or may be transient or experimental in nature, such as exhibition design, set design, playgrounds, architectural sculptures or installations that may or may not be able to be visited by the Jury. Projects of all functional types may be considered. Exclusions: – Residential projects of a permanent nature are not eligible for this category. – Projects concurrently entered into any other category are not eligible for this category.

Category 13	International Architecture	Any project located outside Australia will only be eligible for an award in this category. Entries in this category must first be considered for International Chapter Architecture Awards and Commendations by the International Chapter Jury. Please refer to the *International Chapter Specific Requirements* for more information.

2.3.2   Indirect Entry National Categories (Secondary Categories)

Members cannot enter these categories directly, although there will be the opportunity to provide further information for jurors in the online entry system.

Category 11	Sustainable Architecture	This category recognises projects which excel as architecture, and also display innovation and excellence in terms of environmental sustainability. Refer to *2.3.4 Sustainable Architecture Category* for more information.
Category A1	COLORBOND® Award for Steel Architecture	This category recognises buildings in which steel products play a significant role in the architectural solution and which exemplify innovation in the use of steel products. Use of BlueScope products, including COLORBOND®, is a criterion for selection or award. Jury consideration of entries in this category will include consultation with a nominated BlueScope representative at Chapter and National levels. This Award is not given at a Regional level. Engineering, infrastructure and other non-building projects are not eligible for this category.

2.3.3   Other National Categories

Category 12	Enduring Architecture	Buildings must be of at least 25 years of age. Buildings of outstanding merit that, considered in a contemporary context, remain important as high quality works of architecture. Members are not able to enter this category directly, and are considered by recommendation only to the relevant Jury at Chapter level. No more than one award is to be made annually at a National level or by any Chapter. No Named Awards or Commendations are given in this category.

Some Chapters also run Chapter Specific Prizes which align with National Award entries. Please refer to your *Chapter Specific Requirements* for further information and to see what other categories are available for entry. Chapter Specific Prizes do not progress to the National Awards.

2.3.4 Sustainable Architecture Category

Australian architects have in many cases been international leaders in designing responsive, responsible, and delightful works of architecture that 'do more with less'. The Sustainable Architecture category is intended to support, encourage and celebrate this significant contribution. Where many projects engage on a technical level in respect of the performance aspects of the building, measured through rating tools, the aim of the Sustainable Architecture category is to recognise the value of creative and intelligent thinking in achieving enduring and meaningful value through a holistic design response.

The category also aims to recognise integrated design thinking not only for individual works of architecture, but also in the broader ecological context.

All members **must** complete the Sustainable Architecture checklist located at the beginning of the online entry form and **must** receive a PASS result in at least 2 out of the 6 sections in order to be eligible for the Australian Architecture Awards.

If a member would like their project to be considered in the Sustainable Architecture Category, they must elect to do so via the online entry form checkbox. Entrants are required to provide information regarding the sustainable design of the project as part of the entry process.

All Members must complete the Sustainable Architecture checklist but only those who opt in via the checkbox will be considered in the Sustainable Architecture category. The jury considers entries in terms of the value that the project has generated in each of the environmental, social and economic domains, on the basis of descriptions submitted as part of the entry process. As the number of entries differ from Chapter to Chapter, the judging and shortlisting processes will also differ.

2.3.5 Enduring Architecture Category

Members are not able to enter this category directly. Projects considered in this category will be determined by the Chapter Committee and/or assembled jury tasked with judging this category. Members, non-members and non-architects are however encouraged to put forward recommendations to Chapters for the Enduring Architecture Category. Recommendations can be emailed to the relevant Chapter Awards Coordinator by the entry closing date.

Buildings must be of at least 25 years of age.

Although not essential, any additional information supplied upon recommendation will greatly assist the jury, such as the project name, practice name, address, relevant contacts, drawings and photographs.

The jury considers recommendations, previous award winners and the state's Register of Significant Twentieth Century Architecture to determine a shortlist of projects for consideration. The jury will incorporate any new recommendations on a master list that will be revisited annually.

Before projects are visited and/or awarded, the Institute must ensure that the current building owner has provided their written consent to be considered for this award. Once a winner has been determined, additional material related to the project are gathered for publication purposes.

2.4   The Entry Process

Please check your *Chapter Specific Requirements* as steps 2 to 4 differ between Chapters.

Step 1: Online entry

Step 2: Submission of additional material

Step 3: Presentation of entry to jury (not applicable in all Chapters)

Step 4: Site visits by jury (not applicable in the International Chapter)

Step 5: Chapter Award presentations

Step 6: National Jury site visits

Step 7: National Awards presentation

Key Dates 2024

	Online Entries Close	Additional Material Deadline *no further changes accepted	Presentation to Juries	Awards Presentation
ACT	13 November 2023 – 19 February 2024	26 February 2024	14-15 March 2024	Saturday 22 June 2024
International	13 November 2023 – 13 February 2024	19 February 2024	6 March 2024	Saturday 29 June 2024
NSW	13 November 2023 – 5 February 2024	n/a	16-17 February 2024	Friday 28 June 2024
NT	13 November 2023 – 15 March 2024	22 March 2024	17 April 2024 –18 April 2024 (Darwin & Regional)	Saturday 1 June 2024
QLD	13 November 2023 – 16 February 2024	16 February 2024	*All projects in QLD are visited by a jury. *(see the explanation below)* **4 March – 12 April 2024** (All regional jury visits including Greater Brisbane). **13-17 May 2024** Greater Brisbane Commended Projects state jury visits	**QLD Regional Awards:** Greater Brisbane: 03 May 2024 Far North QLD: 17 May 2024 Sunshine Coast: 24 May 2024 Gold Coast: 24 May 2024 North QLD: 31 May 2024 Central QLD: 07 June 2024 Darling Downs West Moreton: 14 June 2024 **QLD Architecture Awards:** Friday 21 June 2024
SA	13 November 2023 – 12 February 2024	Monday 26 February 2024	Saturday 16 March 2024	Friday 5 July 2024
TAS	13 November 2023 – 13 February 2024	19 February 2024 (PowerPoint) 28 March 2024 (A1 panels)	2 March 2024	Saturday 1 July 2023
VIC	13 November 2023 – 5 February 2024	19 February 2024	Saturday 23 March 2024 (Monday 25 March spillover session – category dependent)	Friday 14 June 2024
WA	13 November 2023 – 13 February 2024	1 April 2024	24 February 2024	Friday 7 June 2024
National	n/a	n/a	Jury Tour: July/August 2024	Thursday 7 November 2024

*QLD Jury visits
All projects in QLD are visited by a jury.
Projects in the Sunshine Coast, Darling Downs & West Moreton, Gold Coast, Central Queensland, North Queensland, and Far North Queensland regions are visited by the Regional Jury and the State Jury concurrently during the Regional Jury visits.

3.0 SUBMISSIONS

Members must submit their entry via the *Online Entry System* and can nominate another person to make the entry on their behalf or be the contact person for all enquiries related to the submission. However, the authorising Member (the Entrant) remains the person who is eligible to make and responsible for all information and data that is submitted.

Entrants are required to enter the member number of the endorsing Institute member during the entry process. Once you have entered the member details and selected the entry Chapter and category, the following details are required:

Project Attribution (Entry Name)	The project attribution is used by the Institute in all publicity which includes all media materials, printing of Award certificates, Chapter and National winner announcements and the Institute's websites, galleries and digital and printed communications. The Institute does not accept responsibility for incorrect spelling of or missing project attributions submitted by entrants. The project attribution must be agreed and consented to by all authors, including joint authors, and original authors of existing works, before the entry is submitted. Only individuals, not your practice, can give the necessary consent in relation to their authorship of a work. *Refer 4.2 Moral Rights.* Please note some publications have their own Style Guide and project attributions may be amended accordingly.
Project Details	Address, cost, size, building contract, BCA class, client details
Project Team	Practice, construction and consultant teams, listed in order of involvement in the project
Project Descriptions	Project description responding to *Core Evaluation Criteria,* media summary and subcategory descriptions. In preparing pitches to external media outlets and the production of Awards collateral, the Institute's media team will refer to the media summary provided in your entry which may be edited or modified as required by the Institute to ensure clarity and consistency. These descriptions are integral to promoting projects and are therefore a good platform to outline key features of the project rather than company details. *Refer 4.0 Conditions of Entry, 4.1 Copyright and 4.2 Moral Rights.* Word limit: Project description (500 words) COLORBOND® Award for Steel Architecture Statement (150 words) Media Summary (150 words)
Client perspective	Please have your client, in their own words, provide a 100-word (or less) response to the following question: How does the design benefit the way you live/work/play/operate/educate/other? (100 words)
Digital Material	Refer below (3.1, 3.2 & 3.3)
Additional Material	Refer below (3.4 & 3.5)

3.1   Digital Material: Images

Entrants are required to upload **10 high-resolution photographs** of the project that can be used by the Institute for promotional purposes. Please note that these images are used for judging purposes and may also be sent to the media. All entrant images will also be displayed in the Institute's online gallery after the National Awards

are announced. Images may be used by the Institute on its websites and in digital and print communications in ways that promote architecture and the Australian architectural profession.

Entrants are required to select a 'hero' shot of the project which is the image that the Institute will favour over others in any promotional media. Please note that external media will not necessarily favour the hero image. Please upload this photo as your first image (labelling it with number '00' at start of file name). If this image is deemed inappropriate the Institute will select an alternative image. At least one image should be in a landscape, 16:9 ratio format.

Before uploading, please label all images as such; Imagenumber_EntryID_Project_Practice_Photographer.jpg
For example: 01_53-heritage_JonesResidence_ABCArch_XYZ Photographers.jpg

- Entry ID – This is assigned to your entry at the start of the submission process and contains a number and the category tag. It is listed to the left of your entry name under 'My entries' (in Award Force).
- If your Project or Practice names are particularly long, please abbreviate them to the most important/recognisable information and add 'et al' after this section in the file name. This will prevent the file name from becoming excessively long.

NB: It is imperative that your photographer is credited in your image file name, otherwise they may not be appropriately credited in promotional materials.

Image Requirements	Typical Projects	Heritage Projects	Interior Projects
File type: JPEG Image quality: Maximum quality setting Image size: Minimum size A4 Resolution: 300dpi Colour: RGB File size: Must not exceed 10MB per image Orientation: Landscape preferred Bleed: Full bleed Images are not to be digital renders, include white or black bars, annotations, text, be image montages (two images together) or collages (multiple images in one document).	2 x site context/setting 3 x different external elevations 3 x interior views 2 x building views	Photographs that show the building in its original state are required for the Heritage category. Entrants will also need to upload 2 'before' images in addition to the standard 10 'after' images.	1 x exterior/envelope 1 x entry 3 x wide interior views 2 x details

3.2   Digital Material: Plans and Drawings

Entrants are required to submit between 1 and 6 high resolution drawings that represent your project. These should be uploaded as a single PDF file with one plan or drawing per page. Drawings will be used to describe your project to juries and may also be used in publications such as Architecture Australia. If there are extenuating circumstances that require drawings not to be published, please check the 'not for publication' box when uploading and contact your local Chapter prior to submission.

Vector-based drawings, hand drawings/sketches and digital renders are acceptable. At least one floor plan must be submitted. Entrants are also encouraged to submit a site plan, elevation(s) and section(s) where applicable.

Plan Requirements:

- Minimum A4 size
- PDF format not exceeding 1MB per page, and collated into a single PDF file with one plan or drawing per page
- Legible for digital and print purposes, avoiding too many complex elements
- Show scale bar, scale and north point
- Vector-based PDF file black or grey lines to be greyscale, not as CMYK. Colour use for highlighted elements only
- Hand drawings and sketches minimum resolution 1200dpi
- Digital renders minimum 300dpi

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3.3 Digital Material: Statement of Significance (Heritage entries only)

If entering the Heritage category, a Statement of Significance is required. The Statement of Significance is the statement related to the heritage/cultural significance of the existing building usually associated with its heritage listing. Formal listings are to be uploaded in PDF format, while other descriptions may be entered into the corresponding text box.

If the building has no formal listing, you will need to outline the project's significance yourself. If you are preparing your own statement, the Institute's *Register of Significant Buildings* provides a guide for what should be included in a Statement of Significance.

3.4 Additional Material: Copyright Forms

It is the entrant's responsibility to ensure that each of the three *Copyright Consent Forms* are properly completed, signed and uploaded as part of their submission to the online entry system. At a minimum, every entry must be accompanied by a Form A from the owner and a Form B and C from the third-party photographer of the images submitted. For information on when you need to use each of the Forms, refer to *4.1* and *4.2* below.

3.5 Additional Material: Exhibition Material

As part of the entry process, entrants may be required to submit additional material in the form of exhibition content, such as A1 or A2 display boards. Please refer to your *Chapter Specific Requirements* for information and submission deadlines. The National Jury do not access the Additional Material provided at Chapter/Regional level.

The Institute is not responsible for any damage that may be caused to your exhibition material while it is on display or during dismantling and transport.

3.6 Confidential Information

The entry form contains a section for basic project-related financial information. During the Awards process this information will be confidentially disclosed to relevant Jury members only.

At the conclusion of the Awards this information may be used by the Institute for its research and records. The Institute will make every effort to de-identify that data from a particular project.

3.7   Entry Fees

Region/Chapter	Standard Entry Fee ex GST	A+ Membership Entry Fee (10% discount) ex GST
NSW – Newcastle*	$350	$315
ACT, NSW, NT, QLD, SA, TAS, VIC, WA	$700	$630
International	$700 (no GST charged)	$630 (no GST charged)

*Winners of Newcastle Awards will be required to pay an additional State entry fee to be considered for the NSW State Awards.
There is no additional charge for progression to the National Architecture Awards. Entry fees are exclusive of GST.

Payments are to be made via the online entry system.

An entrant may submit multiple entries into the Australian Institute of Architects National Architecture Awards, provided that each is fully compliant with the entry requirements and the relevant fee is paid for each entry. A single project may be entered in multiple categories with a separate entry fee required for each category.

3.8   Refunds & Additional Charges

Entrants are not eligible for a refund if entries do not meet the requirements as outlined *4.0 Conditions of Entry* or if they are withdrawn after the closing date (please refer to the key dates on the *awards webpage*). Administration fees may apply on top of entry fees for changes to entries made after the closing date.

4.0   CONDITIONS OF ENTRY

By checking the box on the online entry form you indicate that you agree to the Awards Terms and Conditions of Entry which includes the policies and procedures in this Handbook. By submitting an entry to the Awards, you are effectively making a legal promise to the Institute that you have met all your copyright obligations and you agree to protect the Institute against all claims and disputes by third parties that arise because of some issue with the copyright or moral rights associated with the project of materials.

The Institute has the sole discretion to refuse an entry or remove it from consideration for an award if the Institute is of the opinion that the entry:

   A.   Does not comply with the Terms and Conditions of Entry.
   B.   Is not consistent with the nature and spirit of the awards or is inappropriate, offensive, indecent, or illegal.
   (For example: an entry contains inappropriate or offensive words or images; an entry contains words or images that have potential for a claim of defamation; the project has generated publicity in the media for being inappropriate or offensive to the public or for casting architecture or the built environment in a negative light).
   OR

C. Breaches or infringes (is likely to breach or infringe), or there is an active dispute about, a third party's copyright or moral rights. Refer to 4.1, 4.2, 4.3 and 4.4.

4.1   Copyright

Copyright and moral rights are also relevant to the "Project Materials" you submit with your entry to the Awards and in turn, the way the Institute can legally use or display those Project Materials for the Awards and more broadly to promote architecture. Some of the Project Materials may have been created by another person (the 'author') or the copyright over them might be held by another person or company. For this reason, the Institute requires you to either own the copyright in the materials or to have obtained all the necessary permissions (a copyright licence) from the copyright owners to:

- submit the project for consideration and
- allow the Institute to use, reproduce or adapt the Project Materials as needed for the Awards and.
- allow the Institute to use, reproduce or adapt the Project Materials to promote architecture and the Australian architectural profession.

You must get permission from the owner and/or client to submit the project in the Awards. We have included a template *Form A: Owner/Client Consent* that you can send to the owner or client to give consent. Using this form will give you the first type of permission you need to enter the project. To make it easy for the owner/client, you might want to fill in all the entry details first. We recommend that you use Form A for <u>all</u> projects you enter into the Awards.

By entering the Awards you agree that the Institute is allowed to reproduce, exhibit, publish, and/or communicate the material and information you give about the Project and to adapt or use the Project Materials and any portion of it, or give permission to others to do so, in different ways or contexts as the Institute needs to for the purposes of the Awards and the promotion of architecture, as required. For the purpose of the Awards, 'Project Material' includes all words, images and other materials (including models, film and video) whether in digital, printed or 3D format, you submit online or give to the Institute in connection with your entry.

The Institute requires that either:

- you personally, or your practice, own(s) all copyright in the project and the Project Materials, and you authorise the Institute to use them as needed for the Awards, including for publicity;

OR

- you promise that you personally have, or your Practice has, the authority of each and every owner of the copyright in the project, and the Project Materials to authorise and you do authorise the Institute to use them as needed for the Awards, including for publicity.

If you or your practice does not own all copyright in the Project Materials, use Form B (licence) along with Form C which lets you list the Project Materials you are being given permission to use.
If the Institute is put on notice of a dispute concerning copyright associated with any part of the Project Materials, then 4.O C above may apply. It is the entrant's responsibility to ensure *Copyright Consent Forms A, B & C* are signed and submitted in Award Force before the applicable chapter entry closing date.

4.2   Moral Rights

Being the owner of copyright is not the same as the moral rights that the author(s) who created the design has. Copyright is a legal right (like owning property) that can be created, bought, sold and transferred between individuals or companies—so the person who "holds" copyright might not be the original author(s) who created the work.

Moral Rights are individual rights that come into existence when an author creates a work. This includes architects and their design; or photographers and their images. A creative author can't transfer, sell or terminate their Moral Rights, but they can give permission to other people (like to an architecture practice employer) that they don't expect to be acknowledged as an author ("attribution") of that creative work or architectural design or photographic image.

Under the moral rights provisions of copyright law, entrants to the Awards must ensure that they, or the practice of which they are a principal, are authorised to attribute authorship of the project contained in their entry. *Attribution* is a legal and moral obligation that every person in the world has to publicly and properly acknowledge the actual author (and all co-authors) of a creative work, like an architectural design.

All Project Materials submitted online or in hard copy must include a 'Project Attribution' (see Form B at the end of this handbook). This Project Attribution is a short form of attribution of the designer's moral rights that is comprised of the project name and the practice name, for example: *XYZ House, John Smith Architects* or where there are various contributors (co-authors) to the design, for example: *Falling Bridge, Archie Architecture with John Dutch Engineering*. This should include attribution of original authors of entries where the project is an alteration, addition or fitout and the original author can be reasonably identified. The Project Attribution will be used by the Institute in all publicity which includes all media materials, printing of award certificates, State and National winner announcements and the Institute's website(s), and digital and print communications.

The Institute cannot accept responsibility for incorrect or incomplete project attributions submitted by entrants and relies on each entrant to submit this information correctly. The project attribution must be agreed and consented to by <u>all</u> authors, including joint authors, before the entry is submitted. Authors have the right to give their consent to not be specifically acknowledged as an author of work. This is known as: consent to non-attribution of moral rights, or a "waiver". Such consent must be in writing (or can be incorporated as a term of an employment contract). Only individuals, not your practice nor a company, are "authors" under the Moral Rights laws who can give the necessary consent/waiver to not be attributed as an author of a work.
A person or an entity (i.e. your practice) who has copyright, or a copyright licence, can pass on the moral rights consent of the individual authors if the author has already given a consent to that person or entity on the condition that it can be passed on to others who acquire the copyright or are given the right (a licence) to use the copyright.
In relation to the awards, the Institute fits in to the latter category because it is the recipient of your grant to the Institute of a licence. We will assume you have the authority to grant it and you promise this when you agree to

the *Awards Terms and Conditions.* If the Institute is put on notice of a dispute concerning moral rights associated with any part of the Project Materials, then 4.0 C above may apply.

For further information on copyright and moral rights refer to Acumen, the Institute's online database of architectural practice advisory material: *acumen.architecture.com.au*

- *Architects and copyright*
- *Copyright and architectural photography*

How to get…	Use…	Who signs/gives it?	For example…?
Consent to enter the Awards	Form A	Owner/client	In all cases, you must get consent from the owner/client to submit an entry to the Awards. Also use Form A if the Owner owns the copyright to the project design.
Copyright permission for the Project Materials and Project Attribution	Form B + C	Author or copyright holder	Every co-author or joint contributor to the design; the builder or consultant who contributes to the design; photographer of Project Materials being submitted to the project. If the Owner owns the copyright in the project design, use Form A. Won't need this Form for any co-author or joint contributor who has waived their moral rights in the project design.

4.3 Pre-judging Public Listing of Project Attribution

Shortly after the online entry system has closed in each Chapter, all project attributions submitted for the 2023 Awards program will be uploaded to the *Institute's awards webpage*. The publishing of project attributions provides entrants and any members of the public with an opportunity to check the attributions.

The Institute accepts comments from members of the Institute and the public regarding the project attributions for one month following release of the details. If any problems are identified an entry will be suspended. The entrant is required to resolve any issue before the relevant jury begins deliberation. No late attribution changes will be accepted and all details supplied in the entry at time of deadline will be used for all Awards related activity and promotion.

After notice is given to the entrant of the issue, and if it is not resolved satisfactorily, the Institute may withdraw acceptance of the entry in accordance with 4.0 C above and will notify the entrant if this is the case.

4.4 Your Indemnity to the Australian Institute of Architects

Copyright, moral rights and confidentiality obligations create rights which may be legally pursued by you, the owner or other third parties. You, as the entrant, are responsible for ensuring copyright, moral rights and confidentiality requirements are met before submitting your entry. The Institute relies on you to have taken all the necessary steps to 'put your house in order' in relation to these issues before you submit your entry.

As a condition of entry, each entrant gives the Institute a legally enforceable promise to reimburse any direct and indirect costs in relation to a claim against the Institute concerning the entry. This includes, but is not limited to breaches of copyright and moral rights, as a result of the Institute using the information and Project Materials contained in your entry for the purposes intended, where the Institute had no notice that there was an issue.

The amount you must pay includes any damages the Institute pays and the Institute's actual legal costs. The indemnity is contained within the entry form and becomes operative when you check the box signifying your acceptance of the *Terms and Conditions.* Because the legal requirements of copyright and moral rights are so critical, the Institute reserves the right to remove the entry from consideration if inconsistency in the entry form, or information received, puts the integrity of the entry, or indemnity, in doubt. However, the Institute will not do so without seeking clarification from you as the entrant, and allowing reasonable attempts to rectify any defect or discrepancy the Institute is concerned about.

5.O   JUDGING

The judging process adopted by Chapter and Regional Juries will reflect the process required of the National Jury as per *Awards, Prizes and Honours Policy* except that the shortlisting of entries is not mandatory, and all entrants in a category may be required to present or submit to interview, and all entries in a category may be visited. In some Chapters there are different juries responsible for different categories. Please refer to your *Chapter Specific Requirements* and the *2023 Jury Handbook* for more information.

5.1   Jury Selection

To facilitate openness and transparency, Members, Chapters and National Council will be encouraged to nominate prospective National jurors, but the final composition will be determined by the President. Architects on National, Chapter or Regional Juries will be Member Level 1 Institute members, Fellows or Life Fellows of the Institute.

National jurors will not serve more than two years consecutively. Jurors shall not serve on a Chapter or Regional Jury for more than three years consecutively.

5.2   Jury Composition

The National Jury will comprise:
- The Immediate Past President (at the time of final judging) (Chair);
- A senior respected and awarded architect;
- A senior respected and distinguished architect;
- A younger emerging architect; and
- An architectural commentator or academic

Composition of the Chapter and Regional Juries should reflect the range of backgrounds required of the National Jury.

5.3   Unsuccessful Entries

Because only projects receiving Named Awards and Architecture Awards are eligible to be considered for a National Award in the same year, projects awarded a Commendation or no award by a Chapter or Region may resubmit in one future Awards Program.

However, projects that received a Named Award or Award in Category 11: Sustainable Architecture and/or Category A1: COLORBOND Awards for Steel Architecture at any level (National/Chapter/Region), but received

no Named Award or Award in any other category at any level, may be resubmitted in categories other than Category 11: Sustainable Architecture and/or Category A1: COLORBOND Awards for Steel Architecture at any level (National/Chapter/Region). Even so, entries may be judged at the National Awards level only once.

6.0   MEDIA & PUBLICITY

The National Architecture Awards showcase projects recently completed by Institute members both in Australia and overseas and provide an excellent opportunity to promote the industry to the broader community. The Institute actively seeks to promote the Awards program and individual project entries to media outlets for the purpose of increasing the awareness and understanding of the architecture profession as well as advocating for good design and the use of architectural services in future projects of all types and scales.

By entering the Awards program, you are agreeing to partake in this opportunity to raise not only the profile of the profession but also of your own practice through local, national, online and social media avenues. As part of the Institute's work in promoting the Awards the media team produces media releases to be sent to media outlets including print, online, TV and radio. We also liaise closely with media and respond to requests from journalists to provide specific information about entered projects and will pitch individual projects with unique stories to relevant media.

The Institute will provide images to the media for use in the promotion of the National Awards Program, highlighting the need for correct use of attributions, along with media summaries and subcategory descriptions. The Institute will not divulge confidential details regarding the project including addresses, client details or costs to media with the exception of our Media Partners, Architecture Australia and The Australian's WISH magazine solely for the purposes of preparing their coverage of the Awards (confidential information will not be published), Images are not provided to the media for use in any context other than the promotion of the Awards unless you have given us permission to do so. Images may be used by the Institute in collateral and activities for the purpose of promoting the awards program, and architecture and the Australian architectural profession.

In addition to your Media Summary, having the following additional information and resources will assist the media team to promote your project and may increase your chance of media/social coverage:
- Video footage of your project that can be used for television purposes. As this is an expensive endeavour the Institute does not recommend commissioning video coverage solely for the Awards program (which may never be used).
- Approval by the clients for TV camera crews to film the project and possibly interview the client.
- Social Media account details including Twitter, Instagram and Facebook names so we can follow you and tag you in posts.

National Award entries provide a great catalogue of current architecture that showcases trends and exceptional projects. Media outlets often find this gallery of projects a very useful tool in preparing and guiding their architecture coverage throughout the year.

If a media outlet is interested in a project for a non-Awards related article or feature, the Institute ensures that permission is received from the entrant before proceeding. These opportunities may include print features of residential projects in the weekend papers and trend-based stories.

If you have any concerns regarding media and publicity, please contact: media@architecture.com.au

7.0 CHAPTER SPECIFIC REQUIREMENTS: ACT CHAPTER

7.1 Key Dates

Online entries open	Monday 13 November 2023 9:00am AEDT
Online entries close	Monday 19 February 2024 5:00pm AEDT
Submission of additional material	Monday 26 February 2024
Presentation to Juries	14-15 March 2024
Jury site visits	3, 4 & 5 April 2024
Awards Presentation event	Saturday 22 June 2024

ACT & NSW Postcodes

Projects that are entered in the following postcodes must be entered into the ACT Awards Program 2600-2623, 2902-2914. Projects outside of these postcodes must be entered into NSW Awards Program. Refer to map.

7.2 Additional Material

Following completion of your online entry, please submit the following to the ACT Chapter by Monday 26 February 2024 (5:00pm AEDT).

Please note the ACT Chapter is not requiring Entrants to submit an Awards Board this year. Instead, Entrants will be displayed via an online Entrant Gallery on the Australian Institute of Architects website.

Jury Presentation Files COMPULSORY	Presentations to be sent through to the ACT Chapter via email or Dropbox. Please note that you will be allocated 10 minutes to present to the Jury including question time.
Consent Forms Due 19 Feb (5:00pm AEDT) via online entry system	It is the entrant's responsibility to ensure that all relevant Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Institute Awards webpage.
A1 Display Board COMPULSORY Submission due 26 February 2024	Entrants must provide one A1 portrait format display board mounted on 3mm recyclable white double coated wood fibre display board (not foamcore) without Perspex or glass and not framed in any way. Your display board should strongly represent the project and will form part of any Chapter exhibition for public viewing. It is strongly recommended that boards include: Project name, location, architect/practice, builder and consultants Photographs, drawings, plans and text sufficient to describe the project Allocated entry number, project name and architect/practice clearly marked on the back of the board The main purpose of the board is to explain your project. Make it simple and understandable for non-architects. Do not use any raised photographs or 3-dimensional effects on the board - it must be flat. Please ensure that your A1 board measures 594mm wide x 841mm high and meets the specifications as outlined above. If it doesn't, we'll ask you to reprint it. Failure to comply with the Chapter specific requirements may result in your presentation board not being hung at any exhibition.

	(From 2024 the ACT Chapter encourages all awards display boards to be biodegradable card material).

7.3   Awards in ACT

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Romaldo Giurgola Award for Public Architecture	Award for Public Architecture (ACT)	Commendation for Public Architecture (ACT)
Educational Architecture	N/A	The Enrico Taglietti Award for Educational Architecture	Award for Educational Architecture (ACT)	Commendation for Educational Architecture (ACT)
Residential Architecture – Houses (New)	N/A	The Malcolm Moir and Heather Sutherland Award for Residential Architecture – Houses (New)	Award for Residential Architecture – Houses (New) (ACT)	Commendation for Residential Architecture – Houses (New) (ACT)
Residential Architecture – Houses (Alterations and Additions)	N/A	The Gene Willsford Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (ACT)	Commendation for Residential Architecture – Houses (Alterations and Additions) (ACT)
Residential Architecture – Multiple Housing	N/A	The Sydney Ancher Award for Residential Architecture – Multiple Housing	Award Residential Architecture – Multiple Housing (ACT)	Commendation for Residential Architecture – Multiple Housing (ACT)
Commercial Architecture	N/A	The John Andrews Award for Commercial Architecture	Award for Commercial Architecture (ACT)	Commendation for Commercial Architecture (ACT)
Heritage	N/A	The J S Murdoch Award for Heritage	Award for Heritage (ACT)	Commendation for Heritage (ACT)
Interior Architecture	N/A	The W. Hayward Morris Award for Interior Architecture	Award for Interior Architecture (ACT)	Commendation for Interior Architecture (ACT)
Urban Design	N/A	The Sir John Overall Award for Urban Design	Award for Urban Design (ACT)	Commendation for Urban Design (ACT)
Small Project Architecture	N/A	The Cynthia Breheny Award for Small Project Architecture	Award for Small Project Architecture (ACT)	Commendation for Small Project Architecture (ACT)
Sustainable Architecture*	N/A	The Derek Wrigley Award for Sustainable Architecture	Award for Sustainable Architecture (ACT)	Commendation for Sustainable Architecture (ACT)
COLORBOND Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (ACT)	COLORBOND® Award for Steel Architecture – Commendation (ACT)
Enduring Architecture**	N/A	The Roy Grounds Award for Enduring Architecture	N/A	N/A

*Awards are conferred after considering all entries across all categories

**Members are not able to enter this category directly, however members are encouraged to put forward recommendations to the ACT Enduring Architecture jury by emailing act@architecture.com.au by 25 March 2024. See 2.3.5 Enduring Architecture Category for more information.

7.4   ACT Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards (except the Canberra Medallion

as noted in the description)

Award/Prize	Description	Entry instructions and fee
Canberra Medallion	A Canberra Medallion may be awarded, at the jury's discretion, to any project of exemplary standard. The Canberra Medallion is the highest honour given at the ACT Architecture Awards each year. This honour is given to a project entered in the main Awards program. The project must also win an Award in one of the Award categories to go through to the National Awards in that category. The Canberra Medallion should only be awarded if there is a project the jury considers worthy. It does not have to be awarded if there are no projects that meet the standard. The architect is awarded a bronze medallion with the project name and architect engraved on the front side.	Fee: N/A Entry: All projects entered online through Awards online entry system will be considered.
The Robert Foster Prize for Light in Architecture	This prize recognises excellence in the use of light, whether artificial, natural or a combination of both, and the consideration of light as a part of the whole project. All projects entered in the main Awards program will be considered for this prize by the jury.	Fee: N/A Entry: All projects entered online through Award Force will be considered.
The Pamille Berg Prize for Art in Architecture	This prize aims to promote the inclusion of artwork within architectural projects, as an integrated and symbolic part of architectural expression and communication. All projects entered in the main Awards program will be considered for this at the jury's discretion. Alternatively, entrants can nominate a particular project to be considered or enter independently of the main awards scheme.	Fee: N/A Entry: All projects entered online through Award Force will be considered.

The EmAGN Project Award	The EmAGN Project award recgnises a project of merit, whereby members from the EmAGN demographic have made a substantial contribution to the project in the areas of leadership, collaboration & application of expertise and quality of architecture.
	
	The award is a combined celebration of a built outcome and the contributions made by member(s) of the EmAGN demographic in the areas of:
	
	   – Leadership
	   – Collaboration
	   – Expertise and Quality of Architecture
	
	Who is EMAGN
	Those within 15 years graduation of a Master of Architecture, or within 10 years registration.
	
	Eligibility requirements
	The project is eligible for the EmAGN Project Award if one of the below is met:
	
	   – At least 50% of the project team is represented by those from the EmAGN demographic
	   – The lead project architect for this project is part of the EmAGN demographic
	
	NOTE The authorising member for the entry is not required to be from the EmAGN demographic for the project to be considered for the EmAGN Project Award.
		Entry into the EmAGN Project Award is free. Entered as an indirect entry (check box) through the National primary categories.
		
		Selected entries will be required to present to the EmAGN Project Award Jury. The presentation to jury must be attended by a team member of the EmAGN demographic. This presentation to jury is an opportunity to further illustrate their contributions to the areas of leadership, collaboration and application of expertise and quality of architecture.

7.5   ACT Chapter Judging Process

The ACT Chapter appoints a jury for the main Awards program with a common Chair, Interstate Juror and Lay juror. The Jury must be endorsed by the Chapter Council.

The ACT Chapter jury process is as follows:

1. The Awards jurors are appointed to review all entries in their award categories.
2. All entrants are required to present their project to the Awards jury.
3. The jury may elect to visit a selected list of entries at their discretion. All entrants will be advised of the site visit list.
4. The relevant jury will determine the awarded projects from the list of projects submitted.
5. The 2024 Awards schedule and the announcement of the jury members will be communicated via the ACT Chapter website.

For more information please contact the ACT Chapter:

2a Mugga Way, Red Hill ACT 2603
T: 02 6208 2100
E: act@architecture.com.au

8.0 CHAPTER SPECIFIC REQUIREMENTS: NSW ARCHITECTURE AWARDS

8.1 Key Dates

Online entries open	Monday 13 November 2023
Online entries close	Monday 5 February (11.59pm AEDT) 2024
Presentation to Juries	Friday 16 February – Saturday 17 February 2024
Jury visits	Tuesday 2 April – Thursday 12 April
Awards presentation event	Friday 28June 2024

Additional Material

In addition to the completion of your online entry, please submit the relevant additional materials.

MATERIAL	NSW AWARDS
CONSENT FORMS It is the entrant's responsibility to ensure that all relevant Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Institute Awards webpage.	Due Monday 5 February 2024
JURY PRESENTATIONS NSW Awards entrants are required to conduct an 8-minute project presentation to the category jury, which will be followed by 2 minutes of question time. Limited video content is permitted, but entrants are encouraged to use the presentation to maximise direct interactions.	COMPULSORY Friday 16 February – Saturday 17 February 2024

All online entry content must be submitted by Monday 5 February 2024 11:59pm (AEDT) for NSW entries. No extensions will be provided. If your entry content is not ready by the closing date, you will be asked to submit in the following year's Awards program.

NSW Awards entrants, or a nominated representative must be available to present the project to jury from 16 – 17 February 2024. Details regarding when your presentation is scheduled will be circulated by 13 February 2024. All NSW projects must be available for site visits during the period of 8 April – 19 April 2024 (exceptions apply only to those of a transient nature in the *Small Project Architecture* category), please note if physical site visits are not possible, virtual site visits will take place instead. Entrants must ensure that their team and project will be available for inspection during this time frame prior to entering the Awards.

Both the presentation and site visit schedules will be issued by the NSW Chapter. Entrants are required to coordinate with their team and client/s. Shortlists will be announced mid-March. All shortlisted projects will receive a site visit.

Awards in NSW

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Sulman Medal for Public Architecture	Award for Public Architecture (NSW)	Commendation for Public Architecture (NSW)

Educational Architecture	N/A	The William E Kemp Award for Educational Architecture	Award for Educational Architecture (NSW)	Commendation for Educational Architecture (NSW)
Residential Architecture – Houses (New)	N/A	The Wilkinson Award for Residential Architecture – Houses (New)	Award for Residential Architecture – Houses (New) (NSW)	Commendation for Residential Architecture – Houses (New) (NSW)
Residential Architecture – Houses (Alterations and Additions)	N/A	The Hugh and Eva Buhrich Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (NSW)	Commendation for Residential Architecture – Houses (Alterations and Additions) (NSW)
Residential Architecture – Multiple Housing	N/A	The Aaron Bolot Award for Residential Architecture – Multiple Housing	Award Residential Architecture – Multiple Housing (NSW)	Commendation for Residential Architecture – Multiple Housing (NSW)
Commercial Architecture	N/A	The Sir Arthur G Stephenson Award for Commercial Architecture	Award for Commercial Architecture (NSW)	Commendation for Commercial Architecture (NSW)
Heritage	Creative Adaptation	The Greenway Award for Heritage	Award for Heritage – Creative Adaptation (NSW)	Commendation for Heritage – Creative Adaptation (NSW)
	Conservation		Award for Heritage – Conservation (NSW)	Commendation for Heritage – Conservation (NSW)
Interior Architecture	N/A	The John Verge Award for Interior Architecture	Award for Interior Architecture (NSW)	Commendation for Interior Architecture (NSW)
Urban Design	N/A	The Lloyd Rees Award for Urban Design	Award for Urban Design (NSW)	Commendation for Urban Design (NSW)
Small Project Architecture	N/A	The Robert Woodward Award for Small Project Architecture	Award for Small Project Architecture (NSW)	Commendation for Small Project Architecture (NSW)
Sustainable Architecture*	N/A	The Milo Dunphy Award for Sustainable Architecture	Award for Sustainable Architecture (NSW)	Commendation for Sustainable Architecture (NSW)
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (NSW)	COLORBOND® Award for Steel Architecture – Commendation (NSW)
Enduring Architecture**	N/A	N/A	Award for Enduring Architecture (NSW)	N/A

*Awards are conferred after considering all entries across all categories
**Members are not able to enter this category directly. See _2.3.5 Enduring Architecture Category_ for more information.

NSW Chapter Specific Awards and Prizes

The following are awarded at a state level but do not progress to the National Architecture Awards.

Award/Prize	Description	Entry instructions and fee
NSW Architecture Medallion	The highest honour awarded by the NSW Chapter. Selected by the Jury Chairs from the field of Named Award winners.	N/A
Blacket Prize	Established 1984 Awarded to a project situated in country New South Wales that promotes design excellence in a regional context. This Prize was named for the 19th century architect Edmund Blacket whose picturesque Gothic Revival style churches can still be found in many country towns.	Fee: included in entry fee Selected by awards jury from relevant entries.
Premier's Prize	Established 1997 This prize is awarded by the NSW Premier from a shortlist of projects selected by the NSW Government Architect which are of benefit to the people of NSW – whether they be educational, cultural, transport or accommodation facilities.	Fee: included in entry fee Selected by the NSW Premier from a shortlist of relevant entries

		prepared by the NSW Government Architect.
Lord Mayor's Prize	Established 2013 The City of Sydney Lord Mayor's Prize was established to recognise a project that improves the quality of the public domain through architectural or urban design excellence and may be for, or include, public art.	Fee: included in entry fee Selected by the City of Sydney Lord Mayor from a shortlist of relevant entries.
The EmAGN Project Award	The EmAGN Project award recgnises a project of merit, whereby members from the EmAGN demographic have made a substantial contribution to the project in the areas of leadership, collaboration & application of expertise and quality of architecture. The award is a combined celebration of a built outcome and the contributions made by member(s) of the EmAGN demographic in the areas of: - Leadership - Collaboration - Expertise and Quality of Architecture **Who is EMAGN** Those within 15 years graduation of a Master of Architecture, or within 10 years registration. **Eligibility requirements** The project is eligible for the EmAGN Project Award if one of the below is met: - At least 50% of the project team is represented by those from the EmAGN demographic - The lead project architect for this project is part of the EmAGN demographic **NOTE** The authorising member for the entry is not required to be from the EmAGN demographic for the project to be considered for the EmAGN Project Award.	Entry into the EmAGN Project Award is free. Entered as an indirect entry (check box) through the National primary categories. Selected entries will be required to present to the EmAGN Project Award Jury. The presentation to jury must be attended by a team member of the EmAGN demographic. This presentation to jury is an opportunity to further illustrate their contributions to the areas of leadership, collaboration and application of expertise and quality of architecture.

NSW Chapter Judging Process

The NSW Chapter has multiple juries, each responsible for one or more categories. All juries include a Jury Chair and are overseen by an overarching Chair of Juries.

Jury 1	Public Architecture Educational Architecture
Jury 2	Residential Architecture – Houses (New)
Jury 3	Residential Architecture – Houses (Alterations and Additions) Small Project Architecture
Jury 4	Residential Architecture – Multiple Housing
Jury 5	Commercial Architecture Urban Design
Jury 6	Interior Architecture
Jury 7	Heritage
Jury 8	Sustainable Architecture
Jury 9	Enduring Architecture
Jury 10	COLORBOND® Award for Steel Architecture
Jury 11	EmAGN Project Award Jury

Jury selection process:

- Jury members are appointed by the Chapter President in consultation with relevant Chapter committees. Juries shall reflect the make-up of the profession a diversity of experience.
- All jurors in the primary categories are selected after a call for EOIs from the membership, apart from guest jurors or lay members. EOI submissions are considered for a period of five years before a re-submission is required. Jurors for secondary categories such as Sustainable Architecture and COLORBOND® Award for Steel Architecture are appointed by the NSW Chapter Council in consultation with relevant committees.
- The number of positions on each jury is determined by program requirements from year to year. In NSW, each primary category jury consists of three jurors. In the case where the jury consists of four members, the fourth is intended to be a lay member, media representative or suitable expert.
- The composition of the NSW Architecture Awards juries will be announced to the membership prior to the online close of entries date.

Awards selection process:

1. The Awards jurors are appointed to review all entries in their award categories.
2. All entrants are required to present their project to the Awards jury.
3. Each relevant jury will determine a shortlist and select the projects they wish to visit after the presentation.
    - The site visit duration for each nominated entry is 20 minutes only.
    - The site visit schedule will be issued by the NSW Chapter. Entrants are required to coordinate with their team and client/s.
    - It is expected that the majority of jury members will visit each project. Metropolitan projects must be visited by all jurors, with all, or a smaller number of jurors visiting regional projects.
4. Following site visits and further deliberation, each jury will determine the awarded projects.

Newcastle and Country Division Architecture Awards Program

There is a separate Newcastle and Country Division Architecture Awards Program, please contact the NSW Chapter for further information.

For more information please contact the NSW Chapter:
Peter Fry
Tusculum, 3 Manning Street
Potts Point NSW 2011
E: peter.fry@architecture.com.au

9.0 CHAPTER SPECIFIC REQUIREMENTS: NT CHAPTER

9.1   Key Dates

Online entries open	Monday 13 November 2023
Online entries close	Friday 15 March 2024 11:59pm ACST
Submission of additional material	Friday 22 March 2024
Public Presentation Event	17 & 18 April 2024
On-site visits	Monday 29 April – 3 May 2024 (Regional and Darwin)
Awards Announcement	Saturday 1 June 2024

9.2   Additional Material

Following completion of your online entry, please submit the following to the NT Chapter by 15 March 2023 11:59pm ACST.

Consent forms Due 15 March 2023 via online entry system	It is the entrant's responsibility to ensure that all relevant Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Institute Awards webpage.

9.3   Northern Territory Architecture Awards

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Reverend John Flynn Award for Public Architecture	Award for Public Architecture (NT)	Commendation for Public Architecture (NT)
Educational Architecture	N/A	The NT Chapter Award for Educational Architecture	Award for Educational Architecture (NT)	Commendation for Educational Architecture (NT)
Residential Architecture – Houses (New)	N/A	The Burnett Award for Residential Architecture – Houses – (New)	Award for Residential Architecture – Houses (New) (NT)	Award for Residential Architecture – Houses (New) (NT)
Residential Architecture – Houses (Alterations and Additions)	N/A	The Peter Fletcher Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (NT)	Award for Residential Architecture – Houses (Alterations and Additions) (NT)
Residential Architecture – Multiple Housing	N/A	The Ken Frey Award for Residential Architecture – Multiple Housing	Award Residential Architecture - Multiple Housing (NT)	Commendation for Residential Architecture – Multiple Housing (NT)
Commercial Architecture	N/A	The Peter Dermoudy Award for Commercial Architecture	Award for Commercial Architecture (NT)	Commendation for Commercial Architecture (NT)
Heritage	N/A	The J G Knight Award for Heritage	Award for Heritage (NT)	Commendation for Heritage (NT)
Interior Architecture	N/A	The George Chaloupka Award for Interior Architecture	Award for Interior Architecture (NT)	Commendation for Interior Architecture (NT)
Urban Design	N/A	The George Goyder Award for Urban Design	Award for Urban Design (NT)	Commendation for Urban Design (NT)

Small Project Architecture	N/A	The Yali-McNamara Award for Small Project Architecture	Award for Small Project Architecture (NT)	Commendation for Small Project Architecture (NT)
Sustainable Architecture*	N/A	The Thorny Devil (Moloch Horridus) Award for Sustainable Architecture	Award for Sustainable Architecture (NT)	Commendation for Sustainable Architecture (NT)
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (NT)	COLORBOND® Award for Steel Architecture – Commendation (NT)
Enduring Architecture**	N/A	N/A	Award for Enduring Architecture (NT)	N/A
Landscape Architecture	N/A	N/A	Award for Landscape Architecture (NT)	Commendation for Landscape Architecture (NT)

*Awards are conferred after considering all entries across all categories

** Members are not able to enter this category directly, however members and non-architects are encouraged to put forward recommendations to by emailing nt@architecture.com.au by the entry closing date. See *2.3.5 Enduring Architecture Category* for more information.

9.4   Northern Territory Architecture Awards – Specific Awards and Prizes

(NB. The following do not progress to the National Architecture Awards)

Award/Prize	Description	Entry instructions and fee
The Indigenous Community Architecture Award	Projects in this category will include residential and non-residential buildings such as resource centres, clinics etc. The jury will assess these entries with particular emphasis on the success with which the buildings are judged by the Community to respond to the cultural environment in which they are located.	Fee: N/A Entry: All projects entered online through Awards Online Entry System will be considered.
The Tracy Memorial Award	This Award is unique to the NT and is the most prestigious award given to the best building of the year, from any category. The Northern Territory Architectural Awards began in the Territory in 1976 with the instigation of the "Tracy Memorial Award". During Cyclone Tracy a Darwin architect, Mr Fred Yu, was killed. As a consequence of this, architects from all over Australia sent monetary donations to the NT Chapter which were presented to Mr Yu's widow.	Fee: N/A Entry: All projects entered online through Awards Online Entry System will be considered.
The EmAGN Project Award	The EmAGN Project award recgnises a project of merit, whereby members from the EmAGN demographic have made a substantial contribution to the project in the areas of leadership, collaboration & application of expertise and quality of architecture. The award is a combined celebration of a built outcome and the contributions made by member(s) of the EmAGN demographic in the areas of: - Leadership - Collaboration - Expertise and Quality of Architecture **Who is EMAGN** Those within 15 years graduation of a Master of Architecture, or within 10 years registration. **Eligibility requirements**	Entry into the EmAGN Project Award is free. Entered as an indirect entry (check box) through the National primary categories. Selected entries will be required to present to the EmAGN Project Award Jury. The presentation to jury must be attended by a team member of the EmAGN demographic. This presentation to jury is an opportunity to further illustrate their contributions to the areas of leadership, collaboration and application of expertise and quality of architecture.

	The project is eligible for the EmAGN Project Award if one of the below is met:
	
	   – At least 50% of the project team is represented by those from the EmAGN demographic
	   – The lead project architect for this project is part of the EmAGN demographic
	
	NOTE The authorising member for the entry is not required to be from the EmAGN demographic for the project to be considered for the EmAGN Project Award.	

People's Choice Award	As part of its remit to advocate on behalf of members, the Chapter administers a program for engaging the public in the work of the Awards program. For any given year, all entries across all categories are eligible for this Award, the outcome of which is determined by public vote, on the basis of material provided by entrants. This will include the opportunity for entrants to present their projects at the Public Presentation Event indicated in the schedule.	Fee: N/A Entry: N/A

9.5 Northern Territory Architecture Awards Jury

The Northern Territory Architecture Awards has one jury consisting of 3 people – a Jury Chair, an architect from the NT who does not have an entry in the Awards, and a lay Juror. All jury members are selected by the NT Chapter Council. The Northern Territory Architecture Awards jury is guided by the following principles:

1. The Awards jury reviews all submissions in their category for the given year.
2. The Awards jury endeavours to visit all projects entered unless there are more than 10 entries in which case the jury may, with respect to time and financial resources available, determine a shortlist of entries to visit.
3. The Awards jury gives due and reasonable deliberation in determining awards bestowed in each category.

For more information on the Northern Territory Chapter Awards program please contact:
Karen Relph
Events, Marketing and Communications Coordinator
L16, Regus Centre, 19 The Mall, Darwin 0800
E: nt@architecture.com.au T: 08 7969 6000

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10.0 CHAPTER SPECIFIC REQUIREMENTS: QUEENSLAND

10.1   Key Dates

Online entries open	Monday 13 November 2023	
Online entries close	Friday 16 February 2024 11:59pm AEST	
Additional material	See table below	
Regional Jury Site Visits	Greater Brisbane	4–22 Mar
	Sunshine Coast	4–8 Mar
	Gold Coast	11–15 Mar
	Darling Downs and West Moreton	18–22 Mar
	Far North Queensland	25–28 Mar
	North Queensland	2–5 Apr
	Central Queensland	8 – 12 Apr
State Jury Site Visits	Sunshine Coast, Gold Coast, Darling Downs and West Moreton, Far North Queensland, North Queensland, Central Queensland	Concurrent with Regional visits
	Greater Brisbane Commended projects *Dates may change*	13– 17 May
QLD Regional Award Presentations	Greater Brisbane	03 May 2024
	Far North QLD	17 May 2024
	Sunshine Coast	24 May 2024
	Gold Coast	24 May 2024
	North QLD	31 May 2024
	Central QLD	07 June 2024
	Darling Downs and West Moreton	14 June 2024
Chapter (State) Awards Presentation	Queensland State Architecture Awards	Friday 21 June 2024
Jury Site Visits	All projects must be available for site visits during the allocated periods for the region entered (exceptions may apply to those of a transient nature or considered 'remote'). Entrants must ensure that the project will be available for inspection during this time frame prior to entering the Awards. It is the responsibility of the entrants to arrange access for the jury visit at the time and day advised by the Chapter Office. The Chapter office will schedule visits once entries have closed and will advise exact dates and times at least 2 weeks prior to visits. Projects shortlisted for Queensland State Architecture Awards may be subject to an additional Jury visit by the State Jury. *Dates outlined above may change due to circumstances out of our control.* Contact the Queensland Chapter via qldawards@architecture.com.au for additional information.	

10.2   Additional Material

The f   Following materials are 'additional materials required for the QLD Architecture Awards and are supplied as
pasrt   part of the online entry system. All materials are required by 5:00pm AEST 16 January 2024.

[Consent forms](#) Due 16 February 2024 via online entry system	It is the entrant's responsibility to ensure that all relevant Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Institute Awards webpage [Consent forms.](#)
A1 Display Board COMPULSORY Due 31 March 2024	Entrants must provide one A1 portrait format display board. The physical A1 panel must be delivered to the Queensland Chapter office 2/270 Montague Road West End Qld 4101, by the due date **5:00 PM on the 31st of March 2024.** The main purpose of the board is to explain your project as part of the Chapter exhibition for public viewing. Make it simple and understandable for non-architects. Boards should include: • Project name, location, architect/practice, builder and consultants • Photographs, drawings, plans and text sufficient to describe the project • Allocated entry number, project name and architect/practice clearly marked on the back of the board Do not use any raised photographs or 3-dimensional effects on the board – it must be flat. The A1 boards will measure 594mm wide x 841mm high. You must ensure that the board meets the specifications as outlined above. If your board does not meet these requirements or is not submitted to the Queensland Chapter office by the specified time, it may result in your presentation board not being hung at any exhibition. From 2023 the Queensland Chapter requires all awards display boards to be biodegradable card material, not foam core. You can source 3mm recyclable display board from *Mavericks Print,* 7 Charles Court, Kunda Park, QLD 4556, (07) 5479 3800, info@mavericksprint.com.au or *Drawing & Drafting*, Unit 10, 38 Bishop Street, Kelvin Grove QLD 4059, (07) 3356 1199, sales@drwainganddrafting.com.au these suppliers usually have the specified board in stock or can offer a suitable substitute.

10.3   Regional Level Awards

Region	Building of the Year	House of the Year	Regional Commendations	Regional Project of the Year Prize*
Central Queensland	*J W Wilson Award for Building of the Year*	*Where a house is chosen as Building of the Year, only the Named Award need be announced.* *(i.e. Eddie Oribin Award for House of the Year)*	*Multiple Commendations can be given and do progress to the Queensland Architecture Awards.* *Gold Coast and Northern Rivers: Ken Newton and Brian Mossop People's Choice Award*	*Presented to a regional project by a regional architect resident to that Region based on the project's response to place.*
Gold Coast and Northern Rivers**	*Phillip Follent Award for Building of the Year*			
Darling Downs/West Moreton	*William Hodgen Award for Building of the Year*			
North Queensland	*Walter and Oliver Tunbridge Award for Building of the Year*			
Sunshine Coast	*Gabriel Poole Award for Building of the Year*			
Far North Queensland	*Eddie Oribin Award for Building of the Year*			

| Brisbane | John Dalton Award for Building of the Year | | The Lord Mayor's Brisbane Buildings that Breathe Architecture Prize*** | |

* **The Regional Project of the Year Prize** *Winners from each Region's Regional Project of the Year Award are automatically entered into the QLD (State) Regional Project of the Year Prize (This is a State level Prize that does not proceed to the National Awards).*

** **The People's Choice Award.** The Chapter will run a People's Choice Award in each region either independently or through a media partner. The public, entrants, Institute members and stakeholders can enter their votes for their favourite projects.

The Link below takes voters to the 2024 Entrant Gallery and voting links for each region.

https://www.architecture.com.au/awards/queensland-awards/2024-qld-awards-entrant-gallery

Please note that only projects shortlisted for the QLD (State) Architecture Awards can be considered for the Queensland Chapter People's Choice Prize.

*** The Lord Mayor's Buildings that Breathe Architecture Prize will be given to the project that best meets the design principles outlined in Brisbane City Council's 'New World City Design Guide – Buildings that Breathe'.

The Prize is proudly sponsored by Brisbane City Council. To be eligible for the award, buildings must meet the following minimum criteria:

- Built or substantially completed within the last three years at the time of entry;
- Must be located within the Local Government Area for Brisbane and should exclude any development within identified Priority Development Areas;
- All residential Architecture entries are automatically eligible for consideration for the Buildings that Breathe Prize
- Must exclude development approved through the Planning and Environment Court;
- Submissions need to be supported by a written statement outlining how the development achieves the intent of the 'New World City Design Guide – Buildings that Breathe' (no more than 2 x A4 pages)

From 2023 only the eligible projects as determined by the **Sustainability Checklist** will automatically be shortlisted for the State Awards.

10.4 State Level Awards

National Awards Category	State Sub-category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The FDG Stanley Award for Public Architecture	Award for Public Architecture (QLD)	Commendation for Public Architecture (QLD)
Educational Architecture	N/A	The Jennifer Taylor Award for Educational Architecture	Award for Educational Architecture (QLD)	Commendation for Educational Architecture (QLD)
Residential Architecture – Houses (New)	N/A	The Robin Dods Award for Residential Architecture – Houses (New)	Award for Residential Architecture - Houses (New) (QLD)	Commendation for Residential Architecture – Houses (New) (QLD)
Residential Architecture – Houses (Alterations and Additions)	N/A	The Elina Mottram Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (QLD)	Commendation for Residential Architecture – Houses (Alterations and Additions) (QLD)
Residential Architecture - Multiple Housing	N/A	The Job & Froud Award for Residential Architecture - Multiple Housing	Award for Residential Architecture - Multiple Housing (QLD)	Commendation for Residential Architecture - Multiple Housing (QLD)
Commercial Architecture	N/A	The Beatrice Hutton Award for Commercial Architecture	Award for Commercial Architecture (QLD)	Commendation for Commercial Architecture (QLD)
Heritage	Creative	The Don Roderick Award for Heritage	Award for Heritage (QLD)	Commendation for Heritage (QLD)
	Conservation			

Interior Architecture	N/A	The GHM Addison Award for Interior Architecture	Award for Interior Architecture (QLD)	Commendation for Interior Architecture (QLD)
Urban Design	N/A	The Karl Langer Award for Urban Design	Award for Urban Design (QLD)	Commendation for Urban Design (QLD)
Small Project Architecture	N/A	The Hayes & Scott Award for Small Project Architecture	Award for Small Project Architecture (QLD)	Commendation for Small Project Architecture (QLD)
Sustainable Architecture	N/A	The Harry Marks Award for Sustainable Architecture	Award for Sustainable Architecture (QLD)	Commendation for Sustainable Architecture (QLD)
COLORBOND® Award for Steel Architecture *	N/A	N/A	COLORBOND® Award for Steel Architecture (QLD)	COLORBOND® Award for Steel Architecture – Commendation (QLD)
Enduring Architecture**	N/A	N/A	The Robin Gibson Award for Enduring Architecture (QLD)	N/A
EmAGN Project Award***	N/A	N/A	EmAGN Project Award (QLD)	N/A

*The COLORBOND® award is conferred after considering ALL entries across ALL categories.

**Members are not able to enter this category directly. Projects considered in this category will be submitted by the State Jury for consideration. Entry material will be prepared by the submitting party. The original architect or any third party (including non-members and non-architects) may recommend to the relevant jury, projects for consideration in this category. See 2.3.5 Enduring Architecture Category for more information.

* EmAGN Project Award
The EmAGN Project award recognises a project of merit whereby members from the EmAGN demographic have made a substantial contribution to the project in the areas of leadership, collaboration & application of expertise and quality of architecture. The award is a combined celebration of a built outcome and the contributions made by member(s) of the EmAGN demographic in the areas of; Leadership, Collaboration, Expertise and Quality of Architecture
Who is EMAGN
Those within 15 years graduation of a Master of Architecture, or within 10 years registration.
Eligibility requirements
The project is eligible for the EmAGN Project Award if one of the below is met:
- At least 50% of the project team is represented by those from the EmAGN demographic
- The lead project architect for this project is part of the EmAGN demographic
NOTE The authorising member for the entry is not required to be from the EmAGN demographic for the project to be considered for the EmAGN Project Award.

10.5   Queensland Chapter Specific Awards and Prizes

The following does not progress to the National Architecture Awards. Although not part of the National Awards

Program, this category does involve the same Regional and State Entry fees as other categories.

Award/Prize	Description
Art & Architecture Prize (QLD)	This prize is to be given to projects which are considered to demonstrate excellence in the integration of art and architecture.
	Projects may be of any building type but must demonstrate excellence in Public Art in an architectural project.
	Temporary and transportable projects are also permitted whether they have been dismantled or relocated.
	Projects which receive the award will:
	● Have involved at least one artist working in collaboration with an Architect.
	● Have evidence of integration between art and architecture, with preference given to projects demonstrating both conceptual and physical integration.
	● Enrich a space in more than a merely aesthetic manner.

	If a prize is made in this category, it is given to the architect responsible, but the artists involved must be acknowledged at the State Awards ceremony and on the Prize Certificate. Photography submitted for the prize must be authorised by the artist(s). There is no National Prize in this category. This Prize is only given at State level however entries can progress through the Regional Level with a commendation
The Queensland Architecture Medallion	The Queensland Architecture Medallion may be awarded, at the Jury's discretion, to any project of exemplary standard. The Queensland Medallion is the highest honour given at the Queensland Architecture Awards each year. This honour is given to a project from the field of Named Awards. Members are not able to enter this category directly and the Queensland Medallion will only be awarded if there is a project the Jury considers worthy due to its outstanding merit. The architect/practice is awarded a medallion with the project name and architect engraved on the front side.
Social Impact Prize (QLD)	This prize is to be given to projects that are considered to demonstrate excellence in delivering social and/or culturally sustainable outcomes. Projects may be of any building type but must demonstrate excellence in Equity, Diversity, and Inclusion (EDI)/ Social/and Cultural outcomes. Temporary and transportable projects are also permitted whether they have been dismantled or relocated. Projects which receive the award will demonstrate exemplary: ● Incorporation of Designing with Country principles, and inclusion of First Nations perspectives, and/or; ● Excellence in universally accessible and inclusive design, and/or; ● Broader aspects of equity, diversity, and inclusion, recognising the breadth of human diversity and ability. There is no National Prize in this category. This Prize is only given at the Queensland State level; however, entries can progress through the Regional Level with a Regional Commendation. Regional Juries will recommend suitable projects for the State Jury's consideration from their Regional Commendations.
Regional Project of the Year Prize (QLD)	This prize is to be given to projects that have significantly contributed to the Queensland Regions. Projects located in regional or remote areas of QLD are eligible to be considered for this Prize. The "Regional Project of the Year" winners at the regional level can be considered for the Prize. Projects may be of any building type but must demonstrate special attention to how the Architects have overcome the unique regional challenges, and the unique process of delivering a project in regional and remote areas. ● Incorporation of Designing with Country principles, and inclusion of First Nations perspectives, and; ● Must be a Regional project by a Regional Architect, and the architect must be a resident of the region where the project is based; ● Broader aspects of demonstrating a regional context must be evident. Should demonstrate a nuanced and localised approach to design for social and environmental sustainability. This Prize does not progress to the National Awards. This Prize is only given at the QLD State level; however, entries can progress through the regional level with a Regional Commendation, or an automatic entry through winning the Regional Project of the Year Prize at the regional level.
People's Choice Prize (QLD)	The prize is open only to projects that are shortlisted for the Queensland Architectural Awards. The Prize is awarded to the project that receives the most votes in a poll open to members of the public. Projects may be of any building type. Temporary and transportable projects are also permitted whether they have been dismantled or relocated. This Prize is only given at the State level and does not progress to the National Awards.

Social media

Entrants are asked to provide their Instagram handle (i.e. @name) as the QLD Chapter may post entries via social media through the duration of the Awards program. Entrants who use social media are asked to tag project entries with #qldarchitectureawards2023 and photographer credits. Images will be collated by the Institute for display purposes. Images may be reposted on the QLD Chapter social media accounts as part of the Queensland Awards social media strategy. Entrants must include the official hashtags below when they post about their projects AND tag the Chapters socials media accounts:

Hashtags: #qldarchawards2023, #institutearchitectsqld

Instagram account: @institute_architects_qld

Facebook account: AustralianInstituteofArchitectsQld

Twitter account: @Qld_Chapter

10.6   Queensland Chapter Jury

10.6.1   Jury selection process:

1. The Queensland Chapter will each year release a call for Expressions of Interest for both State & Regional Jurors. Those interested, will need to confirm they are available for the applicable jury visits listed above.

2. All nominations must be made through the official Chapter call for Jurors and will be submitted to Chapter Council for consideration and approval.

3. Chapter and Regional Juries are appointed by the Chapter President in consultation with the Chair of Juries (if applicable) and a Chapter Awards Taskforce (if applicable) for endorsement by Chapter Council prior to the closing date for entries.

4. The Deputy Chair of Juries does not need to automatically progress to Chair of Juries following year. In the instance where a Chair is not elected, the Chapter will call for nominations which will be presented to Chapter Council for approval.

5. In addition to the Chair of Juries, Deputy Chair of Juries, each Region must have no more and no less than three (3) local member jurors for each Regional Jury. A fourth lay member, media representative or expert can be added (optional). In the instance where the Chair of Juries or Deputy Chair of Juries are unavailable, a State Juror will stand in.

6. The State jury member identities are released before award entries open. Regional Jurors member identities will be released shortly after entries close.

10.6.2 Judging processes

The QLD Chapter Jury process is as follows:

1.   **All projects in QLD are visited by a jury,**

2.   All project entries, in the Sunshine Coast, Darling Downs & West Moreton, Gold Coast, Central Queensland, North Queensland, and Far North Queensland regions are visited by the Regional Jury and the State Jury concurrently during the Regional Jury visits, except for particularly remote projects where the entrant may be invited to make a presentation to the State and/or Regional Jury.

3.   Projects in the Greater Brisbane region are first visited by a **Regional Category Jury***. Projects commended by the Greater Brisbane Category Jury are then visited a second time by the State Jury.

4.   Entries successful at the regional level (Named Awards and Regional Commendations) will form the

Shortlist for the State Architecture Awards;

5.   Projects receiving an Architecture Award or Named Award at State level will progress for consideration to the National Architecture Awards.

*Note: In all regions other than the Greater Brisbane, projects are not divided into categories for judging purposes. For the purpose of judging the large number of entries in the Brisbane Region, projects are judged in categories.

For updates and key links please visit the Queensland Awards webpage:
https://www.architecture.com.au/awards/queensland-awards

For more information on the QLD Chapter Awards Program please contact:

Chido Zimunhu

Awards Coordinator
2/270 Montague Road, West End, QLD, 4101
T: 07 3828 4106
E: qldawards@architecture.com.au

11.O CHAPTER SPECIFIC REQUIREMENTS: SA CHAPTER

11.1 Key Dates:

Online entries open	Monday 13 November 2023
Online entries close	Monday 12 February 2024 5:00pm ACDT
Submission of additional material	Monday 26 February 2024
Presentation to Juries	Saturday 16 March 2024
On-site visits	Tuesday 2 April to Monday 15 April 2024
Awards Presentation and Party	Friday 5 July 2024

11.2 Additional Material:

Please submit the following additional Project Materials to the SA Chapter by Monday 26 February 2024.

Every year the SA Chapter holds an exhibition showcasing all entries in that year's program as a condition of entry, entrants are required to submit exhibition content for this exhibition (this material is not used for judging). Please see below for details.

A1 Photographic Display Panel for exhibition purposes only. COMPULSORY (except for entrants in City of Adelaide Prize)	Exhibition Material Due Monday 26 February 2024 by 5pm Please read the following exhibition submission details carefully. One portrait photographic panel (mounted on 5mm cardboard display board or other recyclable option (not foamcore). Boards must include: - One single image, either a high-resolution hero or detail photograph with no border. - Board must display on the front: practice logo or architect/practice name, project name, category(ies) and photographer credit. Pease list this same information on the back top right corner of the board – for reference only. Please ensure that your A1 board measures 594mm wide x 841mm high and meets the specifications as outlined above. If it doesn't, we'll ask you to reprint it. Boards that do not meet the Chapter requirements may be excluded from any exhibitions. NB for projects submitted in multiple categories, entrants are not required to submit multiple panels.
Jury Presentation File COMPULSORY	Jury Day Presentation file Due Monday 26 February 2024 by 5pm ONE PDF file only containing your presentation for Jury Day. Submitted via online file transfer only for review. The office will advise if any changes are needed to meet the requirements before Presentation Day. The file should be no larger than 6MB and the presentation should contain no more than 30 images/slides. It should be formatted with appropriate images for the speaker on Presentation Day to discuss within a 7-minute presentation only followed by 3 mins for questions from the jury. Please consider views and drawings to contextualise the site (for example a shot from Google Earth or similar, broader street view, or include a ground level plan.) Video content is not permitted. NB: File name must display entry number, practice name, project name and category/ies.
Consent forms COMPULSORY via online entry system	Due Monday 12 February 2024 by 5:00pm ACDT It is the entrant's responsibility to ensure that all relevant Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Institute's Awards webpage.

	Please ensure that all work by other architects involved in the entered projects or in the design of existing buildings are correctly attributed. This includes collaborators, specialist architectural consultants, architects involved in the preparation of reference designs, architects for the base building where they are not the architects for interior fit-out entries and architects responsible for original buildings that have been entered for subsequent alterations, conservation, or interior works. .
Jury Presentations and Site Visits	Entrants, or a nominated representative must be available in person to present the project to jury on Saturday 16 March 2024. The presentation may be scheduled any time between 8.30am and 6pm. Entrants are required to present a 5-7 minute presentation to the category jury, which will be followed by 3 minutes of question time. All projects, except those of a transient nature in the Small Project Architecture category, must be available for site visits during the period from Tuesday 2 April to Monday 15 April inclusive. It is the responsibility of the entrant to work with the Awards Manager to arrange access to the project. Entrants must ensure the project will be available for inspection during this time frame prior to entering the Awards

Social media

Entrants are asked to provide their Instagram handle (@adlarchigram) as the SA Chapter may post entries via social media through the duration of the Awards program. This includes contractors, collaborators and contributors to the projects. Entrants who use social media are asked to tag project entries with #saarchitectureawards2024 and photographer credits. Images will be collated by the Institute for display purposes. Images may be reposted on the SA Chapter social media accounts as part of the SA Awards social media strategy.

11.3   Awards in SA:

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Jack McConnell Award for Public Architecture	Award for Public Architecture (SA)	Commendation for Public Architecture (SA)
Educational Architecture	N/A	The Dr John Mayfield Award for Educational Architecture	Award for Educational Architecture (SA)	Commendation for Educational Architecture (SA)
Residential Architecture – Houses (New)	N/A	The John S Chappel Award for Residential Architecture – Houses (New)	Award for Residential Architecture – Houses (New) (SA)	Commendation for Residential Architecture – Houses (New) (SA)
Residential Architecture – Houses (Alterations and Additions)	N/A	The John Schenk Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (SA)	Commendation for Residential Architecture – Houses (Alterations and Additions) (SA)
Residential Architecture - Multiple Housing	N/A	The Newell Platten Award for Residential Architecture - Multiple Housing	Award Residential Architecture - Multiple Housing (SA)	Commendation for Residential Architecture – Multiple Housing (SA)
Commercial Architecture	N/A	The Keith Neighbour Award for Commercial Architecture	Award for Commercial Architecture (SA)	Commendation for Commercial Architecture (SA)
Heritage	N/A	The David Saunders Award for Heritage	Award for Heritage (SA)	Commendation for Heritage (SA)

Interior Architecture	N/A	The Robert Dickson Award for Interior Architecture	Award for Interior Architecture (SA)	Commendation for Interior Architecture (SA)
Urban Design	N/A	The Gavin Walkley Award for Urban Design	Award for Urban Design (SA)	Commendation for Urban Design (SA)
Small Project Architecture	N/A	The Marjorie Simpson Award for Small Project Architecture	Award for Small Project Architecture (SA)	Commendation for Small Project Architecture (SA)
Sustainable Architecture*	N/A	The Derrick Kendrick Award for Sustainable Architecture	Award for Sustainable Architecture (SA)	Commendation for Sustainable Architecture (SA)
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (SA)	COLORBOND® Award for Steel Architecture – Commendation (SA)
Enduring Architecture**	N/A	N/A	The Jack Cheesman Award for Enduring Architecture	N/A

*Awards are conferred after considering all entries across all categories

** Members are not able to enter this category directly The SA Honours Committee will work with the Chapter's Executive Director to determine the recipient. Members are encouraged to put forward recommendations by emailing sa@architecture.com.au by the entry closing date. See *2.3.5 Enduring Architecture Category* for more information.

11.4   SA Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards

Award/Prize	Description	Entry fee
The City of Adelaide Prize	The City of Adelaide Prize recognises projects that bring the streets and spaces of Adelaide city alive and make it a great place to live, work and have fun. Projects must be located within the City of Adelaide and have been completed in the past two years. Commendations may be awarded but only if the main Prize is given.	Entry into the City of Adelaide Prize is free. Display boards are not required.
The EmAGN Project Award	The EmAGN Project Award recognises a project of merit, whereby members from the EmAGN demographic have made a substantial contribution to the project in the areas of leadership, collaboration & application of expertise and quality of architecture. The award is a combined celebration of a built outcome and the contributions made by member(s) of the EmAGN demographic in the areas of: – Leadership – Collaboration – Expertise and Quality of Architecture **Who is EMAGN** Those within 15 years graduation of a Master of Architecture, or within 10 years registration. **Eligibility requirements** The project is eligible for the EmAGN Project Award if one of the below is met: – At least 50% of the project team is represented by those from the EmAGN demographic	Entry into the EmAGN Project Award is free. Entered as an indirect entry (check box) through the National primary categories. Selected entries will be required to present to the EmAGN Project Award Jury. The presentation to jury must be attended by a team member of the EmAGN demographic. This presentation to jury is an opportunity to further illustrate their contributions to the areas of leadership, collaboration and application of expertise and quality of architecture.

	- The lead project architect for this project is part of the EmAGN demographic **NOTE** The authorising member for the entry is not required to be from the EmAGN demographic for the project to be considered for the EmAGN Project Award.	
SA Architecture Medal	The highest honour awarded by the SA Chapter. Selected from the field of Named Award winners by a jury comprising the Awards Director, a representative from the SA Chapter Council, a distinguished member and, where not conflict of interest exists, the SA Chapter President.	N/A

11.5   SA Chapter Judging Process

The SA Chapter has up to 12 juries, each responsible for the corresponding categories and overseen by an Awards Director & Deputy Awards Director. Please note this is subject to the number of entries received each year. The draft jury composition for 2024 is shown below and will be reviewed once entries have been received. The SA Honours Committee is the jury for the Enduring Architecture Award.

Jury 1	Commercial Architecture Small Project Architecture
Jury 2	Residential Architecture – Alterations & Additions
Jury 3	Educational Architecture
Jury 4	Interior Architecture
Jury 5	Residential Architecture – Multiple Housing Residential Architecture – New Houses
Jury 6	Public Architecture, Urban Design & Heritage
Jury 7	Sustainable Architecture
Jury 8	COLORBOND® Award for Steel Architecture (Determined by the Chair of each jury in consultation with the Awards Director & Deputy Awards Director)
Jury 9	City of Adelaide Prize
Jury 10	EmAGN Project Award
Jury 11	SA Architecture Medal

The SA Chapter jury is as follows:

1. Juries are selected by the Awards & Deputy Awards Directors and the Chapter President from an annual expression of interest for jurors as well as from a Jury Pool of past jurors.

2. The final jury composition is appointed and endorsed by the Chapter Council.

3. The relevant jury reviews all entries in their category/categories.

4. All projects are required to submit the Sustainability Checklist as part of their digital entry and to provide additional supporting information where this is available. Entries will be reviewed by the Sustainability Jury to determine the shortlist. All shortlisted entrants will be advised and will be required to make a presentation to the Sustainability Jury on 16 March.

5. All entrants are required to present in person to the jury. Entrants are allocated 5-7 minutes to present to the jury and 3 minutes for discussion with the jury.

6. Site visits will be conducted to all entries where the number of entries in that category is 10 or less. Where there are more than 10 entries in a category, the jury has the option to shortlist to 10 entries for site visits. If shortlisting does occur, all entrants in that category will be informed.

7. Metropolitan projects are visited by the relevant jury with the client only, at the discretion of the Jury Chair. The Awards Manager will contact entrants to arrange jury site visits with their client. Juries have a strict timetable for visiting projects over multiple days and will spend approx. 30–45 minutes on site.

8. Regional projects are visited by a smaller number of jurors or the Jury Chair only and may be given the opportunity to give an extended presentation to the jury, at the discretion of the Jury Chair and Awards Director.

For more information on the SA Chapter Awards Program please contact:

Jan Day

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Adelaide SA 5000

T: 08 8402 5911

E: jan.day@architecture.com.au

12.0 CHAPTER SPECIFIC REQUIREMENTS: TAS CHAPTER

12.1 Key Dates

Online entries open	Monday 13 November 2023 09:00am AEDT
Online entries close	Tuesday 13 February 2023 11:59pm AEDT
Submission of additional material	Monday 19 February 2024 (PowerPoint) & Thursday 28 March 2024 (A1 panel – physical copy and digital version)
Presentation to the Jury	Saturday 02 March 2024
Jury Visits	Wednesday 03 April – Friday 05 April 2024
Northern Exhibition Opening	TBC
Southern Exhibition Opening	TBC
Awards Presentation Event	Saturday 29 June 2024

12.2 Additional Material:

Please submit the following additional Project Materials to the TAS Chapter by the dates indicated below.

Consent forms Due Tuesday 13 February 2024 (11:59pm AEDT) via online entry system	It is the entrant's responsibility to ensure that all relevant Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Institute Awards webpage.
Digital Material COMPULSORY Submission due Monday 19 February 2024	Digital (PowerPoint) presentation for the Presentation to the Jury session. The presentation should be saved in a landscape PDF format, suitable for projection. This presentation should be formatted with appropriate images for the speaker on Presentation Day to discuss within a 5-minute time frame, with the following 5-minutes allocated for questions from the jury. The presentation file must be a maximum of 10 MB. If you are entering one project in multiple categories, please contact the Chapter to discuss the additional material requirements. The PDF presentation is to be submitted to the Chapter via tas@architecture.com.au, or delivered to the Chapter office on a USB.
A1 Display Board COMPULSORY Submission due Thursday 28 March 2024 (both the physical panel and a digital copy)	Entrants must provide one A1 portrait format display board mounted on 3mm recyclable white double coated wood fibre display board (not foamcore) without Perspex or glass and not framed in any way. Your display board should strongly represent the project and will form part of any Chapter exhibition for public viewing. It is strongly recommended that boards include: • Project name, location, architect/practice, builder and consultants • Photographs, drawings, plans and text sufficient to describe the project • Allocated entry number, project name and architect/practice clearly marked on the back of the board The main purpose of the board is to explain your project. Make it simple and understandable for non-architects. Do not use any raised photographs or 3-dimensional effects on the board – it must be flat. Please ensure that your A1 board measures 594mm wide x 841mm high and meets the specifications as outlined above. If it doesn't, we'll ask you to reprint it. Failure to comply with the Chapter specific requirements may result in your presentation board not being hung at any exhibition. (From 2022 the Tasmanian Chapter requires all awards display boards to be biodegradable card material, not foam core. Your printing shop can source 3mm recyclable display board from *Ball and Doggett,* 51 Charles Street, Moonah, or *Fast Forward Digital copy and print Centre*, 109 Elizabeth Street have an equivalent 3mm Screen Board material often in stock)

	The A1 panel is also to be submitted in PDF digital format to the Chapter, via tas@architecture.com.au, and the physical A1 panel must be delivered to the Chapter office.

Social media

Entrants are asked to provide their Instagram handle (@architects_tas) as the TAS Chapter may post entries via social media through the duration of the Awards program. Entrants who use social media are asked to tag project entries with #tasarchitectureawards2024 and photographer credits. Images will be collated by the Institute for display purposes. Images may be reposted on the TAS Chapter social media accounts as part of the TAS Awards social media strategy.

12.3   Awards in Tasmania:

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Alan C Walker Award for Public Architecture	Award for Public Architecture (TAS)	Commendation for Public Architecture (TAS)
Educational Architecture	N/A	The Sydney Blythe Award for Educational Architecture	Award for Educational Architecture (TAS)	Commendation for Educational Architecture (TAS)
Residential Architecture – Houses (New)	N/A	The Esmond Dorney Award for Residential Architecture – Houses (New)	Award for Residential Architecture – Houses (New) (TAS)	Commendation for Residential Architecture – Houses (New) (TAS)
Residential Architecture – Houses (Alterations and Additions)	N/A	The Edith Emery Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (TAS)	Commendation for Residential Architecture – Houses (Alterations and Additions) (TAS)
Residential Architecture – Multiple Housing	N/A	The Ray Heffernan Award for Residential Architecture – Multiple Housing	Award for Residential Architecture – Multiple Housing (TAS)	Commendation for Residential Architecture – Multiple Housing (TAS)
Commercial Architecture	N/A	The Colin Philp Award for Commercial Architecture	Award for Commercial Architecture (TAS)	Commendation for Commercial Architecture (TAS)
Heritage	N/A	The Roy Sharrington Smith Award for Heritage	Award for Heritage (TAS)	Commendation for Heritage (TAS)
Interior Architecture	N/A	The Alexander North Award for Interior Architecture	Award for Interior Architecture (TAS)	Commendation for Interior Architecture (TAS)
Urban Design	N/A	The Dirk Bolt Award for Urban Design	Award for Urban Design (TAS)	Commendation for Urban Design (TAS)
Small Project Architecture	N/A	The Peter Willmott Award for Small Project Architecture	Award for Small Project Architecture (TAS)	Commendation for Small Project Architecture (TAS)
Sustainable Architecture*	N/A	The Barry McNeill Award for Sustainable Architecture	Award for Sustainable Architecture (TAS)	Commendation for Sustainable Architecture (TAS)

COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (TAS)	COLORBOND® Award for Steel Architecture – Commendation (TAS)
Enduring Architecture**	N/A	N/A	Award for Enduring Architecture (TAS)	N/A

*Awards are conferred after considering all entries across all categories

** Members are not able to enter this category directly, however members are encouraged to put forward recommendations by emailing tas@architecture.com.au by the entry closing date. See 2.3.5 Enduring Architecture Category for more information.

12.4   Tasmanian Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards

Award/Prize	Description	Entry instructions and fee
Tasmanian Architecture Medal	A Tasmanian Architecture Medal may be awarded, at the jury's discretion, to any project of exemplary standard. The Tasmanian Architecture Medal is the highest honour given at the Tasmanian Architecture Awards each year. This honour is given to a project entered in the main Awards program of that year and is selected from the projects which have been selected to receive a Named Award in any category. The Tasmanian Architecture Medal should only be awarded if there is a project the jury considers worthy. It does not have to be awarded if there are no projects that meet the standard.	Fee: Nil
Triennial Prize	The Triennial Prize is given annually in three alternating categories, as follows: - The John Lee Archer Triennial Prize is open to named award and award winners in the public architecture, commercial architecture, educational architecture, and urban design categories from the three preceding years. - The James Blackburn Triennial Prize is open to named award and award winners in all the residential architecture categories from the three preceding years. - The Henry Hunter Triennial Prize is open to named award and award winners in the heritage, interior architecture, and small projects architecture categories from the three preceding years. The jury for the Prize is separate to the main awards jury and will consist of jury members from the three preceding years, where possible NOTE: This Prize is currently under review and change to the above may occur. Members will be notified of any changes via the newsletter.	Fee: Nil
SWT Blythe Student Prize	The SWT Blythe Student Prize is awarded annually to a student for a piece of work produced in the preceding academic year from the University of Tasmania's Architecture & Design courses. The jury for the Prize is separate to the main awards jury and will consist of three Institute members. There is a cash prize of $400, payable to the Prize recipient. The TAS Chapter will call for entries via the Institute website and in the Chapter Newsletter in March.	Fee: Free to Institute SONA Members & Graduate Members. A $50 entry fee applies for non-members.
The EmAGN Project Award	The EmAGN Project award recognises a project of merit, whereby members from the EmAGN demographic have made a substantial contribution to the project in the areas of leadership, collaboration & application of expertise and quality of architecture.	Entry into the EmAGN Project Award is free. Entered as an indirect entry (check box)

| | The award is a combined celebration of a built outcome and the contributions made by member(s) of the EmAGN demographic in the areas of:

    –   Leadership
    –   Collaboration
    –   Expertise and Quality of Architecture

Who is EmAGN
Those within 15 years graduation of a Master of Architecture, or within 10 years of registration.

Eligibility requirements
The project is eligible for the EmAGN Project Award if one of the below is met:

    –   At least 50% of the project team is represented by those from the EmAGN demographic
    –   The lead project architect for this project is part of the EmAGN demographic

NOTE The authorising member for the entry is not required to be from the EmAGN demographic for the project to be considered for the EmAGN Project Award. | through the National primary categories.

Selected entries will be required to present to the EmAGN Project Award Jury. The presentation to jury must be attended by a team member of the EmAGN demographic. This presentation to jury is an opportunity to further illustrate their contributions to the areas of leadership, collaboration and application of expertise and quality of architecture. |
| People's Choice Prize | The TAS Chapter offers a People's Choice for the public to vote for their favourite project. All project entries are included except for the Triennial Prize, the SWT Blythe Student Prize and the Enduring Architecture Award. There is a prize for the voting public. | Fee: Nil |

12.5   Tasmanian Chapter Judging Process

The Tasmanian Chapter has one jury for the main Awards, comprising:

- Jury chair (who is a senior respected and awarded or distinguished architect);
- An interstate architect, or an architect with considerable interstate experience;
- A senior respected and awarded or distinguished architect;
- A younger emerging architect or master of architecture graduate;
- A guest juror (who may be a non-architect and a non-member)

The Tasmanian Chapter jury process is as follows:

1. The jury reviews all entries.
2. All entries are required to present or submit to interview (publicly) at the Presentation to the Jury session (the schedule for this day will be circulated to entrants prior to the day).
3. The jury may elect to visit a selected list of entries at their discretion. All entrants will be advised of the visit list.

For more information, please contact the Tasmanian Chapter:

Jennifer Nichols

1/19a Hunter Street

Hobart, TAS 7000

T: 03 6214 1500

E: jennifer.nichols@architecture.com.au

13.0 CHAPTER SPECIFIC REQUIREMENTS: VICTORIA

13.1   Key Dates:

Online entries open	Monday 13 November 2023
Online entries close	Monday 5 February 2024 11:59pm AEDT
Submission of additional material	Exhibition Material is due Monday 19 February 2024. All entry material must be submitted by Monday 5 February 2024 11:59pm AEDT.
Exhibition of Entries	Saturday 16 March – Thursday 28 March 2024.
Presentation to Juries	TBC
Site visits	29 April – 3 May 2024
Awards Presentation event	TBC

13.2   Additional Material:

Every year the Victorian Chapter holds an exhibition showcasing all entries in that year's program.

As a condition of entry, entrants are required to submit exhibition content for this exhibition

(this material is not used for judging). Please see below for details.

Exhibition Material – Due Monday 19 February 2024	Please read the following exhibition submission details carefully. PHOTOGRAPHIC PANEL One <u>portrait (vertical)</u> photographic panel to include: - <u>one</u> single image, either a high-resolution hero or detail photograph with <u>no</u> border. NO BLEED & NO CROP MARKS. - practice logo or name in one corner. (do not include project name) Panels must be: - ordered via Creffield Digital Print – use plots@creffield.com.au to submit files for printing - supplied for print in A2 <u>portrait</u> format - printed at an 85% reduction on 2mm satin gloss recyclable card - **Entry information:** - Please include in your e-mail to Creffields in point form: - Project Name: - Practice Name: - Category: - Photographer: - Creffields will print and affix this information to the back of the board. - Delivery: - Creffields will co-ordinate delivery on your behalf with the AIA. For projects submitted in multiple categories, entrants can choose to submit a panel either per entry <u>or</u> per project. It is *imperative* that all submissions are printed by Creffield Digital Print in this format due to the uniform nature of the exhibition display. Boards submitted to the Chapter at the incorrect size or format will <u>not</u> be accepted or displayed.
Consent forms Due Monday 5 Feb via online entry system	It is the entrant's responsibility to ensure that all relevant Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Institute Awards webpage.

Social media

Entrants are asked to provide their Instagram handle (@name) as the VIC Chapter may post entries via social media through the duration of the Awards program. Entrants who use social media are asked to tag project entries with #VicArchitectureAwards2024 and photographer credits. Images will be collated by the Institute for display purposes.

Images may be reposted on the VIC Chapter social media accounts as part of the VIC Awards social media strategy

All online entry content, including all final project photographs must be submitted by Monday 5 February 2024 11:59pm AEDT. No extensions will be provided. If your entry content is not ready by the closing date you will be asked to submit in the following year's Awards program.

Entrants, or a nominated representative must be available to present the project to jury on either Saturday 23 March or Monday 25 March (category dependent). Dates TBC.

Entrants are required to present an 8-minute presentation to the category jury, which will be followed by 2 minutes

of question time. Presentations do not need to be submitted to the Chapter prior to the presentation.

Technical requirements will be circulated to entrants closer to the date.

All projects except those of a transient nature in the *Small Project Architecture* category must be available for site visits during a period from 29 April – 3 May2024. It is the responsibility of the entrant to organise

the site visit and entrants will be contacted with their time and date if a site visit is requested by the Jury.

Entrants must ensure that the project will be available for inspection during this time frame prior to entering the Awards.

Shortlists will be announced in April.

13.3   Awards in Victoria:

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The William Wardell Award for Public Architecture	Award for Public Architecture (VIC)	Commendation for Public Architecture (VIC)
Educational Architecture	N/A	The Henry Bastow Award for Educational Architecture	Award for Educational Architecture (VIC)	Commendation for Educational Architecture (VIC)
Residential Architecture – Houses (New)	N/A	The Harold Desbrowe-Annear Award for Residential Architecture – Houses (New)	Award for Residential Architecture - Houses (New) (VIC)	Commendation for Residential Architecture – Houses (New) (VIC)
Residential Architecture – Houses (Alterations and Additions)	N/A	The John and Phyllis Murphy Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture - Houses (Alterations and Additions) (VIC)	Commendation for Residential Architecture - Houses (Alterations and Additions) (VIC)
Residential Architecture - Multiple Housing	N/A	The Best Overend Award for Residential	Award Residential Architecture - Multiple Housing (VIC)	Commendation for Residential Architecture - Multiple Housing (VIC)

		Architecture – Multiple Housing		
Commercial Architecture	N/A	The Sir Osborn McCutcheon Award for Commercial Architecture	Award for Commercial Architecture (VIC)	Commendation for Commercial Architecture (VIC)
Heritage	Conservation	The John George Knight Award for Heritage	Award for Heritage (VIC)	Commendation for Heritage (VIC)
	Creative Adaptation			
Interior Architecture	N/A	The Marion Mahony Award for Interior Architecture	Award for Interior Architecture (VIC)	Commendation for Interior Architecture (VIC)
Urban Design	N/A	The Joseph Reed Award for Urban Design	Award for Urban Design (VIC)	Commendation for Urban Design (VIC)
Small Project Architecture	N/A	The Kevin Borland Award for Small Project Architecture	Award for Small Project Architecture (VIC)	Commendation for Small Project Architecture (VIC)
Sustainable Architecture*	N/A	The Allan and Beth Coldicutt Award for Sustainable Architecture	Award for Sustainable Architecture (VIC)	Commendation for Sustainable Architecture (VIC)
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (VIC)	COLORBOND® Award for Steel Architecture – Commendation (VIC)
Enduring Architecture**	N/A	The Maggie Edmond Award for Enduring Architecture (VIC)	N/A	N/A

*Awards are conferred after considering all entries across all categories

**Selected each year by the Victorian Awards Committee. Members are not able to enter this category directly, however members

may nominate a building for their consideration prior to the entry closing date.

See *2.3.5 Enduring Architecture Category* for more information.

13.4 Victorian Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards

Award/Prize	Description	Entry instructions and fee
Victorian Architecture Medal	The highest honour awarded by the Victorian Chapter. Selected by the Jury Chairs from the field of Named Award Winners in direct-entry national categories as well as overall winners of The Dimity Reed, Melbourne Prize, Regional Prize, The Allan and Beth Coldicutt Award for Sustainable Architecture and COLORBOND® Award for Steel Architecture.	N/A
The Dimity Reed Melbourne Prize	Recognises projects that have made a significant and unique contribution to the Melbourne metropolitan area. Projects must be located within Melbourne's Urban Growth Boundary to be eligible for this Prize.	Fee: N/A Entry: tick box on entry form
Regional Prize	Recognises projects that have made a significant contribution to regional Victoria. Projects located outside Melbourne's Urban Growth Boundary are eligible to be considered for this Prize.	Fee: N/A Entry: tick box on entry form
The EmAGN Project Award	The EmAGN Project award recgnises a project of merit, whereby members from the EmAGN demographic have made a substantial contribution to the project in the areas of leadership, collaboration & application of expertise and quality of	Entry into the EmAGN Project Award is free. Entered as an indirect entry (check box) through the National primary categories.

	architecture. The award is a combined celebration of a built outcome and the contributions made by member(s) of the EmAGN demographic in the areas of:
	
	    - Leadership
	    - Collaboration
	    - Expertise and Quality of Architecture
	
	Who is EMAGN
	Those within 15 years graduation of a Master of Architecture, or within 10 years registration.
	
	Eligibility requirements
	The project is eligible for the EmAGN Project Award if one of the below is met:
	
	    - At least 50% of the project team is represented by those from the EmAGN demographic
	    - The lead project architect for this project is part of the EmAGN demographic
	
	NOTE The authorising member for the entry is not required to be from the EmAGN demographic for the project to be considered for the EmAGN Project Award.
		Selected entries will be required to present to the EmAGN Project Award Jury. The presentation to jury must be attended by a team member of the EmAGN demographic. This presentation to jury is an opportunity to further illustrate their contributions to the areas of leadership, collaboration and application of expertise and quality of architecture.

13.5   Victorian Chapter Jury

The Victorian Chapter has 15 juries, each responsible for a corresponding category and overseen by an overarching Jury Chair. A Chair of Juries will be assigned to oversee all Juries.

Jury 1	Public Architecture
Jury 2	Educational Architecture
Jury 3	Residential Architecture – Houses (New)
Jury 4	Residential Architecture – Houses (Alterations and Additions)
Jury 5	Residential Architecture – Multiple Housing
Jury 6	Commercial Architecture
Jury 7	Heritage
Jury 8	Interior Architecture
Jury 9	Urban Design
Jury 10	Small Project Architecture
Jury 11	Sustainable Architecture
Jury 12	COLORBOND® Award for Steel Architecture
Jury 13	Melbourne Prize
Jury 14	Regional Prize
Jury 15	EmAGN Project Award

The Vic Chapter jury process is as follows:

1. The relevant jury reviews all entries in their category
2. All entrants are required to present their project in a public forum – Presentation to Juries
3. After presentations have occurred, the relevant jury determines a site visit list
4. Site visit schedules are organised by the Chapter. Entrants and/or clients must be available during the site

   visit period.
5. The relevant jury recommends projects for Awards from the list of projects visited

For more information on the VIC Chapter Awards Program please contact:

Victorian Chapter

Level 1, 41 Exhibition Street

Melbourne VIC 3000

E: vic@architecture.com.au

14.0 CHAPTER SPECIFIC REQUIREMENTS: WA CHAPTER

14.1   Key Dates

Online entries open	Monday 13 November 2023
Online entries close	Monday 12 Feburary 2024 5:00pm AWST
Submission of additional material	Consent Forms: Monday 12 February 2024
	Exhibition Display Boards: Monday 1 April 2024
Presentation to Juries	Saturday 24 February 2024
On-site visits	Monday 18 March 2024 - Thursday 28 March 2023
Awards Presentation Event	Friday 7 June 2024

14.2   Additional Material

Consent forms Due Monday 12 February 2024 via online entry system	It is the entrant's responsibility to ensure that all relevant Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Institute Awards webpage.
Exhibition Material – Due Monday 1 April 2024	Entrants must provide one A1 portrait format display board mounted on 10mm Envirocore* without Perspex or glass and not framed in any way. Your displayboard should strongly represent the project and will form part of any Chapter exhibition for public viewing. It is recommended that boards include: ● Project name, location, architect/practice, builder and consultants ● Photographs, drawings, plans and text sufficient to describe the project ● Allocated entry number (clearly marked on the back of the board) Remember, the main purpose of the board is to explain your project. Make it simple and understandable for non-architects. Do not use any raised photographs or 3-dimensional effects on the board, it must be flat. Failure to comply with Chapter specific requirements may result in your presentation board not being hung at any exhibition. *From 2023 the WA Chapter requires all awards display boards to be biodegradable card material, not foam core. Your printing shop can source 10mm recyclable display board from *Ball and Doggett, 139 Balcatta Road Balcatta ph (08) 9281 7600.* The A1 panel is also to be submitted in PDF digital format to the Chapter, via wa@architecture.com.au and the physical A1 panel must be delivered to the Chapter office at 33 Broadway Nedlands by 5.00pm Monday 3 April 2023.

Presentation to Juries: Entrant presentations to jury are to be a PDF slide show (maximum resolution of 1024 x 768) on a USB stick, loaded onto the available computer yourself.

It is not compulsory to present but it is highly encouraged. Each entrant will be allocated 7 minutes to present, followed by 3 minutes for questions and answers and 5 minutes for changeover. There will be no extensions of time.

● All presentation rooms with be equipped with a laptop connected to a data projector. IT assistance will be provided on the day.

● Please arrive at least 30 minutes before your presentation; changes to the timetable on the day will not be possible.

Further information on the timetable will be provided once the Awards close. As you can appreciate, this is a very complex task so please be patient. We will do our best to accommodate everyone.

14.3   Awards in WA

National Awards Category	State Sub category	Chapter Named Award	Chapter Architecture Award	Chapter Commendation
Public Architecture	N/A	The Jeffrey Howlett Award for Public Architecture	Award for Public Architecture (WA)	Commendation for Public Architecture (WA)
Educational Architecture	N/A	The Hillson Beasley Award for Educational Architecture	Award for Educational Architecture (WA)	Commendation for Educational Architecture (WA)
Residential Architecture – Houses (New)	N/A	The Marshall Clifton Award for Residential Architecture – Houses (New)	Award for Residential Architecture – Houses (New) (WA)	Commendation for Residential Architecture – Houses (New) (WA)
Residential Architecture – Houses (Alterations and Additions)	N/A	The Peter Overman Award for Residential Architecture – Houses (Alterations and Additions)	Award for Residential Architecture – Houses (Alterations and Additions) (WA)	Commendation for Residential Architecture – Houses (Alterations and Additions) (WA)
Residential Architecture – Multiple Housing	N/A	The Harold Krantz Award for Residential Architecture – Multiple Housing	Award Residential Architecture - Multiple Housing (WA)	Commendation for Residential Architecture – Multiple Housing (WA)
Commercial Architecture	N/A	The Ross Chisholm and Gil Nicol Award for Commercial Architecture	Award for Commercial Architecture (WA)	Commendation for Commercial Architecture (WA)
Heritage	N/A	The Margaret Pitt Morison Award for Heritage	Award for Heritage (WA)	Commendation for Heritage (WA)
Interior Architecture	N/A	The Julius Elischer Award for Interior Architecture	Award for Interior Architecture (WA)	Commendation for Interior Architecture (WA)
Urban Design	N/A	The John Septimus Roe Award for Urban Design	Award for Urban Design (WA)	Commendation for Urban Design (WA)
Small Project Architecture	N/A	The Iwan Iwanoff Award for Small Project Architecture	Award for Small Project Architecture (WA)	Commendation for Small Project Architecture (WA)
Sustainable Architecture*	N/A	The Wallace Greenham Award for Sustainable Architecture Award	Award for Sustainable Architecture (WA)	Commendation for Sustainable Architecture (WA)
Enduring Architecture**	N/A		The Richard Roach Jewell Award for Enduring Architecture	
COLORBOND® Award for Steel Architecture*	N/A	N/A	COLORBOND® Award for Steel Architecture (WA)	COLORBOND® Award for Steel Architecture – Commendation (WA)

*Awards are conferred after considering all entries across all categories
**Members, non-members and non-architects are encouraged to put forward recommendations to the WA Chapter for the Enduring Architecture Category. Please email wa@architecture.com.au by Friday 2 February 2024. See 2.3.5 Enduring Architecture Category for more information.

PLEASE NOTE: All award entries in WA are required to have been submitted by a registered architect or licensed architectural corporation in this State. Entries must be submitted in the name of the architect or licensed corporation (or

its trading name) exactly as it appears on the Architects Board of Western Australia register. The register of names may be searched at www.architectsboard.org.au

14.4   WA Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards

Award/Prize	Description	Entry instructions and fee
Mondoluce Lighting Award	The Mondoluce Lighting Award is an award for the creative and innovative use of lighting in building projects, or particular aspects of a project, where lighting has been applied.	Fee: Nil Entry: Enter via online entry system
George Temple Poole Award	The George Temple Poole Award is presented each year to the project judged most worthy from the named award winners in each category (excluding the COLORBOND® Award for Steel Architecture and the WA Lighting Award). There is one winner of this award.	Fee: Nil Entry: Separate jury visits all projects and selects one overall winner.
The Brian Kidd Enabling Architecture Prize	The Brian Kidd Enabling Architecture Prize promotes excellence in universally accessible and inclusive architecture and built environments. *	Fee: Nil Entry: Enter via online entry system
The EmAGN Project Award	The EmAGN Project award recognises a project of merit, whereby members from the EmAGN demographic have made a substantial contribution to the project in the areas of leadership, collaboration & application of expertise and quality of architecture. The award is a combined celebration of a built outcome and the contributions made by member(s) of the EmAGN demographic in the areas of: - Leadership - Collaboration - Expertise and Quality of Architecture **Who is EMAGN** Those within 15 years graduation of a Master of Architecture, or within 10 years registration. **Eligibility requirements** The project is eligible for the EmAGN Project Award if one of the below is met: - At least 50% of the project team is represented by those from the EmAGN demographic - The lead project architect for this project is part of the EmAGN demographic **NOTE** The authorising member for the entry is not required to be from the EmAGN demographic for the project to be considered for the EmAGN Project Award.	Entry into the EmAGN Project Award is free. Entered as an indirect entry (check box) through the National primary categories. Selected entries will be required to present to the EmAGN Project Award Jury. The presentation to jury must be attended by a team member of the EmAGN demographic. This presentation to jury is an opportunity to further illustrate their contributions to the areas of leadership, collaboration and application of expertise and quality of architecture.

*The Brian Kidd Enabling Architecture Prize celebrates excellence in architecture that is accessible to all and respects the principles of universal design.

To be eligible for the prize, the building or built environment must meet the following minimum criteria:

- Project may be of any building type but must demonstrate excellence in universally accessible and inclusive design in an architectural project that recognises the breadth of human diversity and ability. Projects types may cater to a very specific user to many user groups
- Having achieved a minimum of NCC and relevant Australian Standards (such as AS1428 series), provide a written statement (1 x A4 page) outlining how the projects exceeds those

standards and key concepts that are exemplary in creating an enabling environment. Include a statement on the designer's passion and motivation for including these concepts.

- A written reference (150 words) from a user's experience of the project, outlining how the project has enabled them to use the building/built environment better than other buildings of similar type.
- Complete the checklist.
- Submission's need be supported by:
  - Up to another 5 high resolution digital photographs showing the key design elements and aspects of the project (to be uploaded under attachments, can be in addition to the original 10 images).

14.5 WA Chapter Jury

The WA Chapter has 17 juries, each responsible for a corresponding category and overseen by an overarching Jury Chair. A Chair of Juries will be assigned to oversee all Juries.

Jury 1	Public Architecture,
Jury 2	Educational Architecture
Jury 3	Residential Architecture – Houses (New)
Jury 4	Residential Architecture – Houses (Alterations and Additions)
Jury 5	Residential Architecture – Multiple Housing
Jury 6	Commercial Architecture
Jury 7	Heritage
Jury 8	Interior Architecture
Jury 9	Urban Design
Jury 10	Small Project Architecture
Jury 11	Sustainable Architecture
Jury 12	COLORBOND® Award for Steel Architecture
Jury 13	Mondoluce Lighting Award
Jury 14	Enduring Architecture
Jury 15	Brian Kidd Enabling Architecture Prize
Jury 16	EmAGN Project Award
Jury 17	George Temple Poole Award

The WA Chapter jury assessment process is as follows:
1. The relevant jury reviews all entries in their category
2. Entrants are requested to formally present their building/project to the category jury at the Presentation Day. Juries sit simultaneously in presentation rooms.
3. Each metropolitan entry in the awards will be visited. If the project is outside the metropolitan area and cannot be visited by the jury by car in one day (e.g. requires airline travel or an overnight stay). the entrant will be required to give a further 30 minute presentation to the jury. Presentations will be organised by the Chapter Staff.

4. Entrants and/or clients must be available during the site visit period 18 March 2024 – 28 March 2023. Site visit schedules are organised by the Chapter staff.

It is expected that all jury members will participate in visits to projects in the metropolitan area. However, where a member is unavoidably absent from one or more site visits in a category, then a majority of the jury members must visit all projects.

For more information please contact the WA Chapter:
Claud Mottolini
33 Broadway, Nedlands WA 6009
E: claud.mottolini@architecture.com.au

15.0 CHAPTER SPECIFIC REQUIREMENTS: INTERNATIONAL CHAPTER

15.1 Key Dates

Online entries open	Monday 13 November 2023 09:00am AEDT
Online entries close	Tuesday 13 February 2024 11:59pm AEDT
Submission of additional material	Monday 19 February 2024
Presentation to Juries	Wednesday 6 March 2024
On-site visits	N/A
Awards Announcement	Saturday 29 June 2024

15.2 Additional Material

Supplementary video, images, drawings etc. COMPULSORY – due Monday 19 February 2024	As neither the International Chapter Architecture Awards jury nor the National jury visit projects entered in this program, entrants are required to submit additional information in order to better equip jurors. It is recommended that each entrant supply a short walk-through video or PowerPoint presentation via downloadable web link (WeTransfer, DropBox etc.) which is no longer than 2 minutes in length (video must be compatible with Windows XP). If you are unable to provide a video, you may like to supply additional photos or drawings. Additional material is to be provided as a web link and sent to international@architecture.com.au. The below information must be included in order to ensure that material can be appropriately identified: • Date • Award Entry Number • Award Category • Practice Name & Project Name • Inventory of additional material submitted
Consent forms Due Tuesday 13 February 2024 via online entry system	It is the entrant's responsibility to ensure that all relevant Copyright Consent Forms are signed and uploaded as part of their submission to the online entry system. These forms are available on the Institute Awards webpage.

This awards program acknowledges the work of Institute members who reside outside Australia, as well as domestic members undertaking commissions overseas. Projects entered in the International Architecture category must be located outside the eight State and Territory jurisdictions of the Commonwealth of Australia. All projects awarded an International Chapter Named Award or an Architecture Award by the International Chapter Jury will progress to be considered for Commendations, Architecture Awards and The Jørn Utzon Award in the International Architecture category by the National Jury of the Australian Institute of Architects. Entries in this category will not be visited. In lieu of a site visit, jury evaluation may be undertaken using (i) a short video walk-through or PowerPoint presentation, (ii) a teleconference interview with short-listed entrants, and/or (iii) an independent visit-report of the local architectural institute.

Social media

Entrants are asked to provide their Instagram handle (@institute_architects_int) as the International Chapter may post entries via social media through the duration of the Awards program. Entrants who use social media are asked to tag project entries with #internationalchapterarchitectureawards2023 and photographer credits. Images will be collated by the Institute for display purposes. Images may be reposted on the International Chapter social media accounts as part of the International Chapter Architecture Awards social media strategy.

15.3   Awards in the International Chapter

Within the International Chapter Architecture Awards, one Named Award and multiple Architecture Awards and Commendations can be given in each subcategory. All Named Award and Architecture Award recipients progress for consideration in the International Architecture category of the National Awards Program. Recipients of Commendations do not progress to the National Awards Program.

Projects that progress to the National Awards program are eligible to be considered for Commendations, Architecture Awards and the Named Award for International Architecture. In any given year, there can be only one Named Award presented in the International category at this national level.

Entrants in the International Category must enter their project in the appropriate subcategory listed below.

National Awards Category	Chapter Named Architecture Award	Chapter Architecture Award	Chapter Commendation	National Named Award
Public Architecture	International Chapter Named Award for Public Architecture	International Chapter Award for Public Architecture	International Chapter Commendation for Public Architecture	All projects awarded Architecture Named Awards and Awards at the International Chapter Architecture Awards level progress to the National Awards where they are considered equally for the following:

National Named Award
The Jørn Utzon Award for International Architecture

National Architecture Awards
Australian Award for International Architecture

National Commendations
Australian Commendation for |
Educational Architecture	International Chapter Named Award for Educational Architecture	International Chapter Award for Educational Architecture	International Chapter Commendation for Educational Architecture	
Residential Architecture – Houses (New)	International Chapter Named Award for Residential Architecture – Houses (New)	International Chapter Award for Residential Architecture – Houses (New)	International Chapter Commendation for Residential Architecture – Houses (New)	
Residential Architecture – Houses (Alterations and Additions)	International Chapter Named Award for Residential Architecture – Houses (Alterations and Additions)	International Chapter Award for Residential Architecture – Houses (Alterations and Additions)	International Chapter Commendation for Residential Architecture – Houses (Alterations and Additions)	
Residential Architecture – Multiple Housing	International Chapter Named Award for Residential Architecture – Multiple Housing	International Chapter Award Residential Architecture – Multiple Housing	International Chapter Commendation for Residential Architecture – Multiple Housing	
Commercial Architecture	Peter Muller for Commercial Architecture	International Chapter Award for Commercial Architecture	International Chapter Commendation for Commercial Architecture	

				International Architecture
Heritage	Hugh O'Neil Award for Heritage	International Chapter Award for Heritage	International Chapter Commendation for Heritage	*International Architecture*
Interior Architecture	International Chapter Named Award for Interior Architecture	International Chapter Award for Interior Architecture	International Chapter Commendation for Interior Architecture	*Multiple National Awards and National Commendations may be awarded, but there can be only one Named Award presented in the International Category.*
Urban Design	International Chapter Named Award for Urban Design	International Chapter Award for Urban Design	International Chapter Commendation for Urban Design	
Small Project Architecture	International Chapter Named Award for Small Project Architecture	International Chapter Award for Small Project Architecture	International Chapter Commendation for Small Project Architecture	
Sustainable Architecture	International Chapter Named Award for Sustainable Architecture	International Chapter Award for Sustainable Architecture	International Chapter Commendation for Sustainable Architecture	
Enduring Architecture*	N/A	International Award for Enduring Architecture	N/A	

*Members are not able to enter this category directly. Projects considered in this category will be submitted by the International Jury for consideration. Entry material will be prepared by the submitting party. The original architect or any third party (including non-members and non-architects) may recommend to the relevant jury, projects for consideration in this category. See 2.3.5 Enduring Architecture Category for more information.

The International Chapter Architecture Awards jury will consist of three to five jurors; the Chair will be selected annually by the Chapter Chair, and the jurors will be endorsed by the International Chapter Council.

The International Chapter has one jury which could comprise the following:

- Jury chair (who is a senior respected and awarded or distinguished architect);
- An international architect, or an architect with considerable international experience;
- A senior respected and awarded or distinguished architect;
- A younger emerging architect or master of architecture graduate;
- A guest juror (who may be a non-architect and a non-member)

The International Chapter jury process is as follows:

1. The jury reviews all entries.
2. All entries are encouraged to present or submit to interview (privately) at the Presentation to the Jury session

15.4   International Chapter Specific Awards and Prizes

The following do not progress to the National Architecture Awards

Award/Prize	Description	Entry instructions and fee
International Chapter Architecture Medal / Medallion	An International Chapter Architecture Medal/Medallion may be awarded, at the jury's discretion, to any project of exemplary standard. The International Chapter Architecture Medal/Medallion is the highest honour given at the International Chapter Architecture Awards each year. This honour is given to a project entered in the main Awards program of that year. The International Chapter Architecture Medal/Medallion should only be awarded if there is a project the jury considers worthy. It does not have to be awarded if there are no projects that meet the standard.	Fee: Nil
William J Mitchell Prize	The International Chapter W J Mitchell Prize was established to acknowledge those who have made a significant contribution to the international arena of architecture, whether an architect or not. It was named after W J Mitchell who represented the core values of the prize; diversity and collaboration. Recipients of this prize are to have an Australian connection, either by being an Australian or having an Australian education, and who has made a significant contribution to the advancement of architecture through practice, education, discourse, photography, etc. – internationally. This prize is nominated and judged by International Chapter Council.	
People's Choice Prize	The International Chapter offers a People's Choice for the public to vote for their favourite project. All project entries are included. There is a prize for the voting public.	Fee: Nil

For more information please contact the International Chapter Executive Director:

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16.0 FREQUENTLY ASKED QUESTIONS

QUESTION 01 I am a member of the Institute and I am the Principal of the practice entering the awards. I am an architect but not registered in the required State of entry. The project architect is registered in the required State of entry, but is not the Principal of the practice. Should the entry be made under my name or the project architects name?

ANSWER 01 The entry should be made under your name as the principal; but you will also need to be registered in the relevant State or Territory of entry.

QUESTION 02 I am an architect registered in the relevant State or Territory of entry, and I am a member of the Institute. The organisation I am employed by, and the organisation who the copyright is attributed to, is a Government organisation, a University, or a multidisciplinary design firm. As a result, the "principal" in this instance is not an architect or a member of the Institute. Can this organisation still enter the project in the awards?

ANSWER 02 Yes, provided that there is a defined unit or division within the organisation that operates as, or like, an architectural practice, and the entrant has responsibility for the operation of that unit. If such a unit does not own the copyright, the entry must be accompanied by a written agreement from the copyright holder stating that the work may be entered for an award.

QUESTION 03 I am a member of the Institute as an employee of an A+ practice, but I would like to enter the Awards under the name of my private practice, for a project undertaken by my private practice. Can I still enter, and do I need to set up my own A+ practice?

ANSWER 03 Yes you can still enter, provided you meet all three key eligibility criteria, as entry is linked to an individual member number. To gain maximum marketing coverage around your entry, the Institute would strongly encourage you to sign up as an A+ practice as your private practice. Please contact our membership team if you have any questions regarding the benefits of A+ Membership.

QUESTION 04 I am a member of the Institute and I am the principal of the practice entering the awards. I am an architect but not registered in the required State of entry. The local architecture firm we collaborated with is registered in the required State or Territory of entry. Can the entry be made under my name?

ANSWER 04 If the principal of the local firm is a member and registered in the required State of entry, the entry should be made under their name. If not, either they will need to become a member of the Institute, or you will need to be registered in the State or Territory of entry.

QUESTION 05 I am an architect based in Australia and I am a member of the Institute. I wish to enter a project located in Singapore (or other location) in the International Category. I undertook the project in association with a local Singaporean architecture firm; do I also need to be registered in the country where the project is located?

ANSWER 05 You will need to ensure that you meet all legal obligations associated with practicing architecture in the country where the project is located. In some countries, associating with a local practice

may be sufficient. In others you may need to be registered. Claiming authorship of a project in any location amounts to an acknowledgement that you are practicing architecture in that location.

QUESTION 06 I am an International member of the Institute. I work for a large international architecture firm and I was project architect on an international project that I wish to enter in the architecture awards. The principal of my firm is not a member of the Institute and I am not sure whether they are eligible to become a member. Can the entry be made in my name, or does the principal of my firm need to become a member?

ANSWER 06 The Principal of the practice responsible for the project must be a member of the Institute.

QUESTION 07 How old can a project be to be entered in the Awards?

ANSWER 07 There is technically no limit, as long as the project is completed by 31 December in the year preceding the year of judging. Advise the entrant to just bear in mind that the majority of entries the project would be competing against will have been completed in the last couple of years, so this is something to be considered when deciding whether to enter the project or not.

QUESTION 08 I am a graduate and have completed an urban design project that I would like to enter in the Awards, how do I do this?

ANSWER 08 Unfortunately, you cannot. Entry to all categories in the Institute's Awards program is limited to registered architects.

QUESTION 09 My project was entered and shortlisted in a previous year's Awards; can it be entered in this year's awards?

ANSWER 09 Yes, provided that the project was not awarded an Architecture Award or Named Award (and therefore did not progress to the National Awards). Projects that were not awarded anything or those that were awarded Commendations can be entered in one future Awards program.

QUESTION 10 Is it possible to get a copy of, or replicate my entry from last year's awards?

ANSWER 10 Yes, if you are using the same Award Force login, your previous entries should be available. If you are using a different login, contact your Chapter Awards Coordinator and they will be able to provide it for you.

QUESTION 11 The project I would like to enter is a temporary exhibition space, can I still enter this if it is dismantled before the Awards are announced?

ANSWER 11 Yes you can, but it must be entered in the Small Project Architecture category, as this allows transitional projects that cannot be site visited.

QUESTION 12 My project fits into multiple categories. How do I choose which category to enter?

ANSWER 12 As a general rule, the project should be entered in the category which is the building's predominant use, however provided the entry material and entry presentation speaks to the category the project is entered in, it can be entered in whichever eligible category you choose, or multiple categories. Projects can be entered in as many categories as entrants choose, but multiple entry fees will apply. Once one entry is completed, entries can be 'copied' on your login page from the 'my entries' section to save time, and then edited to suit. Jurors are required to check for entries that they believe are in unsuitable categories, so there is a check point in place.

QUESTION 13 Can you explain the Small Project category, how big is small?

ANSWER 13 There is no set answer for this question unfortunately. The Small Project category was introduced to recognise projects that may otherwise be overlooked in other categories, so if the project is either small in budget or small in size, then the project can go in this category. Because of this, projects entered in the Small Project Category cannot be entered any other categories. Also, residential projects of a permanent nature cannot be submitted in the Small Projects Category. Juries are briefed that projects in the Small Project category can differ vastly and are judged accordingly, however if they feel that the project is not small it can be moved by the jury to another category after entries close.

QUESTION 14 I'm an A+ member with a practice, however, have done a project on the side under my own practice. Do I need to be an individual member, or can I enter while being a member under my A+ practice?

ANSWER 14 Entries are submitted alongside your individual membership details, so yes, you can, provided that you remain a member for the duration of the Awards program (if you leave the A+ practice you must arrange payment for your own membership). When you enter, the field 'Practice name for publication' under the 'Practice Team' tab is what will be used as the attribution for the project, so this can be whatever you want it to be.

QUESTION 15 My project received an Award / Named Award at the Chapter Architecture Awards. What now?

ANSWER 15 Congratulations! Your project/s will now be considered by the National Jury.
First the National Jury will determine a shortlist of projects which they will then visit across a two-week period in July/August of the same year. The National Jury determines its shortlist of projects to be visited based solely on the entry material supplied via the online entry system. Entrants do not have an opportunity to present to the National Jury prior to the shortlist being determined.
Please note that all projects awarded Named Awards and Architecture Awards by Chapters progress to be considered by the National Jury and are considered **equally** at a National level. The National Jury is unable to visit all eligible projects even if they received a Named Award at Chapter level.
The results of the National Architecture Awards will then be announced at the 2023 National Architecture Awards event which is held on the first Thursday of November in the same year.