

ARCHITECTURAL DOCUMENT LIST EXAMPLE	REGULATED DESIGN ELEMENT					Notes
	Fire Safety Systems	Waterproofing	Load-bearing (Structure)	Building Enclosure	Building Services	
						This is an example drawing list from a generic residential project. Based on your specific documentation standards and project arrangement, your list might look very different. Individual design practitioners should make their own assessments based on their specific documentation standards.
Document Type						Commentary
						Documents should be declared under these elements
						In addition, documents may also be declared under these elements if they have relevant information
Cover / Drawing List						
Cover Page / Drawing List						Included for navigation purposes. Declared against the relevant element
Site / Grid / Excavation						
Site Plan Grid Setout Plans Bulk Excavation Plans						Drawings issued for coordination and setout of structure. They are declared against the Load-bearing (Structure) element but are noted in declaration forms as General Architectural and having no BCA implications.
General Arrangement (GA) Plans						
Floor Plans Roof Plans				*		GA plans should be declared in the Load Bearing element and the Building Services element. In both cases they should be noted on the declaration form as being Architectural General and not illustrating BCA compliance. * If GA plans include facade type and setout information, they should be declared against the Building Enclosure Element. If a separate set of Facade GA plans is included in your set, they should be declared instead GA plans could be declared against Fire Safety and Waterproofing elements if relevant information is included these plans (rather than specific plans later in the drawing set) If the GA Plans include egress paths and distance information, they should be declared against the Fire Safety Systems element (note that this information may alternatively be placed in Fire Compartment Plans later in the set.) If the GA plans include any extents of waterproofing or information regarding falls in wet areas etc, they should be declared against the Waterproofing element. (note that this information may alternatively be placed in waterproofing plans later in the set)
Concrete Profile / Structure Plans						
Concrete Plans Structure Setout Plans Loadbearing Wall Plans Associated Details etc. (unless included in another drawing series)						These drawings set out concrete elements which are designed by the structural engineer. They have no effect on the structural compliance of the design. They should be declared against the Load-bearing (Structure) element but are also noted in declaration forms as General Architectural and having no BCA implications. For projects with lifts, a design declaration by a Registered Design Practitioner (Vertical Transport) is required to accompany any architectural declaration for concrete drawings which include a lift pit or lift shaft.
Internal Partition Plans						
Partition Plans / Internal Wall Plans / Blockwork Plans etc. Partition and Internal Wall Types Partition and Internal Wall Details (unless included in another drawing series)						Partition plans describe internal wall types, their construction and location and are typically declared under the Fire Safety element. If any of these drawings describe waterproofing, they should also be declared under the Waterproofing element
Waterproofing Plans						
Waterproofing Plans Waterproofing Details						Nominates locations and general extents of waterproofing systems with the extent of each different type identified. Includes all relevant waterproofing details both internal and external
Reflected Ceiling Plans						
General Reflected Ceiling Plans Apartment Type Reflected Ceiling Plans (unless included in another drawing series) Common Area Reflected Ceiling Plans (unless included in another drawing series) Ceiling Details (if they contain information relevant to coordination and integration of services and unless included in another drawing series)						These drawings should be declared against the Fire Safety element and include exit signage, emergency lighting, fire safety systems and any fire rated ceilings. They should also be declared against the Building Services element but noted in the declaration forms as General Architectural and having no BCA implications. If they include extents of insulation to undersides of slabs or above ceilings, they should be declared against the Building Enclosure element.
External Elevations						
Overall Building Elevations Part Building Elevations (if applicable) Facade Type Elevations (if applicable)						Elevation drawings should be declared against the Building Enclosure element. If any facades are fire rated or include fire services (drenches etc.) they should also be declared under the Fire Safety element
Building Sections						
Overall Building Sections Part Building Sections (if applicable)						Building Section drawings should be declared against the Building Enclosure element If any fire ratings to floors etc are shown on these sections, they should also be declared under the Fire Safety Element (although this information would normally be included in building sections accompanying the Fire Performance Plans later in the set)
Facade GA Plans - if included in your set						
Facade Plans				*		Plans similar to GA plans but specifically showing facade types, setout etc. These plans are typically used if the facade information they contain would be too confusing to include on the standard General Arrangement plans. * If used, these should be declared against the Building Enclosure element instead of the standard General Arrangement plans
Facade Details						
Facade Details (unless included in another drawing series) Balcony and Podium Details External Door Details (unless included in another drawing series)						Facade detail drawings should be declared against the Building Enclosure element.
Roof Details						
Parapet details Eaves Details Ridge Details Roof Penetration Details (services / safety Systems etc.)						If the roof details include any fire rated enclosures they should also be declared under the Fire Safety element.
Core and Stairs						
Core Plans Core Elevations Stair Plans / Sections / Details						Core and Stair document packages require specific consideration. They are typically declared under the Load Bearing (Structure) element and the Fire Safety Element. If they include layouts and details for wet areas within cores, they should also be declared under the Waterproofing element. If they include any core walls which form part of the building enclosure, they should also be declared under the Building Enclosure element.
Lifts and Vertical Transport - if included in your set						
Lift plans and sections Lift details and finishes						Provide lift drawings appropriate to your agreed architectural scope. Ensure that VT consultant is also making a declaration prior to application for Construction Certificate.
Apartment Type Layout Plans and Details - If included in your set						
Apartment Fitout Plans Apartment Reflected Ceiling Plans (unless included in General Arrangement RCP's)						If relevant compliance information is documented on 'Apartment Type' drawings rather than the General Arrangement Plans / Reflected Ceiling Plans etc. these drawings should be declared under the relevant element.
Common Areas Plans and Details - If included in your set						
Common Area Fitout Plans Common Area Reflected Ceiling Plans (if not included in another drawing series) Common Area Details (where relevant to BCA compliance)						If relevant compliance information is documented on 'Common Area' drawings rather than the General Arrangement Plans / Reflected Ceiling Plans etc. these drawings should be declared under the relevant element.
Wet Area Layouts and Details						
Bathroom / Wet Area / Laundry Type Layouts						Wet Area drawings (typically bathrooms and laundries) should be declared against the Waterproofing element and Building Services element
General Details (unless included in another drawing series)						
Ceiling Junction Details Floor Junction Details Wall Junction Details Balustrade / Handrail Details etc. etc.						RDP to assess if any details in this set are to be declared and for which element. If any of these details relate to fire performance (e.g. fire rated ceilings) they should be declared against the Fire Safety Systems element. Balustrade and handrail details will most likely be declared for Fire Safety (where included in egress routes) and / or Building Enclosure and Waterproofing elements for balcony balustrades which impact waterproofing.
Joinery						
Kitchen Joinery Layouts and Details (where incorporating HYD, Elec or Mech services) Bathroom Joinery Layouts and Details (where incorporating HYD, Elec or Mech services) Laundry Joinery Elements (where incorporating HYD, Elec or Mech services) Other Joinery elements (where incorporating HYD, Elec or Mech services)						Joinery drawings would typically not be declared unless they contain elements requiring coordination with Building Services.
Fire Performance Plans (Passive Fire Safety Plans)						
Fire Performance Plans Fire Performance Sections (where appropriate)						Fire Performance drawings should be declared against the Fire Safety Systems element. These typically illustrate fire compartments, separating walls and structural elements and their fire rating requirements. They may also include travel distances, locations of fire hydrants and hose reels and reference to any fire engineering performance solutions.
Insulation Plans						
Insulation Plans Insulation Sections / Details if required						Insulation Plans typically show insulation to soffits above, insulation on floor slabs or both. They can also show insulation performance levels for walls and partitions depending on the complexity of the design. They would typically be declared under the Building Envelope element. Depending on complexity, this information may alternatively be incorporated in other drawing series.
External Works - planters, courtyards, podiums						
External Works Plans External Works Sections External Works Details Landscape Coordination Plans						External works drawings should only be declared against the Waterproofing element if they include details of works which are over enclosed spaces below (e.g. over a podium or basement). If the drawings only describe works on ground, they would not be declared.
Doors - Internal						
Door Schedule - Internal Door Types - Internal (elevations etc) (unless included in another drawing series)						Internal door schedules should be declared against the Fire Safety Systems Element.
Doors - External						
Door Schedule - External Door Types - External (elevations etc) (unless included in another drawing series)						External door schedules should be declared against the Building Enclosure element. They may also be declared against the Fire Safety Systems Element if they include fire rated external doors.
Miscellaneous Schedules						
Materials Selection Schedules (This can have many names)						The Material Selection Schedule gives key information about the material and product selections nominated in the project, frequently as a standalone document but occasionally contained within specification sections. Relevant parts should be declared against the Fire Safety Systems, Waterproofing and Building Enclosure elements (If enclosure elements are being specified / nominated by a facade consultant, make sure they are contained in the consultants declarations)
FF+E Schedule Sanitary Fixtures Schedule						Declare if any FF+E elements are required to be compliant with the BCA (declare under the appropriate category) or require coordination and integration with services consultants. Typically produced by Hydraulic Consultants. If authored by architect, declare under building services
Specification						
Combined, full project Architectural Specification Individual Specification sections						RDP to assess which specification is appropriate to declare for which element. If specification is combined, it should be declared for Fire Safety, Waterproofing and Building Enclosure. If specification is split into sections, only the relevant sections should be declared for Fire Safety, Waterproofing and Building Enclosure.