

BIM & IT MANAGER JOB DESCRIPTION

KTA is seeking an agile and technically skilled BIM and IT manager to join our team, with demonstrated and extensive experience in BIM & IT management & coordination.

The ideal candidate will have experience in BIM (Revit) & IT management, be able to maintain big picture, strategic & long-term overview of project & office demands. The successful candidate will be expected to lead, develop and maintain BIM & IT strategies, systems and workflows across the organisation.

Project Role & Responsibilities

- Liaise with project team to assist model setup, & project BIM strategies to align modelling methodology to project's requirements & aspirations.
- Review and / or prepare BIM Execution Plans, Model Element Table and contractual agreements
- Assist with the coordination of multidisciplinary models
- Ensure KTA procedures, standards and workflows are communicated to the team and are applied
- Liaise with team to develop & conduct model audits to ensure BIM contractual requirements are being met
- Act as BIM coordinator on larger projects where BIM is a contractual requirement
- Liaise and coordinate with BIM specialists representing consultants and collaborators
- Provide troubleshooting support in collaboration with our BIM partner

Office Role & Responsibilities

- Collaborate with our BIM partner to develop/maintain KTA BIM Standards, methodologies & BIM library.
- Liaise with management team to assist with reviewing project resourcing, fees, contractual agreements, project programme, liabilities / insurances, BIM capability statements and the BIM / IT budget.
- Develop & maintain office wide training and support strategy, including review and coordination of in-house training with our BIM partner.
- Provide Revit and IT inductions for new members of staff.
- Establish and maintain software interoperability, specifically with our in-house visualisation team.
- Be at the forefront of industry knowledge and best practise in BIM and software plugins which are relevant for KTA and provide regular updates to the broader office.
- Attend conferences, seminars and workshops on behalf of the company with a view to transfer knowledge across the organisation.

IT Role & Responsibilities

- Maintain / manage software licences, version & update testing and roll out.
- Maintain / manage data safety and security protocols.
- Maintain / manage ICT infrastructure, resourcing and hardware, including liaising with project teams to ensure hardware needs are met and necessary upgrades are forecast.
- Forecast workflow solutions and develop methods to streamline software processes & document control.
- Manage IT trouble shooting in conjunction with our IT support partner.

Remuneration

To be discussed, commensurate with experience.

How to Apply

Send folio samples & CVs to hr@kerstinthompson.com with "BIM & IT Manager" in the subject.

Attachments are to be below 10mb.

Agency solicitations will not be reviewed.

About KTA

Kerstin Thompson Architects (KTA) was established in 1994. The work of the practice encompasses architecture, interiors, landscape and urban design. Our work is extremely varied and ranges in scale and program. We are an integrated design practice working across architecture, interiors, urban and landscape disciplines.

The practice focus is on architecture as a civic endeavour; buildings that forge connections with their surroundings and the people who inhabit them. Design is necessarily integrated, multi-disciplinary and based on intensive collaboration between client, consultants and builders.