

A+ PRACTICE MEMBERSHIP

NATIONAL MODEL FAQ

When will these A+ membership changes take effect?

These changes will take effect from 1 December 2024. The first invoice issued on 5 December for 2025 membership will be based on the new national model for A+ membership.

How will this impact my membership?

This new model of practice membership is designed to simplify the management of your membership. All staff will now be included in one list instead of one for each branch, making it easier for you to ensure your list is up to date.

How will this impact the memberships for staff?

There will be no change in how your staff access their online member benefits.

How will this affect our membership invoices?

From 2025 you will be receiving one invoice for your practice instead of one per branch. Your invoice will continue to detail the category fee for each of your staff members, with a further breakdown incurred by each branch detailed on a separate page. Previous invoices for each branch will be available within the member portal.

Will this change how our organisation pays for its membership?

With the exception of only having to pay one invoice, there are no other changes to how you pay your practice membership fees. The ability to pay your quarterly fees by card, BPAY and EFT are unaffected. If your quarterly membership fees are paid automatically, please get in touch with us to confirm the set up of your automated payment method.

Will we still receive a multi office fee discount?

The multiple office fee discount will no longer apply from 2025. Instead, your practice membership will now be required to pay only one practice fee, where the previous discount was applied when the practice was being charged multiple practice fees.

How do we login to update our A+ member list?

Your staff list will be accessible as normal through <https://members.architecture.com.au/> Now that there is only one membership for your practice, simply click Manage My Practice and navigate to the A+ Staff List tab to access your list of staff.

A list of non-members linked to your practice will also be available. Non-members are staff members who have registered for an Institute event, ordered from our online store or started their membership application without completing it. You will have to ability to quickly reinvite any non-members to complete an application to join the practice membership.

How will my organisation appear on the Find An Architect directory

When users search the FAA web directory by location to find an architect in their region, the branch locations will still appear on the map and when each location is clicked, the national practice profile will appear. This profile is managed via the national account.

How will the branches of my organisation still receive copies of magazines?

Each branch can nominate their preferences for the issue of magazines including Architecture Australia. This will be performed within the national account. Changes to branch addresses for mailing and the Find An Architect directory will also be accessed here.

Where can I access previous tax invoices for membership fees, CPD purchases, event registrations or purchases from the online store?

All previous invoices for purchases made by the branches will be visible in the national account for the organisation to access.