

ARKIT

Advanced
Prefabricated
Architecture

ARCHITECTURAL DRAFTSPERSON / DOCUMENTOR



About the role

Arkit is an Architect-led practice with an opportunity for a Draftsperson/ Documentor to play a key role in bringing residential designs to life via Modern Methods of Construction (MMC). Located within a friendly, well-established team, the role offers the successful candidate an opportunity to become an integral part of a growing business. With a strong pipeline of work there is the potential for the successful candidate's role to develop as the business expands.

This full-time position is based in Sunshine, Victoria. The role will require the successful applicant to prepare building permit drawings and take the documentation into shop drawings, a key step in the MMC workflow.

The ideal candidate will possess 2+ years of local documentation experience and have an interest in MMC.

Required skills and experience include:

- Tertiary qualification in Architecture or Drafting
- MS office
- Revit
- Excellent technical construction knowledge and high level of attention to detail
- Working understanding of planning and building regulations
- Sound knowledge of AS1684 and timber construction
- Previous prefabrication experience will be well regarded, but not essential

If you are confident you have the skills, knowledge and experience to fulfil this role and want to be a part of a company that is redefining the building construction industry, then please apply now via email. Applications close 10th April 2026.

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