

Project Architect

Finnis Architecture and Interiors Pty Ltd

Finnis Architecture and Interiors, a leading and award winning architectural firm specialising in innovative design and construction, is seeking an enthusiastic, creative, detail orientated, experienced and Registered Architect to join the team.

The successful applicant will play a key role in the planning and construction process, ensuring the successful execution of projects, and collaborating with the team to deliver high-quality architectural solutions.

The multi-disciplined Architect will have a flexible and proactive approach that can manage multiple projects simultaneously. Working both individually and as a team from design to construction.

Responsibilities

- Prepare architectural plans and construction documents whilst ensuring compliance with codes, regulations, and project specifications
- Manage projects and liaise with project team to meet project deadlines, budgets and client expectations
- Report to Director or assigned project leader on brief, deadlines and progress
- Maintain relationships with project managers, consultants, clients, authorities, and other stakeholders to ensure seamless integration of design and construction processes
- Conduct regular site visits to monitor construction progress and provide guidance to contractors
- Assist and collaborate with wider team in Design, Documentation and Interiors, when required
- Stay up to date with industry trends, codes, and regulations to ensure adherence to best practices and legal requirements.
- Participate in team and office meetings

Required Experience

- Collaborate with team to streamlining workflows and client experience
- 4+ years architectural experience with a focus on town planning and construction documentation (experienced graduate or registered architect)
- Completed relevant qualifications
- Proven experience managing projects independently and as part of a team
- Strong knowledge of construction methods, materials, building codes, NCC and Victorian state and local planning policies
- Proficient knowledge of Revit software
- Experience using Lumion (or similar), desirable but not required
- Proven experience in luxury residential/multi residential and/or commercial projects from planning to documentation
- Excellent communication and interpersonal skills, with the ability to effectively interact with clients, contractors, and internal stakeholders.

- Strong organisational and time management skills, with the ability to prioritise multiple projects and meet deadlines.
- Outstanding work ethic and able to work individually and as part of a team
- Flexible, adaptable, capable of working on multiple projects and under pressure
- Strong all-round project experience from planning to documentation
- Australian Driver's license and access to a vehicle
- Permanent Australian work rights with no restrictions

If you are a talented and driven Architect with experience with luxury residential homes, mixed use or commercial projects we would love to hear from you. Join our dynamic team and contribute to our continued success in delivering exceptional design solutions.

Benefits

- Competitive salary commensurate with experience
- Support Service - Access to confidential counselling
- Professional development opportunities
- Collaborative and supportive work environment
- Regular social events/activities
- Annual reimbursement of ARBV registration post 12 months of service

Apply today by submitting your resume, portfolio, and a cover letter outlining your qualifications and interest in the role to careers@finnis.com.au.

The role will be offered as a full-time position of 40 hours per week from 8:30am – 5:30pm, Mon - Fri.

Employer questions

- Your application will include the following questions:
- Which of the following statements best describes your right to work in Australia?
- Which of the following CAD software do you have experience with?
- Are you currently registered with an architect's board in Australia?
- Do you own or have regular access to a car?
- How many years' experience do you have as an architect?
- Have you completed a qualification in architecture?
- What's your expected annual base salary?