

Registered Architect / Project Leader, Role Description

About Us...

Cotter Reid Architects (CRA) is a vibrant practice of 15, comprising Architects & Interior Designers, working in education, healthcare, commercial, civic & residential projects.

Located in Newtown (Geelong), we enjoy an energetic, friendly, collaborative studio environment, with a solid focus on work-life balance. Hours and locale of work are balanced to suit the needs of the individual as well as the practice.

Our style is collaborative, both within our modern open-plan office, and with our loyal clients. Our designs are bespoke, responding in kind to each site, brief and set of inputs as required. Our approach is consistent but our outcomes are never the same.

Position Description

We are seeking a fulltime registered Architect or Project Leader, with minimum 5+ years of local experience to join our team. The primary role will be to run construction documentation, consultant coordination, and construction administration for existing and upcoming education projects. In your role you will be supported by both the Directors and the broader team in achieving successful project outcomes. Future opportunities to expand your role within the company will be available to the right candidate.

Ideally you will be located in Geelong (or close by), but this is not critical for the right candidate.

Key Requirements

- Lead projects autonomously or small teams
- Organisational skills demonstrating time management and the ability to manage multiple projects
- Flexible, adaptable, and responsive to challenging situations
- Strong communication and negotiation skills to show ability to express ideas effectively both orally and in writing with colleagues, clients, consultants & contractors
- Proficient in REVIT
- Highly skilled in detailing and construction documentation of education projects in the range of \$5m - \$20m
- Extensive knowledge of contemporary construction practices and material and assembly techniques
- Good knowledge of structural, electrical, hydraulic, fire and mechanical engineering as related to buildings
- Demonstrable knowledge of applicable codes and standards regulating the design and construction of buildings
- Familiarisation with Victorian School Building Authority Project Management Framework an advantage.
- Be interested in design, and have flexibility to develop dynamic detail solutions to realise the design intent of projects
- Be permitted to work full time in Australia
- Have your own car & Victorian driver's license
- Be based in Geelong or the surrounding area and be available to work from the office for most or all of the week.

Salary will be commensurate with the experience and skills of the candidate.

May 2022

Apply

To apply for this position, please forward your CV and portfolio (5mb max) with "Registered Architect / Project Leader" in the subject heading to tony@cotterreid.com.au.

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architects

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