

NOTICE OF ANNUAL GENERAL MEETING AND EXPLANATORY NOTES



Australian
Institute of
Architects



James Cook University Engineering & Innovation Place | KIRK with i4 Architecture and Charles Wright Architects | Photographer: Peter Bennetts

The 97th Annual General Meeting of Members of
The Royal Australian Institute of Architects Limited
(ACN 000 023 012) will be held on:

Date: Wednesday 13 May 2026

Time: 4.00 pm (AEST)

Location: The Capitol – RMIT University, 113 Swanston
Street, Melbourne, Victoria 3000

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National President's Letter to Members

Dear Members,

On behalf of the Board of Directors, we invite you to attend the 2026 Annual General Meeting (AGM) of The Royal Australian Institute of Architects Limited (Institute) to be held on:

Wednesday 13 May 2026 commencing at 4.00pm AEST
at The Capitol – RMIT University, 113 Swanston Street, Melbourne, Victoria, 3000.

This year's AGM will be held alongside the 2026 National Prizes and Gold Medal announcement, and a forum on the business of architecture at The Capitol. Please see event timings below.

1.30pm – 3.00pm: Forum on the Business of Architecture
3.00pm – 3.45pm: Afternoon Tea
3.45pm – 4.00pm: National Prizes Announcement
4.00pm – 5.00pm: AGM
5.00pm – 5.25pm: National Prizes and Gold Medal Announcement

Please [register](#) your attendance for one or all the events listed above on the Institute website.

Participating in the AGM

The AGM is an important event for the Institute and provides members with an opportunity to meet the Directors, receive an update on the Institute, and to ask questions of the Board and Management.

The Institute aims to give the maximum number of members the opportunity to participate in its AGMs by holding them in different Australian states over time. This year's AGM will also be able to be viewed by a [live stream](#), with details of how to access this provided closer to the AGM date.

The 2025 Financial Statements can be found on the [AGM page](#) of the Institute's website.

2026 National Prizes Announcement

The recipients of the following prizes will be announced either side of the AGM on 13 May.

- Emerging Architect Prize
- Leadership in Sustainability Prize
- Neville Quarry Architectural Education Prize
- Paula Whitman Prize for Leadership in Gender Equity
- Student Prize for the Advancement of Architecture
- Gold Medal

Forum on the Business of Architecture

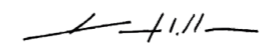
The Forum will discuss an initiative developed by Victorian Chapter President, Stephanie Bullock and Western Australian Chapter President, Ross Donaldson, to foster a profession defined by ethical, economically sustainable, and resilient practices that deliver significant value through design, while enabling financially viable and fulfilling careers. At this forum you will hear a keynote presentation from Stephanie and Ross followed by an interactive Q&A panel.

Please [register](#) your attendance for one or all the events listed above here on the Institute website.

Along with the entire Board, we look forward to your attendance at the AGM, and we thank you for your continued support.

Yours faithfully,

Adam Haddow FRAIA
National President



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Business of the Meeting

1. Welcome and Administration

2. Minutes of 2025 Annual General Meeting

The Minutes of the 2025 AGM are included in this notice and commence on page 6.

3. Reports of the National President, the Board Chair and the Chief Executive Officer

3.a To receive the report from the National President for the 2025 year.

3.b To receive the report from the Board Chair.

3.c To receive the report from the Chief Executive Officer.

4. Financial Statements and Reports

To consider the:

- Institute's Financial Report and Directors' Report, and
- Independent Auditor's Report

for the year ended 31 December 2025.

The Institute's Financial statements can be accessed on the Institute website at:

<https://www.architecture.com.au/about/annual-general-meeting>

5. Other Business

5.a. To thank those Directors who will conclude their respective terms on the Institute's Board at the conclusion of the 2026 AGM.

5.b. To introduce the new National President of the Institute, David Wagner FRAIA, who takes office at the conclusion of the 2026 AGM.

5.c. To announce the members of the Institute's Board of Directors for 2026-27.

By order of the Board of Directors of the Royal Australian Institute of Architects on 7 April 2026.



Barry Whitmore
Company Secretary

Explanatory notes

Note: These Explanatory Notes should be read together with the Notice of Meeting.

1. There are no matters requiring voting by Members at this AGM

2. Minutes of previous AGM

(a) The Minutes of the 2025 Annual General Meeting are included in this notice and commence on page 6.

(b) There is no requirement for Members to approve these minutes.

3. Financial Report, Directors' Report and Auditor's Report

(a) The Corporations Act 2001 (Cth) requires Institute Directors to put before the Members for consideration at the AGM, the Financial Report and the Directors' and Auditor's Reports for the last financial year.

(b) There is no requirement for Members to approve these reports.

(c) At the AGM, Members will be given a reasonable opportunity to ask questions and make comments on the financial statements and the reports, as well as on the operations and management of the Institute.



2025 Annual General Meeting Minutes

Minutes of the 96th Annual General Meeting of Members of The Royal Australian Institute of Architects Limited

Held in person at the Everest Theatre, Seymour Centre, Cnr City Road and Cleveland Street, Chippendale NSW 2008

Commencing at 1.45 pm AEST on 3 May 2025

1. Welcome and Administration

Chairperson Jane Cassidy LFRAIA welcomed members to the 96th Annual General Meeting of the Royal Australian Institute of Architects, being held in person at the Everest Theatre, Seymour Centre, Cnr City Road and Cleveland Street, Chippendale. The Chairperson offered an Acknowledgment of Country. She also introduced the Institute Board Directors and Management to the meeting.

Company Secretary Whitmore advised that a quorum was present, based on Voting Members present, and Chairperson Cassidy formally declared the meeting open.

Voting members & members present:

Alicia Abbott	Ross Donaldson	Ritu Mane	Andrew Scott
Nicky Adams	Rebecca Donoghue	Antony Martin	Callum Senjov
Karen Alcock	Amy Dowse	Carly Martin	Robyn Shaw
Matthew Allen	Rebecca Duddy	Jake Martin-Alderman	Kate Shepherd
Andrew Andersons	Oliver Duff	Matt McGivern	Alexandra Small
Candice Andrews	Cary Duffield	Kate McMahon	Michael Smith
Neil Appleton	Nicole Eadie	Adele McNab	Phil Smith
Susan Avey	James Fitzpatrick	Vyasa McPherson	Joe Snell
John Baker	Catherine Forbes	Berenice Melis	Kalyna Sparks
Paul Bartsch	Michael Fox	Amir Meshkin	Jonathan Speer
Shannon Battisson	James Fraser	Brian Meyerson	David Spencer
Melonie Bayl-Smith	Abbie Galvin	Giane Montano	Caroline Stalker
Jade Bebbington	Jesus Garcia	Lisa Moore	Adrian Stanic
Rachael Bernstone	Heleana Genaus	Ahdha Moosa	Kirsten Stanisich
Ben Berwick	Meeta Goel	Meaghan Morice	David Stevenson
Robert Biscoe	Louise Goodman	Chris Morley	Felicity Stewart
Camilla Block	Hannah Gora	Joshua Morrin	Natasha Stone
Bec Boland	Cameron Grant	Isobel Moy	Tasman Storey
Jason Border	Rhys Grant	Amy Muir	Eleanor Suess
Amelia Borg	Kristin Green	Juan Munoz-Tamayo	Gabrielle Suhr
Nick Bourns	Sam Green	Sharaan Muruvan	Anna Svensdotter
Gerard Brandrick	Adam Haddow	Bob Nation	Susan Syer
Nicholas Braun	Simon Hanson	Liza Neil	Stuart Tanner
Callantha Brigham	Stuart Harper	Robert Nerlich	Shy Tay
Liz Brogden	Sue Harper	Jennifer Nichols	Judith Taylor

Voting members & members present (continued):

Mark Brook	Megan Harrison	Alex Nielsen	Mark Tendys
Craig Brown	Stuart Harrison	Phillip Nielsen	Sam Teoh
Richard Bryant	Lee Hillam	Philip Nikulinsky	Linden Thorley
Sarah Bryant	Bill Hinchcliff	Andrew Noonan	Rob Tindal
Sarah Buckeridge	Sally Hsu	Danielle O'Dea	Isabelle Toland
Stephanie Bullock	Brett Hudson	Justin O'Neill	Ksenia Totoeva
Namaste Burrell	Rehila Hydari	Warina Oghanna	Tony Tribe
Ric Butt	Phillip Jackson	Steele Olney	Alec Tzannes
Ellen Buttrose	Liehan Janse Van Rensburg	Kirsten Orr	Michelle Valderrama
Jimmy Campbell	Christopher Johnson	Mathew Ostini	Wim van Zijl
Penny Campbell	Bronwen Jones	Marco Pais Da Trindade	Stephen Varady
Francisco Carbajal	Holly Julian	Anita Panov	James Vlismas
Elizabeth Carpenter	Myrto Karydi	Tania Papatotiriou	David Wagner
Jane Cassidy	Stephanie Keys	Ki Hyun Park	Suzannah Waldron
Jocelyn Chiew	Ingrid Kerkhoven	Christopher Peck	Peter Walker
Samantha Chin	Andrew Kimmins	Paolo Pennacchia	Liz Walsh
Hayden Chiu	Alanna King	Angelique Perak	Lara Watson
Chun Chong	Lisa King	Craig Perrott	Shannon Wark
Phillip Chum	Ryan Kingston	Aaron Peters	Daniel Watts
John Clarke	Jonathan Knapp	Christie Petsinis	Simon Wells
Ann Cleary	Simon Knott	Judith Phillips	David Welsh
Shoba Cole	Brien Kwong	Caroline Pidcock	Kati Westlake
Erin Collins	Andrea Lam	Vince Pirrello	Brough Whibley
Helen Cooper	Frankie Layson	Federico Posada	Marion Wilson
Kirstie Coultas	Pei She Lee	Adam Pustola	Adam Woledge
Clare Cousins	Peter Leeds	Manying Qiu	Sean Wong
Daniel Cowley	Tiffany Liew	Mark Raggatt	Dean Wood
Justine Cox	Qianyi Lim	Noam Raz	Monique Woodward
Geoff Croker	Helen Lochhead	Kirby Rees	Scott Woodward
Joshua Crossin	Ben Lornie	Alastair Richardson	Yukari Yamaguchi
Rocco Dascoli	Leone Lorrimer	Gilad Ritz	Ka Wai Yeung
Benjamin de Bricassart	David Maes	Aaron Roberts	Mitch Young
Sander de Vries	Kooi-Ying Mah	Nicole Robinson	Elizabeth Zarebski
Tonielle Dempers	Ken Maher	Noel Robinson	Ned Zolio
Nicolette Di Lernia	Roger Mainwood	Martin Schmidt	
Zoe Diacolabrianos	Chris Major	Melanie Schonfeld	

Directors Present (Other than Voting members):

Nina Mapson Bone
Mike Hill
The Hon Dr Rob Stokes

Formal Apologies received:

No formal apologies were received.

Proxies

In total, one hundred and thirty-six (136) proxy voting forms were received by 1.45 pm AEST on 1 May 2025 and would be counted towards Item 5 of the agenda – a vote on the Remuneration of Directors.

2. Considering AGM 2024 Minutes

The Meeting received and noted the Minutes of the 2024 Annual General Meeting held on 11 May 2024.

No questions raised, or discussion had.

3. Reports of the National President, Board Chair and the Chief Executive Officer

3a National President report for the 2024 year

The National President, Jane Cassidy LFRAIA, reflected on some of her and the Institute's achievements and challenges for 2024.

No questions or discussion.

3b Board Chair report

The Board Chair, Lisa Moore FRAIA, reflected on some of her and the Institute's Board's achievements and challenges for 2024.

No questions or discussion.

3c Chief Executive Officer report

The Chief Executive Officer, Cameron Bruhn Hon FRAIA, reflected on some of his and the Institute's achievements and challenges for 2024.

No questions or discussion.

4. Financial Statement and Reports

The Meeting received and noted the Independent Auditor's report on the Institute's Financial Statements for the year ended 31 December 2024.

No questions or discussion.

5. Remuneration of Directors

That, for the purposes of provision 7.5 of the Constitution, the Members approve the amount of \$315,000 inclusive of superannuation (if applicable), as the maximum total sum available to pay fees to Directors in that capacity.

Chairperson Cassidy introduced the item of business regarding the remuneration of directors and presented the proceedings for the item.

Incoming National President Adam Haddow FRAIA provided an overview and background for the consideration to expand the current remuneration pool for director fees, as supported by National Council. He did reference that the National Council would revisit the distribution of the director remuneration at an upcoming meeting following the AGM.

The Chairperson invited questions or comments with members Clare Cousins LFRAIA, and Karen Alcock LFRAIA given the opportunity to address the meeting to provide for and against comments for the increase to the remuneration pool for directors' fees.

No further questions or discussion.

The Chairperson advised that this ordinary resolution will be decided upon by a poll and that proxies had been received from one hundred and thirty-six (136) Voting Members with -

- Forty-six (46) directed their proxy to vote in favour
- Eighty-seven (87) directed their proxy to vote against and
- Three (3) members have appointed a proxy to vote on their behalf.

The Chairperson invited eligible members to cast their vote, firstly in favour and then those not in favour of the motion, with voting members recording their vote on individual voting cards.

Following the vote, the Chairperson declared the motion had passed, by a majority, in accordance with Clause 4.11a of the Institute's Constitution.

The vote count communicated to the meeting by the Chairperson, as advised by the count team based on the member voting cards collected and brought to the count area, was 130 in favour (46 proxies and 84 votes cast by voting members in attendance at the AGM) and 101 against (90 proxies and 11 votes cast by voting members in attendance at the AGM) *

*Following the meeting's conclusion, the number of votes cast were recounted to ensure the integrity of the results of the vote, a process overseen by the Institute's Company Secretary. The recount confirmed that 101 votes had been cast against the motion; however, it was identified that a number of vote cards collected from those who voted in favour of the motion had, in error, not been included in the original count conducted during the meeting.

Votes FOR the Resolution	218 (46 proxies and 172 cast by voting members in attendance at the AGM)
Votes AGAINST the Resolution	101 (90 proxies and 11 cast by voting members in attendance at the AGM)

6. Other Business

6a. Introduction of the incoming National President

Chairperson Jane Cassidy LFRAIA introduced the incoming National President Adam Haddow FRAIA who takes office from the conclusion of this AGM.

Incoming National President accepted the Chains of Office and spoke to his presidential year ahead, as well as thanking his fellow Board Directors and Jane Cassidy LFRAIA on her term as National President and leading the Institute through an exceptional year.

The Chairperson also acknowledged and thanked outgoing Immediate Past President Stuart Tanner LFRAIA. She also introduced President Elect David Wagner FRAIA and invited him to the stage to take his seat with the Board of Directors.

6b. Announcement of the Office Bearers of the Institute

The Chairperson announced the members of the Institute's Board of Directors for the 2025-2026 year.

Directors elected by National Council and who will take office in their respective roles from the conclusion of this AGM are:

- Lisa Moore continues as the Board Chair and as a National Council Director.
- The President for 2025 – 2026 is Adam Haddow FRAIA, previously elected as President Elect in May 2024.
- David Wagner who was elected President Elect
- Jane Cassidy LFRAIA becomes the Immediate Past
- Tiffany Liew FRAIA continues as a National Council Director

Independent Directors, appointed by the Board in consultation with National Council who are continuing:

- Nina Mapson Bone, Mike Hill and the Hon Dr Rob Stokes.

Chairperson declared the meeting closed at 2.57 pm and thanked all who were in attendance at the 2025 AGM

Signed by the Chairperson of the Meeting as a true record of the meeting,



Jane Cassidy LFRAIA - National President and AGM Chairperson

Date: 14 April 2026



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