

# NOTICE OF ANNUAL GENERAL MEETING AND EXPLANATORY NOTES

The 96th Annual General Meeting of Members of  
The Royal Australian Institute of Architects Limited  
(ACN 000 023 012) will be held on:

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**Date**  
Saturday 3 May 2025

**Time**  
1.45pm (AEST)

**Venue**  
Everest Theatre, Seymour Centre,  
Cnr City Road and Cleveland Street,  
Chippendale, NSW, 2008



THE AUSTRALIAN INSTITUTE OF ARCHITECTS ACKNOWLEDGES FIRST NATIONS PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LANDS, WATERS, AND SKIES OF THE CONTINENT NOW CALLED AUSTRALIA.

WE EXPRESS OUR GRATITUDE TO THEIR ELDERS AND KNOWLEDGE HOLDERS WHOSE WISDOM, ACTIONS AND KNOWLEDGE HAVE KEPT CULTURE ALIVE.

WE RECOGNISE FIRST NATIONS PEOPLES AS THE FIRST ARCHITECTS AND BUILDERS. WE APPRECIATE THEIR CONTINUING WORK ON COUNTRY FROM PRE-INVASION TIMES TO CONTEMPORARY FIRST NATIONS ARCHITECTS, AND RESPECT THEIR RIGHTS TO CONTINUE TO CARE FOR COUNTRY.

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The Australian Institute of Architects exists to advance the interests of members, their professional standards and contemporary practice, and expand and advocate the value of architects and architecture to the sustainable growth of our communities, economy and culture.

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# NATIONAL PRESIDENT'S LETTER TO MEMBERS

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## Dear Members,

On behalf of the Board of Directors, we invite you to attend the 2025 Annual General Meeting (AGM) of The Royal Australian Institute of Architects Limited (Institute) to be held on Saturday, 3 May 2025, commencing at 1.45pm AEST at the Everest Theatre, Seymour Centre, Cnr City Road and Cleveland Street Chippendale, NSW, 2008.

## Participating in the AGM

The AGM is an important event for the Institute and provides members with an opportunity to meet the Directors, receive an update on the Institute, to ask questions of the Board and Management, and to vote on the items of business before the AGM.

The Institute aims to give the maximum number of members the opportunity to participate in its AGMs by holding them in different Australian states over time and in conjunction with the Institute's annual Australian Architecture Conference, an event at which a significant number of members will be in attendance.

The AGM will also be able to be viewed by a live stream, with details of how to access this provided closer to the AGM.

## Remuneration of Directors

This year, members are being asked to consider an important resolution to expand the current remuneration pool for director fees, as recommended by National Council. This is the first increase in the pool sought in seven years and with Board directors expected to operate in an increasingly complex regulatory environment, it aims to ensure that all directors – including member directors, who currently volunteer their time – are appropriately remunerated for carrying out their director duties and the level of responsibility required.

This is a critical change that will recognise the significant governance requirements, time commitment and expertise our Board directors invest to lead our organisation. It will ensure we can continue to attract and retain high calibre Board members in the future, as well as ensuring appropriate, safe working conditions and the wellbeing of our leaders.

Further details related to the proposed resolution are available on pages 6-8 of this document.

## Voting in the AGM

If you are unable to physically attend the AGM, you can lodge a directed proxy or appoint a proxy to attend the AGM and vote on your behalf by completing the Appointment of Proxy Form and returning it to the Institute's Company Secretary by **1.45pm AEST on Thursday 1 May 2025**. Details on how to lodge an Appointment of Proxy Form are provided in this document.

Along with the entire Board, we look forward to your attendance at the AGM, and we thank you for your continued support.

Yours faithfully,



**Jane Cassidy FRAIA**  
National President

# NOTICE OF MEETING

The 96th Annual General Meeting of Members of The Royal Australian Institute of Architects Limited (ACN 000 023 012) will be held on:

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Date	Time	Venue
Saturday 3 May 2025	1.45pm (AEST)	Everest Theatre, Seymour Centre, Cnr City Road and Cleveland Street, Chippendale, NSW, 2008

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## Business of the Meeting

### 1. Welcome and Administration

### 2. Minutes of 2024 Annual General Meeting

To receive the Minutes of the Annual General Meeting held on 11 May 2024. The Minutes of the 2024 AGM are included in this notice and commence on page 9.

### 3. Reports of the National President, the Board Chair and the Chief Executive Officer

- 3.a To receive the report from the National President for the 2024 year.
- 3.b To receive the report from the Board Chair.
- 3.c To receive the report from the Chief Executive Officer.

### 4. Financial Statements and Reports

To consider the:

Institute's Financial Report and Directors' Report;  
and

Independent Auditor's Report,

for the year ended 31 December 2024.

The Institute's Annual Report, which includes the Financial Report, Directors' Report and the Auditor's Report, can be accessed on the Institute website: <https://www.architecture.com.au/about/annual-report>

### 5. Remuneration of Directors

To consider and vote, under provision 7.5.1 of the Constitution, on the amount in aggregate available for the remuneration of Directors, as follows:

*That, for the purposes of provision 7.5 of the Constitution, and as supported by the National Council, the Members approve the amount of \$315,000 inclusive of superannuation (if applicable), as the maximum total sum available to pay fees to Directors in that capacity, noting that this is an increase of \$235,000 above the current maximum total sum available of \$80,000.*

The resolution is an ordinary resolution and will be decided on by poll. As it will be a poll, each proxy vote will be counted. The resolution will be passed if more than half of the votes cast by or on behalf of the Members entitled to vote on the resolution are in favour of the resolution.

### 6. Other Business

- 6.a To introduce the new National President of the Institute, Adam Haddow FRAIA, who takes office at the conclusion of the 2025 AGM.
- 6.b To announce the members of the Institute's Board of Directors for 2025-26.

By order of the Board of Directors of the **Royal Australian Institute of Architects** on 11 April 2025.



**Barry Whitmore**  
Company Secretary

# EXPLANATORY NOTES

**Note:** These Explanatory Notes should be read together with the Notice of Meeting.

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## 1. Minutes of previous AGM

- (a) The Minutes of the 2024 Annual General Meeting are included in this notice and commence on page 9.
- (b) There is no requirement for Members to approve these minutes.

## 2. Financial Report, Directors' Report and Auditor's Report

- (a) The *Corporations Act 2001* (Cth) requires Institute directors to put before the Members for consideration at the AGM, the Financial Report and the Directors' and Auditor's Reports for the last financial year.
- (b) There is no requirement for Members to approve these reports.
- (c) At the AGM, Members will be given a reasonable opportunity to ask questions and make comments on the financial statements and the reports, as well as on the operations and management of the Institute.

## 3. Remuneration of Directors

### **Evolving our structure to strengthen the future of the Institute**

The Board of Directors of the Royal Australian Institute of Architects was introduced into the Institute's governance structure in 2016 following a vulnerable period in the Institute's 96-year history, where it faced significant financial and operational challenges which threatened its long-term viability.

Since then, the Board has been rigorous in its introduction of modern governance processes. Past and current directors have collectively led the Institute into what is now a financially secure position in which it can proactively advance the interest of its members.

However, this turnaround has come at a cost. To date, the Institute has relied on the goodwill of member Board directors to volunteer their time. They are required to fulfil their duties as Board directors in the evenings and on weekends so as not to negatively impact the businesses they work for and their ability to generate income. The high volume of work required out of traditional business hours in recent years has negatively affected some directors' health and wellbeing.

In addition, retaining high-performing board members in a voluntary capacity is increasingly difficult when directors are operating in a complex regulatory environment and being asked to carry greater levels of personal and professional risk.

Following a rigorous three-year process – which included an expert independent review into Board remuneration for similar member-based Boards – on 18 March 2025, the National Council supported a motion being put to the members to expand the current remuneration pool of funds to ensure all Board directors are appropriately remunerated for their time and expertise.

A strong future needs strong leadership. We must act now to enable current Board directors to perform at the highest level and to continue to attract and retain high calibre board members in the future.

### **What is the role of the Institute's Board directors?**

On behalf of the Institute's members, the Board directors have responsibility for a complex structure, governing the business of the Institute and its Chapters, as well as having a level of control and oversight over its wholly-owned subsidiaries IBL Limited (Planned Cover) and Architecture Media, representing a total asset base of approximately \$100 million, while advancing the interests of members.

### **Why do we need to pay Board directors?**

To date, the Institute has relied on the goodwill of member Board directors to volunteer their time, with no remuneration at all. However, retaining high-performing Board members in a voluntary capacity is increasingly difficult. In addition, independent Board directors have historically been underpaid for their contributions to the Institute.

A strong future for the Institute needs strong leadership. Without this critical transition, the Institute risks being unable to continue to retain or attract the best calibre Board directors to lead the Institute into the future, limiting the Board's ability to perform at the highest level and deliver for our members. By investing in architects, together we can deliver lasting impact for our sector.

### **How was it decided how much directors should be paid?**

A rigorous three-year process was undertaken, which included an expert independent review into Board remuneration for similar member-based Boards. The Institute's National Council supports all directors being fairly and equally remunerated, reflecting the Institute's size, complexity, and its non-profit, member-based nature.

### **What input do members have on this decision?**

Clause 7.5(a) of the Institute's Constitution provides that the members of the Institute determine the aggregate amount of Directors' fees that can be paid in any financial year.

Clause 7.5(b) provides National Council with the sole discretion to determine how fees will be allocated amongst the eligible Directors, provided that the aggregate fees paid don't exceed the aggregate amount determined by the Members. Clause 7.5(a) also provides that the National Council is able to direct the Institute to pay Directors' fees to all Directors, or only to Independent Directors.

### **Will my membership fees increase to cover the cost of paying Board directors?**

No. The Board director remuneration would be paid from the Institute revenue which comes from various sources. Membership fees specifically only make up a third of the Institute's annual revenue.

*Cast your vote for board remuneration at the AGM or via proxy vote to secure strong leadership for the future.*

### **Fair and equal financial support for directors will:**

- value the contribution of all Board directors
- provide a balanced approach to work in practice while delivering impactful outcomes for the Institute through a shared vision of a safe and healthy work life
- support Board diversity into the future by removing a financial barrier to members with aspirations to be a director.

## About the Board of Directors

- The Board of Directors is responsible for overseeing the management of the Institute, ensuring compliance with legal and ethical standards.
- The eight-person Board of Directors for the Institute is made up of five member Board directors, who are National Councillors voted in by National Council, as well as three independent Board directors who bring high-level expertise in areas of finance, governance, and people and culture.
- All Institute directors are expected to meet increasingly high governance standards and undergo yearly evaluations of both Board and director performance.
- In order to deliver on the Institute's vision for everyone to benefit from good architecture, it is important that the Board is representative of our membership and includes architects who genuinely understand the profession and its challenges.
- Remuneration provides a platform for a diverse and inclusive Board, in which there are leadership opportunities for members to proactively contribute to our sector's future.

## About the proposed change to remuneration

A rigorous three-year process was undertaken including an independent review of director remuneration conducted by independent advisors Godfrey Remuneration Group (GRG), who benchmarked the change against other member-based organisations.

The review, dated 23 February 2025, concluded that current remuneration is below market rate and should be addressed. The Board and National Council decided to further reduce the amount recommended by GRG in order to balance the sustainability of the Institute with the need for all directors to be fairly and equally remunerated.

The proposed aggregate amount available for the payment of directors' fees, as supported by National Council, is \$315,000 per annum, an increase of \$235,000 above the current pool of \$80,000. National Council have determined that if this aggregate amount is approved by members, individual remuneration would be as follows:

- All Directors to receive a base Directors fee of \$22,000 per annum (inclusive of superannuation);
- The Board Chair, who can be either a member or independent director, to receive an additional fee of a further \$54,000 per annum (inclusive of superannuation), a total of \$76,000 per annum;

- Board Committee Chairs each to receive an additional fee of a further \$22,000 per annum (inclusive of superannuation), a total of \$44,000 per annum;
- Fees will be increased by 2.5%, effective from 1 January 2026, with the resultant increased amounts also increased by 2.5% on 1 January 2027 and again on 1 January 2028, to take into account likely CPI increases over that time.

The proposed change has been accounted for within the Institute's 2025 budget.

Independent directors currently receive a base fee of \$16,667 per annum, with a supplemental fee of \$9,000 if they chair Board Committees. The five member directors are voluntary and receive no payment at all.

## How voting will work

- In order to give effect to the change in remuneration as supported by the National Council, the approval of the Members is being sought at this AGM to increase the aggregate amount available for the payment of directors' fees to \$315,000 per annum (inclusive of superannuation).
- As set out in the Institute's Constitution, this resolution will be carried if a Majority of the votes cast on the resolution by Members are in favour of the resolution.
- Those members of National Council who are Directors of the Institute will abstain from voting. This does not apply to a vote cast in favour of the resolution by:
  - a person as proxy for a person who is entitled to vote, in accordance with directions given to the proxy to vote on the resolution in that way; or
  - the Chairperson as proxy for a person who is entitled to vote, in accordance with a direction given to the Chairperson to vote on the Resolution in that way.
- At the AGM, you will have the opportunity to ask questions and make comments on this matter before being asked to vote on the proposed resolution.
- If you are unable to attend the AGM and vote in person, please cast your vote using the proxy form at the end of this document.

# MINUTES OF MEETING

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Minutes of the 95th Annual General Meeting of Members  
of The Royal Australian Institute of Architects Limited

Held in person at the Meeting rooms 203-204,  
Level 2 Melbourne Convention & Exhibition Centre  
1 Convention Centre Place, South Wharf  
Melbourne VIC 3006

Commencing at 1.00 pm AEST  
on 11 May 2024

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## 1. Welcome and Administration

Chairperson Stuart Tanner LFRAIA welcomed members to the 95th Annual General Meeting of the Royal Australian Institute of Architects, being held in person at the Meeting room 203-204, Level 2 Melbourne Convention & Exhibition Centre. Chairperson Tanner offered an Acknowledgment of Country. He also introduced the Institute Board Directors, incoming President Elect and Management to the meeting.

Company Secretary Barry Whitmore advised that a quorum was present, based on Voting Members present and Chairperson Stuart Tanner formally declared the meeting open.

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## Voting members & members present

Donald Bates	Damian Eckersley	Tiffany Liew	Justin O'Neill
Shannon Battisson	Philip Follent	Sarah Lindsay	Kirsten Orr
Catherine Baudet	Jack Gillmer	Helen Lochhead	Benjamin Peake
Malisa Benjamins	Vikram Grewal	Leone Lorrimer	Paolo Pennacchia
Nick Bergin	Melika Grigg-Baycan	Kathlyn Loseby	Michael Queale
Paul Berkemeier	Jarred Gunn	Paulo Macchia	Michael Rahill
Ben Berwick	Adam Haddow	Ken Maher	Gavan Ranger
Vanessa Bird	Shanica Hall	Prudence Major	Jonathan Roberts
Robert Biscoe	Ashley Halliday	Louisa Manfredini	Callum Senjov
Chris Bligh	Simon Hanson	Terry Mason	Teresa Serrao
Mark Brook	Nick Hatzianagnostou	David McCrae	Kate Shepherd
Cameron Bruhn	John Hay	Jeremy McLeod	Emma Smith
Melissa Bullen	Melany Hayes	Kathleen McMahon	Michael Smith
Robert Burnell	Thomas Heatley-Smith	Amir Meshkin	Phillip Smith
Mihael Busan	Rob Henry	Carolyn Mitchell	Joe Snell
Kiara Carroll	Blake Hillebrand	Lisa Moore	Nicolle South
Mitch Carter	Sally Hsu	Daniel Moore	Jonathan Speer
Jane Cassidy	Jamileh Jahangiri	Peter Moran	Caroline Stalker
John Clements	Liehan Janse van Rensburg	Michael Mossman	Anna Svensdotter
Shoba Cole	Stephanie Keays	Elizabeth Need	Stuart Tanner
Kirstie Coultas	Owen Kelly	Liza Neil	Annelise Tiller
Louise Cox	Ryan Kingston	Robert Nerlich	David Wagner
Joshua Crossin	Simon Knott	Jennifer Nichols	Claire Ward
Sander de Vries	Amelia Lee	Andrew Noonan	Nicole Wilksch
Stephen de Jersey	Yang Yang Lee	Helen Norrie	Emily Wombwell
Nicolette Di Lernia	Wendy Li	Karen Ognibene	Monique Woodward
Sakthivel Eakambaranathan			

### Directors Present (Other than Voting members):

Julian Crawford                      Nina Mapson Bone

### Auditor Present:

Jason Croall - Partner, RSM Australia

### Formal Apologies received:

No formal apologies were received.

### Proxies:

No proxy voting forms were received.

## 2. Considering AGM 2023 Minutes

*The Meeting received and noted the Minutes of the 2023 Annual General Meeting held on 31 May 2023.*

No questions raised, or discussion had.

## 3. Reports of the National President and the Chief Executive Officer

### 3a National President report for the 2023 year

The National President reflected on some of his and the Institute's achievements and challenges for 2023. No questions or discussion.

### 3b Board Chair report

No Board Chair report was provided. No questions or discussion.

### 3c Chief Executive Officer report

The Chief Executive Officer reflected on some of his and the Institute's achievements and challenges for 2023.

No questions or discussion.

## 4. Financial Statement and Reports

*The Meeting received and noted the Independent Auditor's report on the Institute's Financial Statements for the year ended 31 December 2023.*

No questions or discussion.

## 5. Other Business

### 5a Announcement of the Office Bearers of the Institute

Chairperson announced the members of the Institute's Board of Directors for the 2024-2025 year.

Directors elected by National Council and who will take office in their respective roles from the conclusion of this AGM are:

- The President for 2024 – 2025 is Ms Jane Cassidy FRAIA, previously elected as President Elect by National Council in May 2023.
- Mr Adam Haddow RAIA who was elected as President-Elect.
- Mr Stuart Tanner LFRAIA becomes the Immediate Past President and Ms Shannon Battisson LFRAIA steps down as Immediate Past President.
- Ms Lisa Moore FRAIA continues as a National Council Director.
- Ms Tiffany Liew RAIA continues as a National Council Director.

Independent Directors, appointed by the Board in consultation with National Council who are continuing:

- Mr Julian Crawford and Ms Nina Mapson Bone.

### 5b Final Questions or Comments

No notice of any other item of business had been given or received.

No other questions or discussion.

### 5c Formalities and Handover of Presidents

There being no further business, the Chairperson introduced the incoming National President Ms Jane Cassidy FRAIA who takes office from the conclusion of this AGM.

Incoming National President Ms Jane Cassidy FRAIA accepted the Chains of Office and spoke to her presidential year ahead, as well as thanking her fellow Board Directors and Mr Stuart Tanner LFRAIA on his term as National President and leading the Institute through an exceptional year.

Chairperson declared the meeting closed at 1.55 pm and thanked all who were in attendance at the 2024 AGM.

Signed by the Chairperson of the Meeting as a true record of the meeting,



**Stuart Tanner LFRAIA**  
National President and AGM Chairperson

**Date:** 10 August 2024

# VOTING AND PROXIES

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## Ways to vote

Voting Members (**Life Fellows, Fellows, Member category members, Associate and Graduate members**) will be able to cast their vote on motions either:

- *In person* at the meeting; or
- Via an appointed proxy, by completing and submitting the attached *proxy* form.

As indicated in the matters listed as Business of the Meeting, there is a substantive resolution that Members are being asked to consider at this year's AGM in relation to the aggregate fees that may be paid to the Directors of the Institute. Members are encouraged to read the Notice of Meeting and the Explanatory Notes carefully before deciding how to vote on the resolution.

## Voting by Proxy

A Member who is entitled to attend and vote at the meeting (a Voting Member) may appoint a proxy to attend and vote on their behalf.

## Instructions on how to vote by Proxy

To vote by proxy, please complete and sign the attached proxy form and return it to the Institute as soon as possible.

Please note that:

- a proxy must be an existing Voting Member who is qualified and entitled to be present and vote at the general meeting;

- a proxy is subject to any directions or limitations specified in the proxy appointment; and
- a proxy does not have the authority to speak and vote for a Member at a meeting while the Member is at the meeting.

Section 250BB(1) of the Corporations Act 2001 (Cth) provides that an appointment of a proxy may specify the way the proxy is to vote on a particular resolution and, if it does:

- if the proxy is the chair of the meeting at which the resolution is voted on – the proxy must vote on a poll, and must vote that way (i.e. as directed); and
- if the proxy is not the chair – the proxy need not vote on the poll, but if the proxy does so, the proxy must vote that way (i.e. as directed).

Section 250BC of the *Corporations Act 2001* (Cth) provides that, if:

- an appointment of a proxy specifies the way the proxy is to vote on a particular resolution at a meeting of the Members;
- the appointed proxy is not the chair of the meeting;
- at the meeting, a poll is duly demanded on the resolution; and
- either the proxy is not recorded as attending the meeting or the proxy does not vote on the resolution,

the chair of the meeting is taken, before voting on the resolution closes, to have been appointed as the proxy for the purposes of voting on the resolution at the meeting.

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**For the appointment of your proxy to be effective:**

- Your nominated proxy must be a current Voting Member of the Institute;
- Your nominated proxy must sign the form; and
- Please send the signed proxy form to the Company Secretary of the Institute which must be received by **no later than:**

**1.45 pm**                    **AEST on 1 May 2025**

**1.15 pm**                    **ACST on 1 May 2025**

**11.45 am**                   **AWST on 1 May 2025**

Proxies must be sent to the Company Secretary by one of the following methods:

**By mail:** The Company Secretary  
The Royal Australian Institute  
of Architects Limited  
Level 4, 41 Exhibition Street,  
Melbourne VIC 3000

**By email:** to the Company Secretary,  
[agm@architecture.com.au](mailto:agm@architecture.com.au)

## Further Information

For questions or further information,  
please contact us at [agm@architecture.com.au](mailto:agm@architecture.com.au).

# APPOINTMENT OF PROXY FORM

## STEP 1 – APPOINT A PROXY

I \_\_\_\_\_ (full name)

of \_\_\_\_\_ (business address)

being a financial Voting Member of **The Royal Australian Institute of Architects Limited (ACN 000 023 012)**,

with the Institute membership number \_\_\_\_\_, appoint:

the Chairperson of the Annual General Meeting

**OR** if you are **NOT** appointing the Chairperson of the Annual General Meeting as your proxy, please write the following details for the person you are appointing as your proxy:

\_\_\_\_\_ (full name of proxy)

of \_\_\_\_\_ (address)

with the Institute membership number: \_\_\_\_\_

or, if that person cannot or does not attend or vote, then the chair of the Meeting to act as my proxy at the Annual General Meeting of the Institute to be held at the **Everest Theatre, Seymour Centre, Cnr City Road and Cleveland Street Chippendale NSW 2008** on **3 May 2025** and at any adjournment of that meeting.

**If you appoint another person as your proxy, and you choose not to direct your proxy on how to vote in the following section of the Proxy Form, then that person may cast your vote at their discretion.**

**The Chairperson will only vote directed proxies and will not vote undirected proxies. Accordingly, if you wish to appoint the Chairperson as your proxy, you must mark one of the boxes in the following section of the Proxy Form.**

## STEP 2 – VOTING DIRECTIONS

*[Note: this proxy must be received by the Institute no later than 48 hours prior to the AGM time. Please refer to the previous page for details on how to submit this Proxy form.]*

If you wish to direct your proxy on how to vote, please place a mark in one of the boxes opposite the resolution set out below.

Resolution	For	Against	Abstain
Resolution – Remuneration of Directors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\* If you mark the Abstain box for a particular Item, you are directing your proxy not to vote on your behalf on a poll and your votes will not be counted in computing the required majority on a poll.

## STEP 3 – SIGNATURE OF MEMBER

Signature of Member \_\_\_\_\_

Date: \_\_\_\_\_ 2025



Australian  
Institute of  
Architects

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VIC CHAPTER (HEAD OFFICE)

Level 4, 41 Exhibition Street  
Melbourne VIC 3000

1800 770 617  
[contact.us@architecture.com.au](mailto:contact.us@architecture.com.au)

ACT CHAPTER

2a Mugga Way  
Red Hill, ACT 2603  
PO Box 3373, Manuka, ACT 2603

NSW CHAPTER

Tusculum, 3 Manning Street  
Potts Point, NSW 2011

NORTHERN TERRITORY CHAPTER

Level 16, Regus Centre, Charles Darwin Centre  
19 Smith Street Mall, Darwin, NT 0800  
PO Box 1017, Darwin, Northern Territory 0800

QUEENSLAND CHAPTER

2/270 Montague Road  
West End, Queensland 4101

SOUTH AUSTRALIAN CHAPTER

L2, 15 Leigh Street  
Adelaide, South Australia 5000

TASMANIAN AND INTERNATIONAL CHAPTER

Level 1, 19a Hunter Street  
Hobart, Tasmania 7000  
GPO Box 1139 Hobart, Tasmania 7000

WESTERN AUSTRALIAN CHAPTER

33 Broadway  
Nedlands, Western Australia 6009