



Australian
Institute of
Architects

NSW

STUDENT ARCHITECTURE AWARDS

Entry Handbook



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1. OVERVIEW

The NSW Graduate & Student Awards program was established in 2010 coinciding with the introduction of the Bachelor of Architecture and Master of Architecture degrees. The aim of the program is to promote the skills of architecture students in NSW.

Winners will be announced Friday 1 March 2024 at the NSW Student Architecture Awards.

All nominees for the Awards are required to submit their work, which will be exhibited at The University of Technology as part of the annual NSW Student Architecture Awards Exhibition.

Nominated graduate projects will be considered for the **NSW Graduate Medal**.

Nominated undergraduate projects will be considered for the **NSW Undergraduate Medal**.

All graduate and undergraduate projects submitted for the Medals above will also be considered for the **NSW Architectural Communication Award** and **NSW Architectural Technologies Award**.

The Awards also include four University nominated prizes for each NSW school of architecture:

- Graduate of the Year (Bachelors program)
- Graduate of the Year (Masters program)
- History & Theory Prize to the student with the highest aggregate mark
- Construction & Practice Prize to the student with the highest aggregate mark.

As part of the program:

- Brian Patrick Keirnan Prize

All awards and prizes are conferred by the NSW Chapter of the Australian Institute of Architects.

Key Dates

Brian Patrick Keirnan Prize Opens	October 9, 2023
Brian Patrick Keirnan Prize Closes	February 2, 2024
Nominated Students to submit their work	February 2, 2024
Student Choice Award Opens	February 12, 2024
Brian Patrick Keirnan Prize Presentation to Jury	February 17, 2024
Student Award Nominees Presentation to Jury	February 17, 2024
NSW Student Architecture Awards Exhibition	February 17-29, 2024
Student Choice Award Closes	February 29, 2024
NSW Student Architecture Awards Gala	March 1, 2024

2. ENTRY REQUIREMENT

The main entry requirements for the NSW Student Architecture Awards are as follows:

- The Awards are open to students of the accredited NSW Schools of Architecture. Entrants (including all entrants, and entrants part of group projects) must be members of the Institute.
- Group work shall be accepted for all Awards, nevertheless the number of students involved in the project must be clearly stated.
- Where an Award is made to a group submission, any prize or disbursement shall be split between the group members.
- To be eligible, projects must have been completed in the year preceding the year of judging (2023).
- With regards to the University prizes, nominations are collated when final results become available at the end of each academic year (e.g. 2023 awards will be made on the basis of academic achievements in 2023).

3. CORE EVALUATION CRITERIA

The evaluation criteria for the **NSW Graduate Medal** and the **NSW Undergraduate Medal** are:

- Engagement with and interpretation of the design brief
- Conceptual strength of the design
- Innovative or experimental responses
- The depth of resolution
- The rigour and quality of research into relevant matters
- The effectiveness of the presentation
- Functional performance (assessed against the brief).

The evaluation criteria for the **NSW Architectural Communication Award** are:

- A resonance between the design and the mode of communication
- Architectural communication and presentation skill.

The evaluation criteria for the **NSW Architectural Technologies Award** are:

- Integration of technology, structure and construction
- The depth of the technical resolution and/or detailing
- Degree of technical innovation displayed
- A resonance between the design, the technical resolution and/or detailing.

4. ENTRY CATEGORIES

The Award categories include the following:

- NSW Graduate Medal
- NSW Undergraduate Medal
- NSW Architectural Communication Award
- NSW Architectural Technologies Award

<p>NSW Graduate Medal</p>	<p>This Award acknowledges excellence in architectural design for Graduates who have completed their studies in the previous calendar year. It is for a design project carried out in the final year of the Master of Architecture degree. Each school will nominate a maximum of five projects. The winner will be chosen by the jury and the Medal presented at the Awards Evening.</p>
<p>NSW Undergraduate Medal</p>	<p>This Award acknowledges excellence in architectural design for students who have completed their undergraduate architectural studies in the previous calendar year. It is for a design project carried out in the final year of the undergraduate degree. Each school will nominate a maximum of five projects. The winner will be chosen by the jury and the Medal presented at the Awards Evening.</p>
<p>NSW Architectural Communication Award</p>	<p>This Award acknowledges excellence in architectural communication and celebrates the power of well-presented architectural design. The winner will be chosen by the jury from all projects entered in the NSW Architecture Student Awards and presented at the Awards Evening.</p>
<p>NSW Architectural Technologies Award</p>	<p>This Award acknowledges excellence in innovation for the integration of technology, structure and/or construction and is intended to foster closer collaboration between architects, builders, manufacturers, fabricators and engineers. The winner will be chosen by the jury from all projects entered in the NSW Architecture Student Awards and presented at the Awards Evening.</p>

University Prizes are presented to students who have excelled within their respective universities.

University Prizes	<p>Participating Universities: University of Newcastle, University of New South Wales, University of Sydney and University of Technology Sydney.</p> <p>Each university will nominate the most outstanding student in four areas for a prize that will be presented at the Awards Evening. The process is at the discretion of the respective university but is generally understood as relating to students with the highest weighted average mark in each category.</p> <p>Categories:</p> <ul style="list-style-type: none">- Graduate of the Year (Bachelor's program)- Graduate of the Year (Master's program)- History & Theory Prize- Construction & Practice Prize
Student's Choice Award	<p>The NSW Chapter of the Australian Institute of Architects will launch its inaugural Student's Choice Award in conjunction with the 2022 NSW Student Architecture Awards.</p> <p>Featuring the projects nominated by the NSW schools of architecture for the NSW Student Architecture Awards, the Student's Choice Award invites students to engage with the work of their peers and make their choice count.</p> <p>Online voting opens on 12 February 2024 and closes 29 February 2024 at 11.59pm (AEDT). The winner will be announced on Friday 1 March in occasion of the NSW Student Architecture Awards.</p>

5. THE ENTRY PROCESS

It is the responsibility of each university to nominate five graduate projects, five undergraduate projects and four individual prize recipients. The following steps apply to projects that will be assessed for the NSW Graduate Medal, NSW Undergraduate Medal, NSW Architectural Communication Award and NSW Architectural Technologies Award.

Step 1: Each school will nominate a maximum of five graduate projects and a maximum of five undergraduate projects by 15 December 2023 and communicate names and contact details via an online portal.

Step 2: Nominated students will be briefed on the submission process and awards procedures on the 18/19 December 2023.

Step 3: All students will be required to submit their work via the Institute's online awards portal by 2 February 2024.

Step 4: Presentation to Jury: all nominees will be invited to make a five-minute presentation with 3 minutes of question time to the Jury on Saturday 17 February at the University of Technology.

Step 5: Winners will be announced at the NSW Student Architecture Awards. All work will be exhibited at the University of Technology between 17-29 February 2024.

6. SUBMISSIONS – COMPULSORY ENTRY MATERIALS

The following applies to nominated projects only, not individual University specific prizes.

WHAT	COMPULSORY MATERIALS	DUE DATE
Online submissions	<p>All online submissions must include:</p> <ul style="list-style-type: none"> • Background information on the length of the studio project (weeks/semesters) and the number of students involved in the submission • Copy of the design brief and other criteria as officially issued by the university • Maximum 300-word executive summary design statement • A report that includes research documentation relevant to the project and/or evidence of the design process • Design drawings and model and/or photographs • Copyright (Consent Forms A & B). 	2 February, 2024
Exhibition Materials	<p>Exhibition materials shall consist of:</p> <ul style="list-style-type: none"> • Up to three display boards A1 in size and in portrait layout only • Model is optional to be delivered in person to the University of NSW. <p>Please note that the Australian Institute of Architects cannot accept any responsibility for loss or damage to any of the submitted work.</p>	16 February, 2024
Presentation to Jury	<p>Entrants will be required to present to the Jury on a nominated date (this does not apply to the University nominated Prizes).</p> <p>The format of the presentation must be:</p> <ul style="list-style-type: none"> • Up to 5 minutes in length • Saved with the name of the project and university specified in the filename • Submitted in either PowerPoint (files must be saved as .ppt rather than .pptx) or PDF format • Up to 300dpi standard resolution and saved in a manageable size, only basic video content is permitted • Provided in a USB labeled with project name, last name main contact person and University. 	14 February 2024

7. CONDITIONS OF ENTRY

The Institute has the sole discretion to refuse an entry or remove it from consideration for an award if the Institute is of the opinion that the entry:

1. Does not comply with the Terms and Conditions and/or
2. Is not consistent with the nature and spirit of the awards or is inappropriate, offensive, indecent, or illegal (for example where an entry contains inappropriate or offensive words or images, an entry contains words or images that have potential for a claim of defamation; the project has generated publicity in the media for being inappropriate or offensive to the public or for casting architecture or the built environment in a negative light) and/or
3. Breaches, infringes, is likely to breach or infringe, or there is an active dispute about, a third party's copyright or moral rights. Refer 8.1, 8.2, 8.3 and 8.4.

7.1 Copyright

For entrants:

By submitting the online Copyright License entry forms ([Form A & B](#)) indicates that you agree to the Awards Terms and Conditions. In particular, they are effectively making a promise to the Institute (a declaration) that you have met all your copyright obligations and you agree to protect the Institute against all claims and disputes resulting from any failure to do so.

Copyright and moral rights are also relevant to the project materials you submit with your entry to the Awards and in turn, the way the Institute can legally use or display those project materials for the Awards. Some of the project materials may have been created by another person (the 'author') or the copyright over them might be held by another person or company. For this reason, the Institute requires you to either own the copyright of the materials or to have obtained permission (a copyright license) from the copyright owners to:

- Submit the project for consideration and
- To pass on to and allow the Institute to use, reproduce or adapt the project materials as needed for the Awards.

By entering the Awards you agree that the Australian Institute of Architects is allowed to reproduce, exhibit, publish, and/or communicate the material and information you give about the project and adapt or use the project materials and any portion of it, or give permission to others to do so, in different ways or contexts as the Institute needs to for the purposes of the Awards and for as long as required.

For the purpose of the Awards, 'project material' includes all words, images and other materials (including models, film and video) whether in digital, printed or 3D format, you submit online or give to the Institute in connection with your entry. The Institute requires that either

- You personally or you and your entry group members, own(s) all copyright in the Project and the Project Materials, and you authorise the Institute to use them as needed for the Awards, including for publicity.

OR

- You promise that you personally have the authority of each and every owner of the copyright in the project and the project materials to authorise and you do authorise the Institute to use them as needed for the Awards, including for publicity.

To achieve this, we suggest you use [Form A \(license\) along with Form B](#) which lets you list the project materials you are being given permission to use.

It is the entrant's responsibility to ensure [Copyright Consent Forms A & B](#) are signed and submitted on the [online entry platform](#).

7.2 Moral Rights

Being the owner of (holding) copyright is not the same as the moral rights of the author(s) who created the project. Under the moral rights provisions of copyright law, entrants to the Awards must ensure that they are attributing, or authorised to attribute, authorship of the Project contained in their entry.

Attribution is a legal and moral obligation to publicly acknowledge in an appropriate way the proper author (or all joint authors) of a creative work, like an architectural design.

All project materials submitted online, on disc or in hard copy require a 'Project Attribution' (see [Form A and Form B](#)). This Project Attribution is a short form of attribution of the author's moral rights that is comprised of the Project name and the author(s) name(s), *for example: XYZ House, John Smith* or where there are various contributors (joint authors) to the design, *for example: Falling Bridge, John Smith with Jane Doe*. The Project Attribution will be used by the Institute in all publicity which includes all media materials, printing of award certificates, State and National winner announcements and the Institute's website.

The Institute does not accept responsibility for incorrect or incomplete Project Attributions submitted by entrants and relies on each entrant to submit this information correctly. The Project Attribution must be agreed and consented to by all authors, including joint authors, before the entry is submitted. Authors have the right to give their consent to not be specifically acknowledged as an author of work. This is known as: consent to non-attribution of moral rights, and such consent must be in writing.

We will assume you have the authority to grant:

- The benefit of a moral rights 'consent to non-attribution'
- Copyright or a further license to the Institute

and you promise this when you agree to the Copyright license (see [Form A and Form B](#)).

For further information on moral rights and your entry refer to the Australian Copyright Council's publication, *Architecture and Copyright – A Practical Guide* by Helen Dakin. The Copyright Council can be contacted on (02) 9101 2377.

Additionally the Australian Commercial and Media Photographers guide to Copyright, Commissioning & Publishing Architectural Photography [can be downloaded from here](#).

How to get	Use	Who sign/gives it?	For example?
Consent to entry	Form A	Owner/Author or other	In all cases, we suggest you get consent from all joint authors to submit an entry to the Awards
Copyright permission	Form A + B	Copyright holder	The joint author(s) who contributes to the Project Materials being submitted as the Project
Project Materials	Form A + B	Author or other Copyright holder	Joint author(s) who contributes to the Project Materials being submitted as the Project
Project Attribution	Form A	Author	Joint author/s who contribute to the Project

7.3 Pre-judging Public Listing of Project Attribution

Shortly after the online entry system has closed, all Project Attributions submitted for the NSW Student Architecture Awards program will be uploaded to the Institute's website. The publishing of Project Attributions provides entrants and any members of the public with an opportunity to check the attributions.

The Institute accepts comments from members of the Institute and the public regarding the Project Attributions for one month following release of the details. If any problems are identified an entry will be suspended. The entrant is required to resolve any issue before the relevant jury begins deliberation.

After notice is given to the entrant of the issue, and if it is not resolved satisfactorily, the Institute may withdraw acceptance of the entry in accordance with the above and will notify the entrant if this is the case.

7.4 Your Indemnity to the Australian Institute of Architects

Copyright, moral rights and confidentiality create rights which may be legally pursued.

You, as the entrant, are responsible for ensuring copyright, moral rights and confidentiality requirements are met before submitting your entry.

The Institute relies on you to have 'put your house in order' in relation to these issues when you submit your entry. As a condition of entry, each entrant gives the Institute a legally enforceable undertaking to reimburse any direct and indirect costs in relation to a claim against the Institute concerning the entry. This includes, but is not limited to breaches of copyright and moral rights, as a result of the Institute using the information and project materials contained in your entry, where the Institute had no notice that there was an issue.

The amount you must pay includes all damages the Institute pays and the Institute's actual legal costs. The indemnity is contained within the entry form and takes effect when you submit your entry online and upload the signed Copyright forms.

Because the legal requirements of copyright and moral rights are so critical, the Institute reserves the right to remove the entry from consideration if there is an inconsistency in the entry form, or information received, that puts the integrity of the entry, or indemnity, in doubt. However, the Institute will not do so without seeking clarification from you as the entrant giving you reasonable time and opportunity, and allowing reasonable attempts to rectify any defect or discrepancy.

8. JUDGING

The Jury will be appointed by the NSW Chapter Council and will comprise:

- NSW Chapter President, or nominee (a respected practitioner not actively engaged in any NSW architecture education programs)
- One representative of NSW Practice
- One representative of the business partnering the NSW Graduate Medal
- One representative of the business partnering the NSW Undergraduate Medal
- EmAGN chair or delegate.

No jury member is to have taught at any of the accredited NSW schools of architecture during the period for which submissions have been entered. The jury must have at least one member having studio teaching experience.

For more information please visit the website or contact:

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The Royal Australian Institute of Architects Limited



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