



Architect or Architectural Graduate, ArchiCAD Documentor

Schulberg Demkiw Architects specializes in custom-designed homes, renovations and small commercial projects. A position has recently become available for an Architect or Architectural Graduate.

The ideal candidate for this role would be a talented Architect or Architectural Graduate with 2-4 years local practical experience and proven ArchiCAD documenting skills who is ready to move to the next stage of their career. Local industry experience is essential and high end residential knowledge and experience would be a distinct advantage. Other qualities we look for in candidates include proven client liaison skills, good construction knowledge, and a passion for quality design. The most suitable candidate would be looking for a rewarding career path with a progressive company. The position offers the opportunity to work in a team environment taking on medium scale projects with genuine autonomy & accountability.

Responsibilities

- Responsibility for production of detailed drawings.
- Co-ordination and production across all phases of the architectural process.
- Quality control of drawings and specifications.
- Consultant management.
- Documentation programming and planning.

Skills Required

- Qualified with appropriate architectural qualification.
- Competent in detailing and documentation.
- Systematic approach to design development, documentation, dimensioning, referencing and detailing complete architectural packages.
- Advanced computer skills including ArchiCAD, Outlook, Word, Excel, etc.
- Attention to detail.
- Thoroughness in quality control.
- Organisation skills.
- Approachable personality with good communication skills.
- Energetic and commitment to the project.

If you are seeking to join a practice located in South Melbourne that has a close-knit team environment and strong design approach then look no further.
Salary negotiable based on experience.

Please send your resume with covering letter to: architects@sdgroup.com.au