# STEWART ARCHITECTURE

Date Posted	Re	Location
16 September 2019	Job Advertisement	Canberra Studio
	Job Title	Employment
	Architecture Graduate	Full Time

# **Job Description**

Stewart Architecture is looking for a talented and enthusiastic graduate to join our Canberra studio. Graduates play an important role in our studio and are given the responsibility and freedom to learn and grow at a rapid pace. Working alongside more senior architects and Directors, we are seeking a graduate to work on projects from concept to completion. This is the ideal role for a self motivated, multi-skilled young designer ready for a challenge.

Salary commensurate with experience.

Stewart Architecture provides graduates with the opportunity to:

- · Contribute to the design process
- · Take ownership of their project work
- Run projects independently where possible
- · Be mentored by senior staff and work with a supportive leadership team
- · Participate in design competition work
- · Undertake training and professional development

### **Position Responsibilities**

- Provide support to project leaders at all project stages
- Contribute to high morale and improved processes
- · Produce high quality design drawings and models in 2D and 3D
- Manage architectural design and documentation files
- Work with external consultants and contractors as required
- · Produce high quality output in diagrammatic, oral and written communications
- Actively seek professional guidance and input from the Directors where appropriate
- · Uphold client and firm confidentiality
- · Nurture client networks
- Assist with general office management duties as required

## Skills and Experience

- Architecture Graduate (Masters degree)
- Strong design portfolio and conceptual design skills
- Experience and knowledge of Revit, Sketch up and Adobe Creative Suite preferred
- Excellent written and verbal communication
- Ability to multi-task and undertake tasks efficiently
- Ability to respond in a timely manner to requests from both clients and the office
- Demonstrate a commitment to upholding the firm's core values and behavioral standards
- Ability to work in a collaborative office environment
- Professional personal presentation
- Willingness to contribute, learn and grow

## **Report To**

Architects, Associates, Directors and Practice Principal

#### To Apply

To be eligible and considered for this position you must hold a valid work permit in Australia. Please send a concise CV and portfolio (max 10MB) to careers@stewartarchitecture.com.au