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**Date Posted**

16 September 2019

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**Re**

Job Advertisement

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**Location**

Canberra Studio

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**Job Title**

Architect

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**Employment**

Full Time

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**Job Description**

Stewart Architecture is an award winning, design focused practice which has been operation for over 40 years. We are seeking a talented and diligent Architect to join our team. This role encompasses design leadership, client management, team leadership and collaboration. Candidates will be skilled in providing commercially pragmatic and technically accurate project architect service and advice to staff and clients, providing this service in timely and courteous manner demonstrating leadership in both project and office procedures.

Salary commensurate with experience.

**Our Employment Philosophy**

Our team is dedicated to outstanding design and client services, personal development and team based success. We believe in collaboration and invest in our people to enable each person to reach their full potential. We are an evolving company with room for growth and change. We believe that good design stems from a well supported and empowered team.

Some of our initiatives include:

- Flexible working arrangement options
- Work / Life balance commitment
- Training and Professional Development opportunities
- A Social Program that includes annual and casual events
- Variety of work to suit different interests, experience and goals, as well as the opportunity for individuals to move between different types of projects and sectors

**Key Responsibilities**

- Fulfill the role of project architect
- Lead and manage a design project from concept to completion
- Lead a project team and contribute to high morale and improved processes
- Manage architectural design and documentation files
- Manage coordination of external consultants and contractors
- Undertake contract administration and post construction stage services
- Undertake all stages of work in accordance with office protocols and QA policy
- Produce high quality output in diagrammatic, oral and written communications
- Promote a collaborative office environment by working effectively within project teams
- Mentor junior staff in career and team based activities
- Actively seek professional guidance and input from the Directors where appropriate
- Uphold client and firm confidentiality
- Maintain and nurture client networks

**Skills and Experience**

- Architectural registration (preferred)
- 5+ years professional experience gained in well regarded studios
- Strong portfolio demonstrating strong conceptual design skills and previous experience from concept to delivery in a range of sectors including residential and commercial
- Contemporary design sensibilities and outstanding attention to detail
- Detailed knowledge of codes and standards relating to documentation and construction
- Previous experience and knowledge of Revit, Sketch up and Adobe Creative Suite
- Previous experience with project management software including Aconex, RedHub etc. preferred
- Excellent client liaison skills

- Ability to make strategic decisions as to priority of tasks
- Ability to undertake tasks efficiently with consideration of fees allocated to a task
- Demonstrate a commitment to upholding the firm's core values and behavioral standards

**Report To**

Directors and Practice Principal

**To Apply**

To be eligible and considered for this position you must hold a valid work permit in Australia. Please send a concise CV and portfolio (max 10MB) to [careers@stewartarchitecture.com.au](mailto:careers@stewartarchitecture.com.au)