

# 2010 Notice of Annual General Meeting

The 81st Annual General Meeting of the members of The Royal Australian Institute of Architects (trading as Australian Institute of Architects) will be held at the Australian Institute of Architects Victoria Chapter:  
Level 1, 41 Exhibition Street  
Melbourne 3000 at 12 noon on  
Friday 28 May 2010.

Only Corporate Members (Member Level 1, LFRAIA, FRAIA or Affiliate Level 1) may vote – members in other categories are welcome to attend.

## BUSINESS

- 1 To accept the minutes of the 80th Annual General Meeting of the Institute held in Melbourne on Friday 29 May 2009. (Copies were circulated to the Chapters in April 2010)
- 2 To announce the appointment of office bearers of the Institute elected by the Institute's National Council at its meeting in March 2010.
- 3 To receive and adopt the Institute's Financial Report for the year ended 31 December 2009.
- 4 To receive and adopt the National Council's report on the Institute's transactions and accounts for 2009.
- 5 To receive and adopt the auditor's report on the Institute's financial transactions and accounts for the year ended 31 December 2009.
- 6 To consider the recommendation of the Institute's National Council set out in item 1 of the enclosed explanatory note A, and if thought fit, pass the following resolution as a Special Resolution.

That Article of Association number 4 of The Royal Australian Institute of Architects (Fellows) be amended as follows, (with, for the purposes of this resolution only, addition to the Article shown in underlined text and deletion shown in struck through text):

### Article 4: Fellows

Fellows shall be Ordinary members ~~other than Affiliates, Honorary Members, Graduate Members or Student Members~~, who have gained a substantial period of experience ~~and/~~ or higher qualification required for elevation to the Fellowship class of the membership in architecture and made a significant contribution to the profession.

- 7 To consider the recommendation of the Institute's National Council set out in item 2 of the enclosed explanatory note A, and if thought fit, pass the following resolution as a Special Resolution.

That Article of Association number 5 of The Royal Australian Institute of Architects (Honorary Fellows) be amended as follows, (with, for the purposes of this resolution only -- addition of commas shown in underlined text after "scientific" and "artistic"):

### Article 5: Honorary Fellows

Honorary Fellows shall be persons distinguished by scientific, artistic, literary or other eminent attainments in relation to architecture. Honorary Fellowships may only awarded by agreement from Council. Should an Honorary Fellow commence practice as an architect in Australia he or she shall ipso facto cease to be an Honorary Fellow.



## 2010 Notice of Annual General Meeting continued

- 8 To consider the recommendation of the Institute's National Council set out in item 3 of the enclosed explanatory note A, and if thought fit, pass the following resolution as a Special Resolution.

That Article of Association number 10 of The Royal Australian Institute of Architects (Student Members) be amended as follows, (with, for the purposes of this resolution only, addition to the Article shown in underlined text and deletion shown in struck through text):

Article 10: Student Members

~~Student Members membership shall be persons~~ is open to individuals who are ~~resident in Australia and, in accordance with the Regulations,~~ enrolled in courses a course of study leading to the at a tertiary education institution in Australia or overseas in a discipline related to the built environment, and who have not attained the academic qualification requirements qualifications required by the Regulations for the category of Ordinary Membership.

- 9 To appoint Deloitte Touche Tohmatsu as the Institute's auditors .  
(The notice of nomination of Deloitte Touche Tohmatsu as auditors is included with this notice)
- 10 Close  
(Note that the Article 59 has the effect of preventing the conduct of any business at the Annual General Meeting involving a vote of the members, unless it is an item included on this notice)

NOTE: If members wish to vote by proxy, a proxy form, with instructions, is included with this notice. Only Corporate members (Member Level 1, LFRAIA, FRAIA or Affiliate Level 1) may vote by proxy.

Dated the 16th day of April 2010,  
BY ORDER OF THE INSTITUTE'S NATIONAL COUNCIL

R. B. Barton RAIA  
Company Secretary  
The Royal Australian Institute of Architects -- trading as Australian Institute of Architects  
National Office Melbourne  
L2, 41 Exhibition Street,  
Melbourne, Victoria 3000

Nomination of the auditor of the Institute:

I, Karl Fender, a corporate member, and at the time of this nomination, the President-Elect and a member of the National Council's Audit Committee, nominate "Deloitte Touche Tohmatsu" of 550 Bourke Street, Melbourne, Victoria  
ABN 74490121060

to be appointed as the Institute's auditors.

23 April 2010

# 2010 Annual General Meeting Proxy Form

**INSTRUCTIONS – PLEASE NOTE**

Only Corporate Members, i.e., a Life Fellow, Fellow, Member Level 1 or Affiliate Level 1 may appoint or be appointed as a proxy — Level 2 members, Graduates and Students may not vote, appoint or be appointed as a proxy. Please state the name of the proxy in block letters.

To be valid, a proxy form **must be delivered to the Secretary 24 hours before** the time stated for holding the meeting.

To enable the proxy form to be checked prior to the meeting, members are requested to:

- insert their RAI A membership number where shown on the proxy form and to
- post their proxy form to:

The Company Secretary  
The Australian Institute of Architects,  
National Office Melbourne,  
L2, 41 Exhibition Street,  
Melbourne, 3000

OR

send by facsimile to (03) 8620 3864  
be delivered to the Secretary before  
12 noon on 27 May 2010.

I .....(your name in block letters)

of .....(address)

a Corporate member of The Royal Australian Institute of Architects,

of membership number .....

hereby appoint.....(proxy name in block letters)

of .....(address if known)

or failing him or her.....(proxy name in block letters)

of .....(address if known)

or failing him or her, either of them may appoint any other member to be my proxy to vote for me and on my behalf at the Annual General Meeting of the Institute to be held at 12.00 pm on Friday the 29th day of May 2009 and at any adjournment thereof.

I direct my proxy to vote as recorded in the following:

**ITEM 1 OF BUSINESS**

To accept the minutes of the 81st Annual General Meeting held in Melbourne on 29th May 2009.

.....(insert in block letters "FOR" or "AGAINST")

**ITEM 2 OF BUSINESS REQUIRES NO VOTE.**

**ITEM 3 OF BUSINESS**

To receive and adopt the Institute's Financial Report for the year ended 31 December 2009.

.....(insert in block letters "FOR" or "AGAINST")

**ITEM 4 OF BUSINESS**

To receive and adopt National Council's report on the Institute's transactions and accounts for the year ended 31 December 2009

..... (insert in block letters "FOR" or "AGAINST")

**ITEM 5 OF BUSINESS**

To receive and adopt the auditor's report on the Institute's financial transactions and accounts for the year ended 31 December 2009

..... (insert in block letters "FOR" or "AGAINST")

**ITEM 6 OF BUSINESS (Special Business)**

To resolve as a special resolution to amend Article 4 (Fellows) of the Institute's Articles of Association as set out in the Notice.

.....(insert in block letters "FOR" or "AGAINST")



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The Australian Institute of Architects,  
National Office Melbourne,  
L2, 41 Exhibition Street,  
Melbourne, 3000

OR

send by facsimile to (03) 8620 3864  
be delivered to the Secretary before 12 noon on 27 May 2010.

## ITEM 7 OF BUSINESS (Special Business)

To resolve as a special resolution to amend Article 5 (Honorary Fellows ) of the Institute’s Articles of Association as set out in the Notice.

.....(insert in block letters “FOR” or “AGAINST”)

## ITEM 8 OF BUSINESS (Special Business)

To resolve as a special resolution to amend Article 10 (Student Members ) of the Institute’s Articles of Association as set out in the Notice.

.....(insert in block letters “FOR” or “AGAINST”)

## ITEM 9 OF BUSINESS

To appoint Deloitte Touche Tohmatsu as the Institute’s auditors.

.....(insert in block letters “FOR” or “AGAINST”)

Dated this ..... day of .....2010

Witness

.....(signature)

Member

.....(signature)

## Explanatory Note A

Item 6 of business on the Notice of AGM.

In general National Council has endorsed the recommendations of its Membership Eligibility Working Group that the stringency of eligibility and application requirements for the higher classes of membership should be increased or at least maintained, and decreased for the lower classes of membership.

### Item 1

Reasons for Council’s proposed amendment to Article 4: Fellows.

The criteria should recognise substantial experience as well as significant contribution rather than simply either a substantial period of experience or a higher qualification than necessary for ordinary membership. The emergence of Masters qualifications as the necessary requirement for registration has also created ambiguity in the current Article.

### Item 2

Reasons for Council’s proposed amendment to Article 5: Honorary Fellows.

The reason for omission of punctuation by commas of the alternatives of scientific, artistic, literary or other eminent attainments is unclear and lost in history but in the interests of clear interpretation of the Article, should not continue without usual punctuation.

### Item 3

Reasons for Council’s proposed amendment to Article 10: Student Members.

The criteria for Student Membership has been problematic for potential student members with the emergence of:

- a) new schools of architecture which although attracting architecture students are yet to be accredited as providing the necessary academic qualifications;
  - b) changes in course structure of existing courses to generalist built environment degrees with architectural specialisation only available at masters level, some way into the course, and
  - c) new courses in areas relating to architecture such as interior architecture and sustainability, students of which would value student membership of the Institute.
- Council wishes to expand the eligibility so as not to preclude potential architecture students in each circumstance from Institute membership.